



EMBASSY OF THE REPUBLIC OF THE PHILIPPINES  
 フィリピン 共和国 大使館  
 TOKYO, JAPAN

**INVITATION TO BID**

**SUPPLY AND DELIVERY OF ONE (1) BRAND NEW LUXURY/EXECUTIVE MULTI-PURPOSE VEHICLE (MPV)**

1. The Embassy of the Philippines in Tokyo, Japan, through the authorized appropriations under the General Appropriations Act and chargeable against ORS No. 03-17-01-00192 dated 18 January 2017, intends to apply the sum of **Three Million Seven Hundred Thousand Pesos (PhP3,700,000.00) or approximately Eight Million Three Hundred Seventy One Thousand Japanese Yen (JPY8,371,000.00) per BSP rate of Php1.00 = Jpy 0.442 as of 08 May 2017**, being the Approved Budget for the Contract (ABC) to payments under the contract for the **Supply and Delivery of One (1) Brand New Luxury/Executive Multi-Purpose Vehicle** for use by the Embassy. Bids received in excess of the ABC shall be automatically rejected at the bid opening.

The Embassy of the Philippine in Tokyo now invites submissions of bids in sealed envelopes for the following items:

Qty.	Item	Specifications	Approved Budget for the Contract	Delivery
1	<b>Luxury / Executive Multi-Purpose Vehicle</b>	Brand New Model – Luxury/Executive Class 7-seater capacity – leather seats 4 Wheel Drive Engine Displacement: exceeding 2000 cc Engine Type: <i>DOHC 4 Cylinders, 16 valves</i> Steering Position: <i>Right Hand</i> Transmission Type: <i>Continuously Variable Transmission(CVT) Hybrid</i>  Fuel: <i>Gasoline</i> Accessories: <i>Built-in Navigation (English), Floor Mat, Side Visor (RV Wide), NSCP-W62 Antenna, Back Guide Monitor, Built-in Electronic Toll Collection (ETC) System, Automatic Sliding Step, Power Slide doors (slide doors + back door), Dashboard Camera with Recorder, USB port, Rear Entertainment System</i> <b>Warranty:</b> Engine, Brake and Transmission Maintenance of 60 months	Php3,700,000.00 or JPY8,371,000.00	30 calendar days @ Philippine Embassy, Tokyo, Japan

The schedule of bidding activities is as follows:

Activities	Schedule
Issuance and Availability of Bid Documents	09 May 2017 at the Administrative Section of the Embassy c/o Consul Leah Victoria C. Rodriguez
Pre Bid Conference	17 May 2017 *
Deadline of Submissions of Bids	Until 9:00 a.m., 31 May 2017 *
Opening of Bids	10:00 a.m., 31 May 2017 *

\*At Conference Room 1-B of the Embassy at the address stated below.

2. Delivery of Goods is required within Thirty (30) calendar days upon receipt of Notice to Proceed without need of demand. Bidders should have completed a contract similar to the project within five (5) years from the date of submission and receipt of bids whose value is at least 50% of the ABC. The description of an eligible bidder is contained in the Bidding Documents, particularly in Section II, Instructions to Bidders (ITB), *copy attached for reference*.
3. Bidding will be conducted through open bidding procedures using non-discretionary "pass/fail" criteria as specified in the Implementing Rules and Regulations (IRR) of the Republic Act (RA) 9184, otherwise known as the "Government Procurement Reform Act", which may be downloaded at [www.gppb.gov.ph/laws/laws/RevisedIRR.RA9184.pdf](http://www.gppb.gov.ph/laws/laws/RevisedIRR.RA9184.pdf).
4. Interested Bidders may obtain further information from the Philippine Embassy in Tokyo, Japan *attn: Consul Leah Victoria C. Rodriguez* and inspect the Bidding Document at the address given below from 9:00 a.m. to 6:00 p.m.

The complete set of Bidding Documents may be purchased by interested Bidders from the address below and upon payment of non-refundable fee of **Eleven Thousand Three Hundred Japanese Yen (JPY11,300.00)** or its equivalent of **Five Thousand Pesos (PHP5,000.00)** at the cashier of the Philippine Embassy, Tokyo.

The bidding documents may also be downloaded free of charge from the website of the Philippine Government Electronic Procurement System (PhilGEPS) [www.gppb.gov.ph/downloadables/forms/PBD.GOODS.doc](http://www.gppb.gov.ph/downloadables/forms/PBD.GOODS.doc), provided that bidders shall pay the non-refundable fee for the Bidding Documents not later than the submission of their bids.

5. The Philippine Embassy in Tokyo, Japan will hold a Pre-Bid Conference on 17 May 2017 at its Conference Room 1-B with address at 5-15-5 Roppongi, Minato-ku, Tokyo, Japan, which shall be open to all interested parties who have purchased the Bidding Document.
6. The sealed bids must be delivered to the address below on or before the date and time listed above. All sealed bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in ITB Clause 18.
7. The opening of the sealed bids shall be done immediately after the deadline on the same date at the Conference Room 1-B with address at 5-15-5 Roppongi, Minato-ku, Tokyo, Japan. The sealed bids will be opened in the presence of the Bidders or Bidders' representatives who choose to attend. Late bids shall not be accepted.
8. The Embassy reserves the right to accept or reject any bid, to annul the bidding process, and to reject all bids at any time prior to contract award without thereby incurring any liability to the affected bidder or bidders.
9. For further information please refer to:

Consul Leah Victoria C. Rodriguez  
Administrative Officer and Member, BAC Secretariat  
Philippine Embassy, Tokyo, Japan  
5-15-5 Roppongi, Minato-ku, Tokyo, Japan  
Tel.: (03) 5562-1577  
Email: [leah.rodriquez@philembassy.net](mailto:leah.rodriquez@philembassy.net)

**(SGD) EDUARDO M.R. MEÑEZ**  
Deputy Chief of Mission  
Chairperson, Bids and Awards Committee  
Philippine Embassy, Tokyo, Japan  
5-15-5 Roppongi, Minato-ku, Tokyo, Japan

08 May 2017, Tokyo, Japan