



**EMBASSY OF THE REPUBLIC OF THE PHILIPPINES**  
フィリピン 共和国 大使館  
**TOKYO, JAPAN**

**BIDS AND AWARDS COMMITTEE**

**BAC RESOLUTION NO. 2022-011A**

**RESOLUTION RECOMMENDING, BY REFERENDUM, AWARD OF CONTRACT IN ACCORDANCE WITH THE "GUIDELINES FOR THE PROCUREMENT OF GOODS AND SERVICES, INFRASTRUCTURE PROJECTS, AND CONSULTING SERVICES TO BE PROCURED AND PERFORMED OVERSEAS," AS APPROVED UNDER GPPB RESOLUTION NO. 28-2017 DATED 31 JULY 2017, FOR THE PROCUREMENT OF REPAIR PACKAGE AND/OR REPLACEMENT OF THE MAJOR COMPONENTS OF THE EMERGENCY POWER GENERATOR OF THE EMBASSY CHANCERY**

**WHEREAS**, Post intends to procure Repair Package and/or Replacement of the Emergency Power Generator of the Philippine Embassy Chancery located at 5-15-5, Minato-ku, Tokyo as it has shown lifespan-related deterioration issues;

**WHEREAS**, there is a need to repair and/or replace the equipment to ensure a safe and reliable source electricity in times of power outages or power interruptions;

**WHEREAS**, the procurement of the services of a company for the replacement of equipment with an Approved Budget for the Contract (ABC) of **Three Million Two Hundred Ninety Thousand Philippine Pesos (PHP3,290,000)** is duly authorized by the Department of Foreign Affairs, chargeable against the Department's Building Fund FY 2021 Continuing Appropriations with ORS No. 2022-08-000493 dated 03 August 2022, under facsimile message no. TK-1093-OUA-2022 dated 09 August 2022;

**WHEREAS**, the actual cost for replacement of the emergency power generator is estimated at JPY 36 Million, which is way above the approved budget for the contract (ABC). However, upon inspection of the prospective service providers of the power generator, they recommended a full maintenance and replacement of its major components only and these renovation costs are within the ABC.

**WHEREAS**, under the "*Guidelines for the Procurement of Goods and Services, Infrastructure Projects, and Consulting Services to be Procured and Performed Overseas*," as approved under GPPB Resolution No. 28-2017 dated 31 July 2017, the procurement of any goods, services, infrastructure or consultancy project, regardless of amount, can be conducted by sending out Requests for Quotations (RFQ) to at least three (3) suppliers, contractors or consultants of known qualifications, and receipt of one (1) quotation would be sufficient to recommend award of the project;

**WHEREAS**, under the same Guidelines, Foreign Service Posts are no longer required to post their procurement activities on the PhilGEPS website until the corresponding facility has become available through the PhilGEPS Modernization Project, and the requirement of advertisement of procurement projects through newspapers have been dispensed with, as well as documentary requirements are relaxed to take into consideration the usual trade and business practices of the host country;

**WHEREAS**, for the repair and/or replacement of the parts of the emergency power generator of the Chancery, the Philippine Embassy requested quotations from reputable companies in Japan, namely Akitem Co. Ltd., Aircon Plant Industries Co. Ltd., and BB Kensou Co. Ltd. ;

**WHEREAS**, based on the Abstract of Quotations submitted to the Bids and Awards Committee, Akitem Co. Ltd. responded and submitted the lowest and responsive quotation in the amount of Eight Million Japanese Yen;

**NOW, THEREFORE**, in light of the foregoing considerations, WE, the Members of the Bids and Awards Committee, hereby RESOLVE to RECOMMEND to the Head of the Procuring Entity (HOPE) of the Philippine Embassy in Tokyo, Japan, to resort to the mode of procurement in accordance with the "*Guidelines for the Procurement of Goods and Services, Infrastructure Projects, and Consulting Services to be Procured and Performed Overseas*," as approved under GPPB Resolution No. 28-2017, for the repair and replacement of the major parts of the emergency power generator of the Embassy Chancery, through Akitem Co., Ltd. in the total amount of Eight Million Japanese Yen (JPY8,000,000), including taxes and other lawful charges, delivery cost and installation charges.

**Adopted** this 28th August 2022 in Tokyo, Japan.



**EVANGELINE T. ONG JIMENEZ-DUCROCQ**  
Chairperson



**CHARMAINE A. SERNA-CHUA**  
Vice Chairperson



**LEAH VICTORIA C. RODRIGUEZ**  
Member

*On approved leave*  
**MARY JOY B. RAMIREZ**  
Member

*On approved leave*  
**JAN KENNETH T. BOLANTE**  
Member

Approved:





**ROBESPIERRE L. BOLIVAR**

Charge d'Affaires, a.i.

Head of the Procuring Entity

Date Approved: 28 August 2022

NAME	INITIALS
TS,VC,AO AMItto BAC-Secretariat, Head	
PO HJPanong-Calabocal BAC Secretariat, Member	on maternity leave
CO JEBalaoro BAC Secretariat, Member	



**EMBASSY OF THE REPUBLIC OF THE PHILIPPINES**  
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**NOTICE OF AWARD**

29 August 2022

Sir/Madam:

Please be informed that, upon the recommendation of the Bids and Awards Committee (BAC) of the Philippine Embassy in Tokyo, Japan, as contained in its Resolution No. 2022-011A dated 28 August 2022, the Philippine Embassy in Tokyo is awarding to **Akitem Co. Ltd**, the contract for the repair package and/or replacement of the major parts of the Emergency Power Generator of the Philippine Embassy Chancery for the total amount of **Eight Million Japanese Yen (JPY8,000,000)** only, inclusive of taxes and other lawful charges, subject to the Department of Foreign Affairs' existing accounting and auditing requirement and subject to the signing of the Contract.

Thank you.

Very truly yours,

  
**ROBESPIERRE L. BOLIVAR**  
Charge d'Affaires, a.i..  
Head of the Procuring Entity

**MR. KENTARO KOIBUCHI**

President

Akitem Co. Ltd.

1-1-2 Higashiyama Bldg., Meguro-ku  
Tokyo, Japan



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**NOTICE TO PROCEED**

30 August 2022

Sir/Madam:

Please be informed that pursuant to the Notice of Award dated 29 August 2022 issued by the Philippine Embassy in Tokyo, **Akitem Co. Ltd.** is hereby given this **Notice to Proceed** for the repair package and/or replacement of the major parts of the Emergency Power Generator of the Philippine Embassy Chancery for the total amount of Eight Million Japanese Yen (JPY8,000,000) only inclusive of taxes and other lawful charges.

This Notice is issued in accordance with the requirements of Republic Act No. 9184, otherwise known as the "Government Procurement Act of 2003".

Very truly yours,

  
**ROBESPIERRE L. BOLIVAR**  
Charge d'Affaires, a.i.  
Head of the Procuring Entity

**MR. KENTARO KOIBUCHI**

President

Akitem Co. Ltd.

1-1-2 Higashiyama Bldg., Meguro-ku  
Tokyo, Japan

Order Sheet

Date: 5 September, 2022

To: Akitem Co., Ltd.

Ordering Party :

We hereby order the construction mentioned below.

Embassy of the Republic of the Philippines  
5-15-5 Roppongi, Minato-ku, Tokyo

(Seal)



Name of the Construction	: Full inspection, maintenance and replacement of component parts of the emergency power generator In Embassy of the Republic of the Philippines
Venue	: 5-15-5 Roppongi, Minato-ku, Tokyo
Contents	: Full inspection, maintenance and replacement of component parts of the emergency power generator In Embassy of the Republic of the Philippines
Construction Period	: October, 2022 – March, 2023
Total Amount	: ¥8,000,000.-
Payment Term	: Bank Transfer before 31 March, 2023 upon completion of the construction
Note	: Details of the construction, refer to the quotation (R22100032-1) Dated on 26 August, 2022

Acceptance Sheet

Date: 5 September, 2022

To: Embassy of the Republic of the Philippines

Accepting Party :

We hereby accept the construction mentioned below.

Kentaro Koibuchi, President

Akitem Co., Ltd.

Higashiyama Bldg.

1-1-2, Higashiyama, Meguro-ku, Tokyo (Seal)



Name of the Construction

: Full inspection, maintenance and replacement of component parts of the emergency power generator  
In Embassy of the Republic of the Philippines

Venue

: 5-15-5 Roppongi, Minato-ku, Tokyo

Contents

: Full inspection, maintenance and replacement of component parts of the emergency power generator  
In Embassy of the Republic of the Philippines

Construction Period

: October, 2022 – March, 2023

Total Amount

: Y8,000,000.-

Payment Term

: Bank Transfer before 31 March, 2023 upon month upon completion of  
the construction

Note

: Details of the construction, refer to the quotation (R22100032-1)  
Dated on 26 August, 2022