



EMBASSY OF THE REPUBLIC OF THE PHILIPPINES  
フィリピン 共和国 大使館  
TOKYO, JAPAN

**INVITATION TO BID**

**REPAIR OF THE RESIDENCE OF THE AMBASSADOR IN  
TOKYO, JAPAN**

1. The Embassy of the Philippines in Tokyo, Japan, through the authorized appropriations under the General Appropriations Act and chargeable against Building Fund Program FY 2017 under ORS No. 06-17-06-04426 dated 19 June 2017, intends to apply the sum of **Twenty Three Million One Hundred Ninety Five Thousand Three Hundred Sixty Philippine Pesos (PhP23,195,360.00) or Four Hundred Sixty Four Thousand US Dollars (US\$464,000.00)**, being the Approved Budget for the Contract (ABC) to payments under the contract for the **Repair of the Residence of the Ambassador** located at 1-1 Fujimi, 1-chome, Chiyoda-ku, Tokyo, Japan. Bids received in excess of the ABC shall be automatically rejected at the bid opening.

The Embassy of the Philippine in Tokyo now invites submissions of bids in sealed envelopes for the following items:

Qty.	Item	Specifications	Contract Duration
1	Electrical System	Conversion of High Voltage Power Supply 6KV To Low Voltage Power Supply (200/100V) <b>Warranty:</b> 60 months	90 calendar days @ Ambassador's residence, 1-1 Fujimi, 1-chome, Chiyoda-ku, Tokyo, Japan
1	Power Distribution Apparatus	Removal of Power Distribution Panel and installation of New Power Grid Connection	90 calendar days @ Ambassador's residence, 1-1 Fujimi, 1-chome, Chiyoda-ku, Tokyo, Japan
1	Boiler Heating System	Replacement of boiler gas heater and removal of the existing obsolete boiler.	90 calendar days @ Ambassador's residence, 1-1 Fujimi, 1-chome, Chiyoda-ku, Tokyo, Japan
1	Water Tank	Removal of rusty water tank and rusty old pipes located at the roof top of the residence	90 calendar days @ Ambassador's residence, 1-1 Fujimi, 1-chome, Chiyoda-ku, Tokyo, Japan

1	Garden	Restoration of patio, figurines and arch which were destroyed in March 2011 earthquake	90 calendar days @ Ambassador's residence, 1-1 Fujimi, 1-chome, Chiyoda-ku, Tokyo, Japan
1	Paint	Repainting of walls, ceilings and façade of the residence	90 calendar days @ Ambassador's residence, 1-1 Fujimi, 1-chome, Chiyoda-ku, Tokyo, Japan
1	Kitchen and washrooms	Repair of washrooms and kitchen. Installation of two (2) aircon/heater in the kitchen.	90 calendar days @ Ambassador's residence, 1-1 Fujimi, 1-chome, Chiyoda-ku, Tokyo, Japan
1	Disposal	Disposal of construction waste	90 calendar days @ Ambassador's residence, 1-1 Fujimi, 1-chome, Chiyoda-ku, Tokyo, Japan

The schedule of bidding activities is as follows:

Activities	Schedule
Issuance and Availability of Bid Documents	26 July 2017 at the Administrative Section of the Embassy
Pre Bid Conference	04 Aug 2017 *
Deadline of Submissions of Bids	Until 9:00 a.m., 25 Aug 2017 *
Opening of Bids	10:00 a.m., 25 Aug 2017 *

\*At Conference Room 1-B of the Embassy at the address stated below.

2. Completion of the Works is required within Ninety (90) calendar days upon receipt of Notice to Proceed without need of demand. Bidders should have completed a contract similar to the project within Ten (10) years from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly in Section II, Instructions to Bidders (ITB).
3. Bidding will be conducted through open bidding procedures using non-discretionary "pass/fail" criteria as specified in the Implementing Rules and Regulations (IRR) of the Republic Act (RA) 9184, otherwise known as the "Government Procurement Reform Act", which may be downloaded at [www.gppb.gov.ph/laws/laws/RevisedIRR.RA9184.pdf](http://www.gppb.gov.ph/laws/laws/RevisedIRR.RA9184.pdf).
4. Interested Bidders may obtain further information from the Philippine Embassy in Tokyo, Japan and inspect the Bidding Document at the address given below from 9:00 a.m. to 6:00 p.m.

The complete set of Bidding Documents may be purchased by interested Bidders from the address below and upon payment of non-refundable fee of **Twenty Five Thousand Pesos (PHP25,000.00)** at the cashier of the Philippine Embassy, Tokyo.

The bidding documents may also be downloaded free of charge from the website of the Philippine Government Electronic Procurement System (PhilGEPS) [www.gppb.gov.ph/downloadables/forms/PBD.GOODS.doc](http://www.gppb.gov.ph/downloadables/forms/PBD.GOODS.doc), provided that bidders shall pay the non-refundable fee for the Bidding Documents not later than the submission of their bids.

5. The Philippine Embassy in Tokyo, Japan will hold a Pre-Bid Conference on 04 August 2017 at 2:00 P.M. at its Conference Room 1-B with address at 5-15-5 Roppongi, Minato-ku, Tokyo, Japan, which shall be open to all interested parties who have purchased the Bidding Document.
6. The sealed bids must be delivered to the address below on or before the date and time listed above. All sealed bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in ITB Clause 18.
7. The opening of the sealed bids shall be done immediately after the deadline on the same date at the Conference Room 1-B with address at 5-15-5 Roppongi, Minato-ku, Tokyo, Japan. The sealed bids will be opened in the presence of the Bidders or Bidders' representatives who choose to attend. Late bids shall not be accepted.
8. The Embassy reserves the right to accept or reject any bid, to annul the bidding process, and to reject all bids at any time prior to contract award without thereby incurring any liability to the affected bidder or bidders.
9. For further information please refer to:

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**(SGD) EDUARDO M.R. MEÑEZ**  
Chairperson, Bids and Awards Committee  
Philippine Embassy, Tokyo, Japan  
5-15-5 Roppongi, Minato-ku, Tokyo, Japan

25 July 2017, Tokyo, Japan