



EMBASSY OF THE REPUBLIC OF THE PHILIPPINES
フィリピン 共和国 大使館
TOKYO, JAPAN

BIDS AND AWARDS COMMITTEE

BAC RESOLUTION NO. 2022-013

RESOLUTION RECOMMENDING, BY REFERENDUM, AWARD OF CONTRACT IN ACCORDANCE WITH THE “GUIDELINES FOR THE PROCUREMENT OF GOODS AND SERVICES, INFRASTRUCTURE PROJECTS, AND CONSULTING SERVICES TO BE PROCURED AND PERFORMED OVERSEAS,” AS APPROVED UNDER GPPB RESOLUTION NO. 28-2017 DATED 31 JULY 2017, FOR THE PROCUREMENT OF INDOOR/OUTDOOR AIR EXCHANGER/HEAT EXCHANGER AT THE EMBASSY CHANCERY

WHEREAS, Post intends to procure the replacement of indoor/outdoor air exchanger or heat exchanger of the Philippine Embassy Chancery located at 5-15-5, Minato-ku, Tokyo as it has shown lifespan-related deterioration issues;

WHEREAS, the replacement of said worn-out equipment is necessary to provide safe, reliable and energy-efficient equipment for use at the Embassy Chancery, and address several issues of concern, such faulty and inefficient air-exchanger equipment that have exceeded their lifespan.

WHEREAS, the procurement of the services of a company for the replacement of equipment with an Approved Budget for the Contract (ABC) of **Four Million Six Hundred Fifty Three Thousand Three Hundred Seventy Six Philippine Pesos (PHP4,653,376)** is duly authorized by the Department of Foreign Affairs, chargeable against the Department’s Building Fund FY 2021 Continuing Appropriations with ORS No. 2022-08-000493 dated 03 August 2022, under facsimile message no. TK-1093-OUA-2022 dated 09 August 2022;

WHEREAS, under the “*Guidelines for the Procurement of Goods and Services, Infrastructure Projects, and Consulting Services to be Procured and Performed Overseas*,” as approved under GPPB Resolution No. 28-2017 dated 31 July 2017, the procurement of any goods, services, infrastructure or consultancy project, regardless of amount, can be conducted by sending out Requests for Quotations (RFQ) to at least three (3) suppliers, contractors or consultants of known qualifications, and receipt of one (1) quotation would be sufficient to recommend award of the project;

WHEREAS, under the same Guidelines, Foreign Service Posts are no longer required to post their procurement activities on the PhilGEPS website until the corresponding facility has become available through the PhilGEPS Modernization Project, and the requirement of advertisement of procurement projects through newspapers have been dispensed with, as well as documentary requirements are relaxed to take into consideration the usual trade and business practices of the host country;

WHEREAS, for the replacement of the indoor/outdoor air exchanger of the Chancery, the Philippine Embassy requested several companies in Tokyo, such as Akitem Company Ltd., BB. Kensou Co. Ltd., and Aircon Plant Industries Co. Ltd. to submit their lowest quotations;

WHEREAS, based on the Abstract of Quotations submitted to the Bids and Awards Committee, Akitem Company Ltd. responded and submitted the lowest quotation;

NOW, THEREFORE, in light of the foregoing considerations, WE, the Members of the Bids and Awards Committee, hereby RESOLVE to RECOMMEND to the Head of the Procuring Entity (HOPE) of the Philippine Embassy in Tokyo, Japan, to resort to the mode of procurement in accordance with the "*Guidelines for the Procurement of Goods and Services, Infrastructure Projects, and Consulting Services to be Procured and Performed Overseas*," as approved under GPPB Resolution No. 28-2017, for the replacement of the indoor/outdoor air exchanger of the Embassy Chancery, through Akitem Company Ltd. in the total amount of **Nine Million Nine Hundred Thousand Japanese Yen (JPY9,900,000)**, including taxes and other lawful charges, delivery cost and installation charges.

Adopted this 25th day of October 2022 in Tokyo, Japan.

EVANGELINE T. ONG JIMENEZ-DUCROCQ
Chairperson

CHARMAINE A. SERNA-CHUA
Vice Chairperson

LEAH VICTORIA C. RODRIGUEZ
Member

MARY JOY B. RAMIREZ
Member

JAN KENNETH T. BOLANTE
Member

Approved:






ROBESPIERRE L. BOLIVAR

Charge d'Affaires, a.i.

Head of the Procuring Entity

Date Approved: 25 October 2022

NAME	INITIALS
TS,VC,AO AMlto BAC-Secretariat, Head	
PO HJPanong-Calabocal BAC Secretariat, Member	
CO JEEBBalaoro BAC Secretariat, Member	



EMBASSY OF THE REPUBLIC OF THE PHILIPPINES
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NOTICE OF AWARD

26 October 2022

Sir/Madam:

Please be informed that, upon the recommendation of the Bids and Awards Committee (BAC) of the Philippine Embassy in Tokyo, Japan, as contained in its Resolution No. 2022-013 dated 25 October 2022, the Philippine Embassy in Tokyo is awarding to Akitem Company Limited the contract for the procurement of twenty (20) units of air exchanger for the Philippine Embassy Chancery located at Roppongi, Minatu-ko, Tokyo for the total amount of **Nine Million Nine Hundred Thousand Japanese Yen (JPY9,900,000)** only, inclusive of taxes, other lawful charges, delivery and installation, subject to the Department of Foreign Affairs' existing accounting and auditing requirements and subject to the signing of the Contract.

This Notice of Award is issued in accordance with the requirements of Republic Act No. 9184, otherwise known as the "Government Procurement Act of 2003".

Very truly yours,


ROBESPIERRE L. BOLIVAR
Chargé d'Affaires, a.i.
Head of the Procuring Entity

MR. KENTARO KOIBUCHI

President

Akitem Co. Ltd.

1-1-2 Higashiyama Bldg., Meguro-ku
Tokyo, Japan



EMBASSY OF THE REPUBLIC OF THE PHILIPPINES
フィリピン 共和国 大使館
TOKYO, JAPAN

NOTICE TO PROCEED

27 October 2022

Sir/Madam:

Please be informed that pursuant to the Notice of Award dated 26 October September 2022 issued by the Philippine Embassy in Tokyo, **Akitem Company Limited** is hereby given this **Notice to Proceed** for the procurement of twenty (20) units of air exchanger for the Philippine Embassy Chancery located at Roppongi, Minatu-ko, Tokyo for the total amount of **Nine Million Nine Hundred Thousand Japanese Yen (JPY9,900,000)** only, inclusive of taxes and other lawful fees, delivery cost, and installation charges.

This Notice is issued in accordance with the requirements of Republic Act No. 9184, otherwise known as the "Government Procurement Act of 2003".

Thank you.

Very truly yours,



ROBESPIERRE L. BOLIVAR
Charge d'Affaires, a.i.
Head of the Procuring Entity

MR. KENTARO KOIBUCHI

President

Akitem Co. Ltd.

1-1-2 Higashiyama Bldg., Meguro-ku
Tokyo, Japan

Acceptance Sheet

Date: ~~26~~ October, 2022
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To: Embassy of the Republic of the Philippines

Accepting Party :

We hereby accept the construction mentioned below.

Kentaro Koibuchi, President
Akitem Co., Ltd.
Higashiyama Bldg.
1-1-2, Higashiyama, Meguro-ku, Tokyo (Seal)



Name of the Construction : Total Heat Exchanger Renewal Works on B1F and 1st FL in Embassy of the Republic of the Philippines

Venue : 5-15-5 Roppongi, Minato-ku, Tokyo

Contents : Total Heat Exchanger Renewal Works on B1F and 1st FL

Construction Period : 01 November, 2022 – 30 December, 2022

Total Amount : Y9,900,000.-

Payment Term : Bank Transfer before 31 January, 2023 upon month upon completion of the construction

Note : Details of the construction, refer to the quotation (R022010004)
Dated on 26 August, 2022



注文書

2022年10月28日



株式会社 アキテム 御中

下記の通りご注文申し上げます。

注文者 東京都港区六本木5-15-5

フイリピン共和国大使館

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名称 : フイリピン共和国大使館 全熱交換器更新工事

工事場所 : 東京都港区六本木5-15-5

内容 : 全熱交換器更新工事

工期 : 2022年11月1日 ~ 2022年12月30日

注文金額 : ¥9,900,000.-

支払条件 : 工事完了後、2023年1月31日迄に指定口座へお振込みします。

備考 : 工事の詳細は、2022年8月26日 付御見積書(見積番号: R022010004)に拠るものとします。



Order Sheet

Date: ~~26~~ 28 October, 2022

To: Akitem Co., Ltd.



Ordering Party :

We hereby order the construction mentioned below.

Embassy of the Republic of the Philippines
5-15-5 Roppongi, Minato-ku, Tokyo



Name of the Construction : Total Heat Exchanger Renewal Works on B1F FL and 1st FL in Embassy of the Republic of the Philippines

Venue : 5-15-5 Roppongi, Minato-ku, Tokyo

Contents : Total Heat Exchanger Renewal Works

Construction Period : 01 November, 2022 – 30 December, 2022

Total Amount : Y9,900,000.-

Payment Term : Bank Transfer before 31 January, 2023 upon completion of the construction

Note : Details of the construction, refer to the quotation (R022010004)
Dated on 26 August, 2022

注文請書

印紙

2022年10月28日

フィリピン共和国大使館

御中



請負者 東京都目黒区東山1-1-2

株式会社 アキテ

代表取締役 鯉淵 健太郎



印

下記の通り ご注文をお請け致します。

証として請書に署名捺印致します。

名称 : フィリピン共和国大使館 全熱交換器更新工事

工事場所 : 東京都港区六本木5-15-5

内容 : 全熱交換器更新工事

工期 : 2022年11月1日 ~ 2022年12月30日

注文金額 : ¥9,900,000.-

支払条件 : 工事完了後、2023年1月31日迄に指定口座へお振込願います。

備考 : 工事の詳細は、2022年8月26日 付御見積書(見積番号: R022010004)に拠るものとします。