



EMBASSY OF THE REPUBLIC OF THE PHILIPPINES
フィリピン共和国大使館
TOKYO, JAPAN
REQUEST FOR QUOTATION/PROPOSAL

The Embassy of the Philippines in Tokyo, Japan, through the authorized appropriations under the General Appropriations Act and chargeable against Building Fund Program FY 2020 under ORS No. 011011012020-12-007544 dated 17 December 2020, intends to apply the sum of **One Hundred Twenty Nine Million One Hundred Twenty One Thousand Five Hundred Twenty One Japanese Yen (¥129,121,521.00) or Sixty Three Million Two Hundred Fifty Seven Thousand Nine Philippine Pesos and Twenty Two Centavos (PhP63,257,009.22)**, being the Approved Budget for the Contract (ABC) for the **Improvement of Tokyo PE's Consular Office/Area and Installation of Queueing Systemn and Replacement of AC/Heating Units in the Embassy** to be delivered at the Philippine Embassy in Tokyo, located at 5-15-5 Roppongi, Minato-ku, Tokyo, Japan. Quotations/Proposals received in excess of the ABC shall be automatically rejected.

Name of Project : **Improvement of Tokyo PE's Consular Office/Area and Installation of Queueing Systemn and Replacement of AC/Heating Units in the Embassy**

Location of Delivery : **5-15-5 Roppongi, Minato-ku, Tokyo, Japan**

Specification : *(Please see attached Annex "A" for complete requirements)*

Approved Budget : **One Hundred Twenty Nine Million One Hundred Twenty One Thousand Five Hundred Twenty One Japanese Yen (¥129,121,521.00) or Sixty Three Million Two Hundred Fifty Seven Thousand Nine Philippine Pesos and Twenty Two Centavos (PhP63,257,009.22)**

Interested suppliers are required to submit their duly signed Price Quotation Form (Annex "A"). Payment shall be in Japanese Yen.

The deadline for submission of quotations/proposals is on or before 12:00 noon of Wednesday, 30 December 2020 (Japan Time). Open quotations/proposals may be submitted in person or through fax at 03-5562-1603.

The Embassy reserves the right to accept or reject any quotation, to annul the proposal process, and to reject all quotations/proposals at any time prior to contract award without thereby incurring any liability to the affected supplier or suppliers.

For inquiry, you may contact the Philippine Embassy at telephone number 03-5562-1600.

Mr. ANWAR M. ITO

Head, BAC Secretariat

Philippine Embassy, Tokyo, Japan

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Ms. EVANGELINE T. ONG JIMENEZ DUCROCQ

Chairperson, Bids and Awards Committee

Philippine Embassy, Tokyo, Japan

5-15-5 Roppongi, Minato-ku, Tokyo, Japan

21 December 2020, Tokyo, Japan

PRICE QUOTATION FORM

21 December 2020

Philippine Embassy
5-15-5 Roppongi, Minato-ku
Tokyo-to 106-8537

Sir/Madam,

After having carefully read and accepted the general conditions, I/we quote on the item/s at price/s noted below (in the Request for Quotation), hereunder is our quotation/s for the item/s as follows:

Qty	Items	Specifications	Unit Price (JPY)	Total Price (JPY)
1 Lot	Consular Renovation Work			
22 sq. m.	ATN Area Temporary Works	Installation of Light gauge steel foundation, Panels, Aluminum single door with lock, Sheets and tapes		
31 sq. m	Entrance Area Temporary Works	Installation of Light gauge steel foundation, Panels, Aluminum single door with lock, Sheets and tapes		
24 sq. m	Restroom Area Temporary Works	Installation of Light gauge steel foundation, Panels, Aluminum single door with lock, Sheets and tapes		
61 sq. m	ATN Area Demolition Work	Removal of the Ceiling Removal of light gauge steel walls Removal of the tiles Removal of the tile carpets		
42 sq. m.	Entrance Area Demolition Work	Removal of the Ceiling Removal of light gauge steel walls Removal of the tiles Removal of the tile carpets		
38 sq. m.	Restroom Area Demolition Work	Removal of the Ceiling Removal of light gauge		

		<p>steel walls Removal of the tiles Removal of the tile carpets</p>		
12 sets/portions	Aluminum window sash work	<p>ATN Area – installation of single glass door; fixed 4 multiple windows</p> <p>Entrance Area – installation of double glass door (top hollow)</p> <p>Cashier area – transfer of single fixed window</p>		
50 pcs.	Glass works	Installation of clear glass doors		
105 sq. m.	Light gauge steel and panel works	<p>Restoration of ceiling foundation after removal</p> <p>Restoration of wall foundation after removal</p> <p>Restoration of ceiling plasterboard</p> <p>Restoration of wall plaster</p> <p>Framework for the new wall</p> <p>Installation of new boards</p> <p>Repair works for the junction after the removal of the doors/partitions</p>		
1,935 sq. m.	Finishing Works	<p>Front sash conjunction, partial maintenance work for vinyl composition tiles</p> <p>Installation of new tile carpets in the secured passport room</p> <p>Maintenance work of new tile carpets</p> <p>Replacement of skirting, wall papers and di-noc sheets</p> <p>Office door signage installation</p>		
1,260 sq. m.	Painting of Consular Area and Multipurpose	Protection work		

	Hall	Painting the ceiling, wall, steel doors, electric shaft, pipe cubicle, conjunctions Touch painting of the existing wooden parts		
295 pcs/sets/areas	Electrical works	Removal of existing lights and outlets Installation of new LED down lights, new lights		
1 set	Installation/replacement of new furnitures and fixtures	L-shaped desk – 9 pcs. Single desk – 7 pcs. Desk for processing windows – 8 pcs. Executive chair – 1 pc. Office chair – 16 pcs. Counter chair – 10 pcs. Waiting area chair – 27 pcs. L-shaped reception – 1 pc. Window roller shade – 9 pcs. Blue passport divider – 3 pcs. Shredder office use – 1 pc. Fire proof safe – 1 pc. Partitions for Consular backroom – 10 pcs Partitions for 1 st floor TPE-DFA offices – 25 pcs. Cashier window roller screen – 1 pc.		
1 Lot	Consular Queueing/Numbering system	Operation Terminal unit – 1 pc. Software – 1 pc. Software Operation device – 7 pcs. Monitoring Software for Staff behind windows – 1 pc. Kitting – 1 set Installation – 1 set Support plan – 1 set		
1 Lot	Replacement of Airconditioner Units of the whole Embassy	13 Air conditioner systems replacement IPAC 1 -13 Exterior units and indoor equipment Removal and disposal work		

		Installation		
		Setting and adjustment		
		Consumable supplies		

(Amount in words) _____
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The above-quoted prices are inclusive of all delivery costs and applicable taxes, and I undertake to perform said service and/or deliver said goods at the above specified address no later than **30 June 2021**.

Very truly yours,

 Name of Company

 Printed Name and Signature

 Contact Details