



EMBASSY OF THE REPUBLIC OF THE PHILIPPINES
フィリピン 共和国 大使館
TOKYO, JAPAN

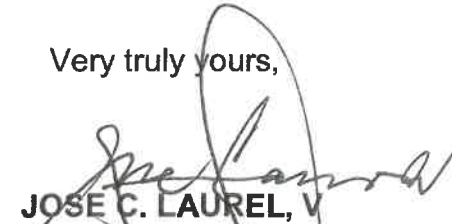
NOTICE OF AWARD

Date: 13 August 2021

Sir:

Please be informed that, upon the recommendation of the Bids and Awards Committee (BAC) of the Philippine Embassy in Tokyo, Japan, as contained in its Resolution No.2021-007 dated 12 August 2021, the Philippine Embassy in Tokyo is awarding the contract to the **Young Voices of the Philippines, for the procurement of their services for the production of an online video with the Young Voices of the Philippines singing the song "Lipad", in coordination with the Philippine Embassy as a tribute to the recent success of the Philippine athletes at the Tokyo 2020 Olympics and in line with the "Buwan ng Wika" for the total amount of Twenty Three Thousand Eight Hundred Pesos (PHPP23,800) only, inclusive of taxes and other lawful charges, subject to the Department of Foreign Affairs' existing accounting and auditing requirements and subject to the signing of the Contract.**

Very truly yours,



JOSE C. LAUREL, V
Ambassador
Head of the Procuring Entity

Dr. Maria Theresa Vizconde-Roldan
Conductor and Co-Artistic Director
Young Voices of the Philippines

1 | Page

Notice of Award (BAC Resolution No. 2021-007) Production of Online Video with Young Voices of the PH for Philippine Olympic Team and Buwan ng Wika)



EMBASSY OF THE REPUBLIC OF THE PHILIPPINES
フィリピン 共和国 大使館
TOKYO, JAPAN

17 August 2021

DR. MARIA THERESA VIZCONDE - ROLDAN
Co-Artistic Director and Conductor
Young Voices of the Philippines

Letter of Agreement

Dear Dr. Vizconde-Roldan,

Mabuhay from the Philippine Embassy in Japan!

We welcome your proposal for a special video project – **Video with Song Performance “Lipad” for Buwan ng Wika** by the Young Voices of the Philippines for implementation with Sentro Rizal Tokyo (SR Tokyo) and the Embassy of the Republic of the Philippines in Tokyo, Japan (Tokyo PE).

In view of the foregoing, the Tokyo PE commits to support this initiative and shall:

- Provide a maximum amount of **Twenty-Three Thousand Eight Hundred Pesos (PhP 23,800.00)** only to cover for the following costs of the participating Filipino artist:

For the song “Lipad”:

Children's Choir Arrangement	-	Php	5,000
Accompanist	-		2,000
Audio Mix	-		4,800
Video Editing	-		7,000
Performance of the Choir	-		5,000
Total Cost			Php 23,800

- Directly release the full amount to Young Voices of the Philippines within 15 working days after implementation of activity. This is subject to Young Voices of the Philippines' fulfillment of the conditions stated below.
- Cover for all applicable bank charges and wire transfer fees. Bank charges and transfer fees will not be deducted from the total amount of budget stipulated in this Agreement; and
- Send a proof of deposit/remittance of the payment to the artist

The **Young Voices of the Philippines**, herein represented by Dr. Maria Theresa Vizconde-Roldan, as lead proponent, shall:

- Submit the final and approved version of the video no later than 9:00 A.M. of 19 August 2021. A first draft of the video will be submitted to the Philippine Embassy for review on 17 August 2021.
- Fully acknowledge Tokyo PE in all media releases, promotional materials, etc. related to the video. In all relevant social media posts, include and use the hashtags: #KulturaPH #SentroRizalTokyo;
- Accomplish and submit to Tokyo PE the Video Consent Release Form (attached);
- For processing of payment, submit the following information and documents to Tokyo PE within 15 working days after implementation of activity:
 - a. Tax Identification Number;
 - b. Photocopy of bank account (passbook or ATM) or bank details necessary for remittance
 - c. Signed Letter of Agreement;
 - d. Signed Video Consent Form

5-15-5 Roppongi, Minato-ku, Tokyo 106-8537 Japan
Tel.no.(+81) 3-5562-1600 / Fax no.(+81) 3-5562-1603
<http://tokyo.philembassy.net>

- Send an acknowledgement receipt of payment signed by the representative of Young Voices of the Philippines;

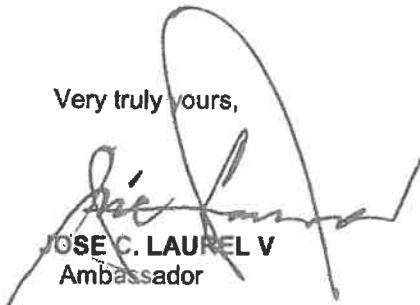
In the event of your unjustified failure to complete or fully implement the Project in accordance with the terms and conditions stipulated in this Agreement, the Tokyo PE may forfeit and terminate this Agreement.

Neither party shall be liable for any failure arising out of compliance with any law, ordinance, regulation, ruling, order or other governmental action arising out of acts of God, fire, flood, war, insurrections, sabotage, accidents, or any other similar circumstance beyond the reasonable control of the party whose performance is affected.

Should you be amenable with the abovementioned terms, please affix your signature below.


Thank you.

Very truly yours,



JOSE C. LAUREL V
Ambassador

Conforme:



DR. MARIA THERESA VIZCONDE-ROLDAN
Co - Artistic Director and Conductor
Young Voices of the Philippines

Embassy of the Philippines in Tokyo, Japan

And Sentro Rizal - Tokyo

Video with Song Performance of "Lipad" for Buwan ng Wika

VIDEO CONSENT RELEASE FORM

The Philippine Embassy in Tokyo, Japan, wishes to use for promotional purposes your personal image for the special video project – **Video with Song Performance "Lipad" for Buwan ng Wika**. Your video submission will feature you singing and performing for the Video as members of the chorale group Young Voices of the Philippines.

The final video will be uploaded on 19 August 2021 on the Embassy's website and social media accounts. It may also be shared, viewed and reposted by other people on their personal social media pages.

By providing the following information and affixing your signature below, you hereby agree and grant permission to the Philippine Embassy in Tokyo, Japan to use your image (in video or in photo form), voice/audio, and performance in the abovementioned video in any online platform or printed publication relevant to the Philippine Embassy and Sentro Rizal -Tokyo promotions, projects and programs.

I hereby consent to the use of my personal image for the special video project – **Video with Song Performance "Lipad" for Buwan ng Wika**.

I hereby release to the Philippine Embassy in Tokyo, Japan and Sentro Rizal – Tokyo all rights to exhibit my performance in the future, whether that use is known to me or not. I am also signing this consent on behalf of all the members of the Young Voices of the Philippines who form part of the special video project.

I am at least 18 years of age and I have read the consent release form, and fully understand its terms, meanings and implications before affixing my signature below.

The videos will solely be used for this project and will not be for profit.

NAME : MARIA THERESA VIZCONDE-ROLDAN
AGE : 44
OCCUPATION : TEACHER
ORGANIZATION : YOUNG VOICES OF THE PHILIPPINES
COUNTRY : PHILIPPINES


MARIA THERESA VIZCONDE-ROLDAN

(Signature over printed name)

Date: AUGUST 15, 2021



EMBASSY OF THE REPUBLIC OF THE PHILIPPINES
フィリピン 共和国 大使館
TOKYO, JAPAN

NOTICE TO PROCEED

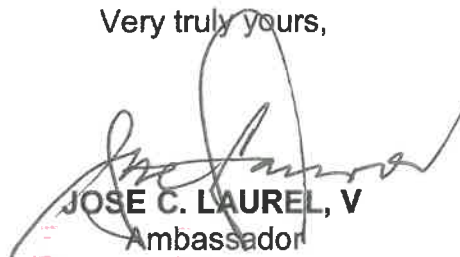
Date: 14 August 2021

Sir:

Please be informed that pursuant to the Notice of Award dated 13 August 2021 issued by the Philippine Embassy in Tokyo, the **Young Voices of the Philippines** is hereby given this **Notice to Proceed** for the procurement of their services for the production of an online video with the **Young Voices of the Philippines** singing the song "**Lipad**", in coordination with the Philippine Embassy as a tribute to the recent success of the Philippine athletes at the Tokyo 2020 Olympics and in line with the "**Buwan ng Wika**" for the total amount of **Twenty Three Thousand Eight Hundred Pesos (PHPP23,800)** only, inclusive of taxes and other lawful charges.

This Notice is issued in accordance with the requirements of Republic Act No. 9184, otherwise known as the "Government Procurement Act of 2003."

Very truly yours,



JOSE C. LAUREL, V
Ambassador

Head of the Procuring Entity

Dr. Maria Theresa Vizconde-Roldan
Conductor and Co-Artistic Director
Young Voices of the Philippines

1 | Page

Notice to Proceed (BAC Resolution No. 2021-00 7 Production of Online Video with Young Voices of the PH for Philippine Olympic Team and Buwan ng Wika)