



EMBASSY OF THE REPUBLIC OF THE PHILIPPINES
フィリピン 共和国 大使館
TOKYO, JAPAN

BIDS AND AWARDS COMMITTEE

BAC RESOLUTION NO. 2024-024C

RESOLUTION RECOMMENDING, BY REFERENDUM, TO THE HEAD OF POST OF THE PHILIPPINE EMBASSY IN TOKYO, JAPAN TO RESORT TO NEGOTIATED PROCUREMENT FOR A HIGHLY TECHNICAL CONSULTANT, AS AN ALTERNATIVE METHOD OF PROCUREMENT UNDER R.A. 9184, THE AWARD TO MS. LIRA CADORNA FOR THE PROCUREMENT OF HER SERVICES AS HIGHLY TECHNICAL CONSULTANT AND EVENT ORGANIZER FOR THE EVENT "PHILIPPINE WEAVE EXPERIENCE"

WHEREAS, the Embassy, through its Cultural Section, in cooperation with the National Commission for Culture and the Arts (NCCA), shall conduct the event "Philippine Weave Experience" from 3 to 5 October 2024, which shall feature three (3) session workshops which shall include a short overview about Philippine weaving, followed by a demonstration on the use of the mini loom;

WHEREAS, to facilitate the event, the Embassy requires the services of a qualified highly technical consultant and event organizer with expertise in Philippine weaving, who is able to prepare the concept, curate the sample weaves and organize sample workshops for the event;

WHEREAS, the procurement for the services of a highly technical consultant for the Philippine Weave Experience with an Approved Budget for the Contract (ABC) of **Two Hundred Forty Thousand Pesos (PHP240,000)**, is included in Post's Annual Procurement Plan for Fiscal Year 2024, chargeable against the funds provided by the National Commission for Culture and the Arts (NCCA) for the entire project.

WHEREAS, **Ms. Lira Cadorna** is a consultant and event organizer, and is the Chief Operations Officer (COO) and Co-founder of Hibla Philippines, a social enterprise dedicated to preserving and promoting the beauty of traditional Filipino weaves while creating economic opportunities for Filipino artisans and seamstresses;

WHEREAS, the Department of Foreign Affairs, thorough the Office of Public and Cultural Diplomacy (OPCD) under CIR-2480-OPCD-2023 dated 12 December 2023, authorized Foreign Service Posts to collaborate with Hibla Philippines;

WHEREAS, Republic Act No. 9184, otherwise known as the *Government Procurement Reform Act* and its Implementing Rules and Regulations prescribe for the modernization, standardization and regularization of the procurement of the government;

WHEREAS, under Sec. 48 of R.A. 9184, any of the Alternative Methods of Procurement may be resorted to, subject to the prior approval of the Head of the Procuring Entity or his duly authorized representative, and whenever justified by the conditions provided in the Act, in order to promote economy and efficiency;

WHEREAS, under Sec. 21.2.1 of the IRR of R.A. 9184, the Procuring Entity may dispense with the advertisement in the newspaper and posting requirement when resorting to alternative methods of procurement;

WHEREAS, under Sec. 53.7 of R.A. 9184, Negotiated Procurement is a method of procurement of Goods, Infrastructure Projects and Consulting services, whereby the Procuring Entity directly negotiates a contract with a technically, legally, and financially capable supplier, contractor or consultant in case of individual consultants hired to do work that is (i) highly technical or proprietary; or (ii) primarily confidential or policy determining, where trust and confidence are the primary consideration for the hiring of the consultant; Provided, however that the term of the individual consultants shall, at the most, be on a six month basis, renewable at the option of the appointing HOPE, but in no case shall exceed the term of the latter;

WHEREAS, the services of **Ms. Cadorna** for the event are highly technical or proprietary and fall under Sec.53.7 of R.A. 9184;

WHEREAS, the BAC conducted due diligence inquiries on the selection of **Ms. Cadorna** as consultant and event organizer and found her to be technically, legally, and financially capable service provider at the most advantageous price and contract for the Government.

WHEREAS, Tokyo PE intends to use the approved budget of **Two Hundred Forty Thousand Pesos (PHP240,000)** to procure the services of **Ms. Cadorna** as a highly technical consultant and event organizer for the Philippine Weave Experience, chargeable against the funds from the NCCA;

NOW, THEREFORE, in light of the foregoing considerations, WE, the Members of the Bids and Awards Committee, hereby **RESOLVE** to **RECOMMEND** to the Head of the Procuring Entity (HOPE) of the Philippine Embassy in Tokyo, Japan, to resort to negotiated procurement for the hiring of a highly technical consultant for the event Philippine Weave Experience, and award of contract, to **Ms. Lira Cadorna**, in the total amount of **Two Hundred Forty Thousand Pesos (PHP240,000)**, including taxes and other lawful charges.

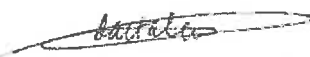
Adopted this 1st day of August 2024 in Tokyo, Japan.


CHARMAINE A. SERNA-CHUA
Chairperson

MARY JOY B. RAMIREZ
Vice Chairperson


JAN KENNETH E. BOLANTE
Member

ALVIN C. MALASIG
Member


DARELL ANN R. ARTATES
Member

Approved:


MYLENE J. GARCIA-ALBANO
Ambassador
Head of the Procuring Entity
Date Approved: 01 August 2024

NOW, THEREFORE, in light of the foregoing considerations, WE, the Members of the Bids and Awards Committee, hereby **RESOLVE** to **RECOMMEND** to the Head of the Procuring Entity (HOPE) of the Philippine Embassy in Tokyo, Japan, to resort to negotiated procurement for the hiring of a highly technical consultant for the event Philippine Weave Experience, and award of contract, to **Ms. Lira Cadorna**, in the total amount of **Two Hundred Forty Thousand Pesos (PHP240,000)**, including taxes and other lawful charges.

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Ambassador
Head of the Procuring Entity
Date Approved: 01 August 2024

NAME	INITIALS
Consul AO FG Quintin BAC-Secretariat, Head	
CO JC Disomimba BAC Secretariat, Member	
PO JR San Jose BAC Secretariat, Member	



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NOTICE OF AWARD

Date: 07 August 2024

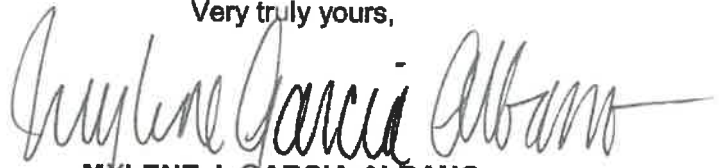
Madam:

Please be informed that, upon the recommendation of the Bids and Awards Committee (BAC) of the Philippine Embassy in Tokyo, Japan, as contained in its Resolution No.2024-024C dated 01 August 2024, the Philippine Embassy in Tokyo is awarding the following procurement to **Ms. Lira Cadorna**:

Product/Service	Total Cost (inclusive of taxes and other lawful charges)
Procurement for the Services of Ms. Lira Cadorna as Highly Technical Consultant and Event Organizer for the event "Philippine Weave Experience"	Two Hundred Forty Thousand Pesos Only (PHP240,000.00)

Implementation of the above is subject to existing accounting and auditing requirements and the signing of a contract.

Very truly yours,


MYLENE J. GARCIA-ALBANO
Ambassador
Head of the Procuring Entity

Ms. Lira Cadorna
Co-Founder and COO
Hibla Pilipinas

NOTICE OF AWARD

Date: 07 August 2024

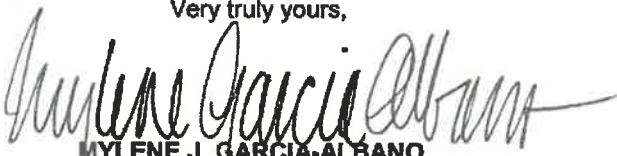
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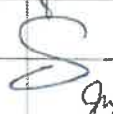
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Ambassador
Head of the Procuring Entity

Ms. Lira Cadorna
Co-Founder and COO
Hibla Pilipinas

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Consul MJB Ramirez BAC Vice Chairperson	
Consul JKE Bolante BAC Member	
Consul AC Malasig BAC Member	
Consul DAR Artates BAC Member	
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02 October 2024

MS. LIRA CADORNA
Consultant and Event Organizer
COO and Co-Founder
Hibla Philippines

Letter of Agreement

Dear Ms. Cadorna,

Mabuhay from the Philippine Embassy in Japan!

We wish to avail the services of Hibla Philippines as consultant and event organizer for a Philippine Weave Experience (Workshop) in Tokyo, Japan from 3 to 5 October 2024. This will be three (3) sessions of workshops, which include a short overview about Philippine weaving, followed by a demonstration on the use of the mini loom. These activities, to be held in Tokyo, Japan, will be done by the Embassy in cooperation with the National Commission for Culture and the Arts (NCCA).

The Philippines is celebrating the Centennial Year of *Manlilikha ng Bayan* (National Living Treasure) Magdalena Gamayo from 13 August 2024 to 12 August 2025. She is the oldest living Ilocano Master Weaver known for her "mastery in producing intricate designs and inventing her own patterns of 'Ilocano Abel' (Ilocano weave). This information and a sample of the Ilocano weave will be part of the workshop overview. The country also celebrates National Indigenous Peoples Month this October, many of the works featured in the event will be those made by skilled weavers from the Indigenous Cultural Communities (ICCs).

We welcome your proposal and quotation as submitted to the Embassy of the Republic of the Philippines in Tokyo, Japan (Tokyo PE).

In view of the foregoing, the Tokyo PE commits to support this project and shall:

- Provide a maximum amount of **Two Hundred Forty Thousand Pesos (Php 240,000)** only as fees for the services as consultant and event organizer for 3 days and 3 sessions of workshops on the Philippine weave experience in line with the commemorations mentioned above and subject to the provisions of the deliverables / services enumerated in the conditions stated below.
- Directly release the full amount Hibla Philippines within 30 working days after implementation of activity. This is subject to the fulfillment of the conditions stated below.
- Cover for all applicable bank charges and wire transfer fees. Bank charges and transfer fees will not be deducted from the total amount of budget stipulated in this Agreement; and

Hibla Philippines, represented by Ms. Lira Cadorna, Tokyo PE's consultant and event organizer, shall provide the following deliverables / services:

- Finalize and facilitate the conduct of 3 sessions of Philippine Weave Experience Workshops as shown below:
 - Day 1: 3 October 2024 (5:00 – 6:00 PM) during the Reception for the Influencers in Tokyo;
 - Day 2: 4 October 2024 (2:00 – 4:00 PM) during the workshop with various students;
 - Day 3: 5 October 2024 (2:00 – 4:00 PM) during the workshop with members of the Filipino community;



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- Prepare the concept, curate the sample weaves to be shown during the event, and organize the workshops above including bringing all the materials needed from the Philippines to Japan. These actions will be coordinated with Tokyo PE;
- Implement the workshops stated above with Tokyo PE;
- Provide assistance to Tokyo PE in all activities in relation to these workshops;
- For processing of payment, submit the following information and documents to Tokyo PE within 30 working days after the last day of the workshop:
 - a. Information about the company/organization bank account or bank details necessary for remittance
 - b. Signed Letter of Agreement;
- Send an acknowledgement receipt of payment signed from Hibla Philippines;

In the event of your unjustified failure to complete or fully implement the Project in accordance with the terms and conditions stipulated in this Agreement, the Tokyo PE may forfeit and terminate this Agreement.

Neither party shall be liable for any failure arising out of compliance with any law, ordinance, regulation, ruling, order or other governmental action arising out of acts of God, fire, flood, war, insurrections, sabotage, accidents, or any other similar circumstance beyond the reasonable control of the party whose performance is affected.

Should you be amenable with the abovementioned terms, please affix your signature below.

Thank you.

Very truly yours,


MYLENE J. GARICIA-ALBANO
Ambassador

Conforme:


MS. LIRA CADORNA
Consultant and Event Organizer
COO and Co-Founder
Hibla Philippines



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NOTICE TO PROCEED

Date: 02 October 2024

Madam:

Please be informed that pursuant to the Notice of Award dated 07 August 2024, issued by the Philippine Embassy in Tokyo, **Ms. Lira Cadorna** is hereby engaged to provide her services for the Procurement for the Services of a Highly Technical Consultant and Event Organizer for the event "Philippine Weave Experience", for the total amount of **Two Hundred Forty Thousand Pesos Only (PHP240,000.00)**, inclusive of taxes and other lawful charges.

This Notice is being issued in accordance with the requirements of Republic Act No. 9184, otherwise known as the "Government Procurement Act of 2003".

Very truly yours,


MYLENE J. GARCIA-ALBANO
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Co-Founder and COO
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