



**EMBASSY OF THE REPUBLIC OF THE PHILIPPINES**  
**フィリピン 共和国 大使館**  
**TOKYO, JAPAN**

**BIDS AND AWARDS COMMITTEE**

**BAC RESOLUTION NO. 2022-016D**

**RESOLUTION RECOMMENDING, BY REFERENDUM, AWARD OF CONTRACT  
IN ACCORDANCE WITH THE “GUIDELINES FOR THE PROCUREMENT OF  
GOODS AND SERVICES, INFRASTRUCTURE PROJECTS, AND CONSULTING SERVICES  
TO BE PROCURED AND PERFORMED OVERSEAS,” AS APPROVED UNDER GPPB  
RESOLUTION NO. 28-2017 DATED 31 JULY 2017, FOR THE PROCUREMENT OF THE  
RENOVATION OF THE RESTROOM AT THE OFFICIAL RESIDENCE OF THE  
AMBASSADOR**

**WHEREAS**, Post intends to procure the services of a company for the renovation of the restroom of the music room at the Official Residence of the Ambassador located at 1-1-1 Fujimi, Chiyoda-ku, Tokyo, Japan.

**WHEREAS**, there is a need to renovate the music room restroom of the Ambassador’s Official Residence since its essential fixtures including the toilet bowl, sink, pipes and among others are either unserviceable or outmoded and overused.

**WHEREAS**, the procurement of the services of a company for the renovation of the said restroom with an Approved Budget for the Contract (ABC) of **Two Million Three Hundred Twenty Nine Thousand Eight Hundred Eighty Eight Pesos and Fifty Eight Centavos (PHP2,329,888.58)** is duly authorized by the Department of Foreign Affairs, chargeable against the Department’s Building Fund FY 2021 Continuing Appropriations with ORS No. 2022-10-000915 dated 18 October 2022, under facsimile message no. TK-1191-OUA-2022 dated 19 October 2022;

**WHEREAS**, under the “*Guidelines for the Procurement of Goods and Services, Infrastructure Projects, and Consulting Services to be Procured and Performed Overseas,*” as approved under GPPB Resolution No. 28-2017 dated 31 July 2017, the procurement of any goods, services, infrastructure or consultancy project, regardless of amount, can be conducted by sending out Requests for Quotations (RFQ) to at least three (3) suppliers, contractors or consultants of known qualifications, and receipt of one (1) quotation would be sufficient to recommend award of the project;

**WHEREAS**, under the same Guidelines, Foreign Service Posts are no longer required to post their procurement activities on the PhilGEPS website until the corresponding facility has become available through the PhilGEPS Modernization Project, and the requirement of advertisement of procurement projects through newspapers have been dispensed with, as well as documentary requirements are relaxed to take into consideration the usual trade and business practices of the host country;

**WHEREAS**, for the renovation of the music room restroom at the Official Residence of the Ambassador, the Philippine Embassy requested quotations from reputable companies in Japan namely Aircon Plant industries Co. Ltd., BB. Kensou Co. Ltd. and Akitem Company Ltd.;

**WHEREAS**, based on the Abstract of Quotations submitted to the Bids and Awards Committee, Akitem Company Ltd. responded and submitted the lowest and responsive quotation of **Five Million Eight Hundred Thousand Japanese Yen (JPY5,800,000)**;

**NOW, THEREFORE**, in light of the foregoing considerations, WE, the Members of the Bids and Awards Committee, hereby RESOLVE to RECOMMEND to the Head of the Procuring Entity (HOPE) of the Philippine Embassy in Tokyo, Japan, to resort to the mode of procurement in accordance with the "Guidelines for the Procurement of Goods and Services, Infrastructure Projects, and Consulting Services to be Procured and Performed Overseas," as approved under GPPB Resolution No. 28-2017, for the renovation of the music room restroom of the Official Residence of the Ambassador, through Akitem Company Ltd. in the total amount of **Five Million Eight Hundred Thousand Japanese Yen (JPY5,800,000)**, including taxes and other lawful charges, delivery cost and installation charges.

Adopted this 2nd day of November 2022 in Tokyo, Japan.

**EVANGELINE T. ONG JIMENEZ-DUCROCQ**  
Chairperson

**CHARMAINE A. SERNA-CHUA**  
Vice Chairperson

**LEAH VICTORIA C. RODRIGUEZ**  
Member

**MARY JOY B. RAMIREZ**  
Member

**JAN KENNETH T. BOLANTE**  
Member

Approved:

**ROBESPIERRE L. BOLIVAR**  
Charge d'Affaires, a.i.  
Head of the Procuring Entity

Date Approved: 2 November 2022

NAME	INITIALS
TS,VC,AO AMItto BAC-Secretariat, Head	
PO HJPanong-Calabocal BAC Secretariat, Member	
CO JEBalaoro BAC Secretariat, Member	



**EMBASSY OF THE REPUBLIC OF THE PHILIPPINES**  
**フィリピン 共和国 大使館**  
**TOKYO, JAPAN**

**NOTICE OF AWARD**

3 November 2022

Sir/Madam:

Please be informed that, upon the recommendation of the Bids and Awards Committee (BAC) of the Philippine Embassy in Tokyo, Japan, as contained in its Resolution No. 2022-016D dated 2 November 2022, the Philippine Embassy in Tokyo is awarding to **Akitem Company Limited** the contract for the renovation of the music room restroom of the Official Residence of the Ambassador in Kudan for the total amount of **Five Million Eight Hundred Thousand Japanese Yen (JPY5,800,000)** only, inclusive of taxes and other lawful charges, subject to the Department of Foreign Affairs' existing accounting and auditing requirement and subject to the signing of the Contract.

Thank you.

Very truly yours,

  
**ROBESPIERRE L. BOLIVAR**  
Chargé d'Affaires, a.i.  
Head of the Procuring Entity

**MR. KENTARO KOIBUCHI**

President

Akitem Co. Ltd.

1-1-2 Higashiyama Bldg., Meguro-ku  
Tokyo, Japan



**EMBASSY OF THE REPUBLIC OF THE PHILIPPINES**  
**フィリピン 共和国 大使館**  
**TOKYO, JAPAN**

**NOTICE TO PROCEED**

4 November 2022

Sir/Madam:

Please be informed that pursuant to the Notice of Award dated 3 November 2022 issued by the Philippine Embassy in Tokyo, Akitem Co. Ltd. is hereby given this **Notice to Proceed** for the renovation of the music room restroom at the Official Residence of the Ambassador in Kudan for the total amount of **Five Million Eight Hundred Thousand Japanese Yen (JPY5,800,000)** only, inclusive of taxes and other lawful charges.

This Notice is issued in accordance with the requirements of Republic Act No. 9184, otherwise known as the "Government Procurement Act of 2003.

Very truly yours,

  
**ROBESPIERRE L. BOLIVAR**  
Charge d'Affaires, a.i.  
Head of the Procuring Entity

**MR. KENTARO KOIBUCHI**

President

Akitem Co. Ltd.

1-1-2 Higashiyama Bldg., Meguro-ku  
Tokyo, Japan

Acceptance Sheet

Date : 03 November, 2022

To: Embassy of the Republic of the Philippines

Accepting Party :

We hereby accept the construction mentioned below.

Kentaro Koibuchi, President

Akitem Co., Ltd.

Higashiyama Bldg.

1-1-2 Higashiyama, Meguro-ku, Tokyo (Seal)



Name of the Construction : Install a shower booth in room 112 of the Official Residence in Kudan

Venue : 1-1-1 Fujimi, Chiyoda-ku, Tokyo

Contents : Install a shower booth

Construction Period : 04 November, 2022 – 15 December, 2022

Total Amount : ¥5,800,000.-

Payment Term : Bank Transfer before 31 January, 2023 upon completion of the construction

Note : Details of the construction, refer to the quotation (R22100008)

Dated on 26 October, 2022

# 注文請書

2022年11月3日

印紙

フィリピン共和国大使館 御中

請負者 東京都目黒区東山1-1-2

株式会社アキテム  
代表取締役 鯉渕健太郎 印

下記の通りご注文をお請け致します。

証として請書に署名捺印致します。

名称 : フィリピン大使公邸 112 シャワーブース設置工事

工事場所 : 東京都千代田区富士見1-1-1

内容 : シャワーブース設置工事

工期 : 2022年11月4日 ~ 2022年12月15日

注資金額 : ¥5,800,000.-

支払条件 : 工事完了後、2023年1月31日迄に指定口座へお振込み願います。

備考 : 工事の詳細は、2022年10月26日 付御見積書(見積番号: R22100008 )に拠るものとします。