



**EMBASSY OF THE REPUBLIC OF THE PHILIPPINES**  
**フィリピン共和国大使館**  
**TOKYO, JAPAN**

**BIDS AND AWARDS COMMITTEE**

**BAC RESOLUTION NO. 2024-010**

**RESOLUTION RECOMMENDING, BY REFERENDUM, AWARD OF CONTRACT IN ACCORDANCE WITH THE "GUIDELINES FOR THE PROCUREMENT OF GOODS AND SERVICES, INFRASTRUCTURE PROJECTS, AND CONSULTING SERVICES TO BE PROCURED AND PERFORMED OVERSEAS," AS APPROVED UNDER GPPB RESOLUTION NO. 28-2017 DATED 31 JULY 2017, THE AWARD TO AKITEM COMPANY LTD. FOR THE UPGRADE OF THE ELECTRICAL SYSTEM TO HIGH VOLTAGE OF THE OFFICIAL RESIDENCE OF THE AMBASSADOR.**

**WHEREAS**, power interruptions and electrical issues have occurred at the Ambassador's Official Residence, especially when the appliances are being used all at the same time;

**WHEREAS**, frequent power outages can cause damage to electrical appliances and has negative implications on the habitability, functionality, and safety of the Residence;

**WHEREAS**, it has been determined that an upgrade to high voltage system is necessary to address these concerns and ensure safety in the Residence;

**WHEREAS**, Post intends to procure the services of a company for the upgrade to high voltage system, wiring works and installation of other components at the Official Residence of the Ambassador, located at 1-1-1 Fujimi, Chiyoda-ku, Tokyo, Japan;

**WHEREAS**, the procurement of the services for the upgrade to high voltage with an Approved Budget for the Contract (ABC) of **Thirty Million Japanese Yen (Jpy 30,000,000)** is included in Post's Annual Procurement Plan for 2024, chargeable against its Capital Outlay for FY 2024.

**WHEREAS**, under the "*Guidelines for the Procurement of Goods and Services, Infrastructure Projects, and Consulting Services to be Procured and Performed Overseas*," as approved under GPPB Resolution No. 28-2017 dated 31 July 2017, the procurement of any goods, services, infrastructure or consultancy project, regardless of amount, can be conducted by sending out Requests for Quotations (RFQ) to at least three (3) suppliers, contractors or consultants of known qualifications, and receipt of one (1) quotation would be sufficient to recommend award of the project;

**WHEREAS**, under the same Guidelines, Foreign Service Posts are no longer required to post their procurement activities on the PhilGEPs website until the corresponding facility has become available through the PhilGEPs Modernization Project, and the requirement of advertisement of procurement projects through newspapers have been dispensed with, as well as documentary requirements are relaxed, taking into consideration the usual trade and business practices of the host country;

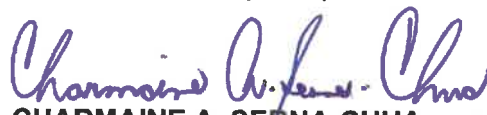
**WHEREAS**, for the upgrade to high voltage of the electric system at the Residence , the Philippine Embassy requested quotations from reputable companies in Japan, namely PAE Design Facility and Management, Akitem Co. Ltd. and Nihon Denko Co., Ltd.;

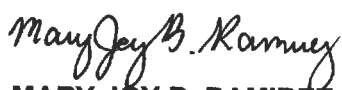
**WHEREAS**, after careful evaluation, Akitem's quotation meets the project's Terms of Reference as they already included provision for spreading out the voltage capacity in preparation for the installation of additional air conditioning units during the implementation of the project;

**WHEREAS**, based on the quotations submitted to the Bids and Awards Committee, **Akitem Company Ltd. responded and submitted the lowest calculated and responsive quotation in the amount of Twenty Nine Million Five Hundred Thousand Japanese Yen (JPY29,500,000);**

**NOW, THEREFORE**, in light of the foregoing considerations, WE, the Members of the Bids and Awards Committee, hereby RESOLVE to RECOMMEND to the Head of the Procuring Entity (HOPE) of the Philippine Embassy in Tokyo, Japan, to resort to the mode of procurement in accordance with the "Guidelines for the Procurement of Goods and Services, Infrastructure Projects, and Consulting Services to be Procured and Performed Overseas," as approved under GPPB Resolution No. 28-2017, and award the contract on the upgrade to high voltage of the electrical system at the Official Residence of the Ambassador, to **Akitem Company Ltd. in the total amount of Twenty Nine Million Five Hundred Thousand Japanese Yen (JPY29,500,000)**, including taxes and other lawful charges, delivery cost and installation charges.

Adopted this 26th day of April 2024 in Tokyo, Japan.

  
**CHARMAINE A. SERNA-CHUA**  
Chairperson


  
**MARY JOY B. RAMIREZ**  
Vice Chairperson

  
**JAN KENNETH T. BOLANTE**  
Member

  
**ALVIN C. MALASIG**  
Member

  
**DARELL ANN R. ARTATES**  
Member

Approved:

  
**MYLENE J. GARCIA-ALBANO**  
Ambassador  
Head of the Procuring Entity  
Date Approved: 26 April 2024



**EMBASSY OF THE REPUBLIC OF THE PHILIPPINES**  
フィリピン 共和国 大使館  
TOKYO, JAPAN

**NOTICE OF AWARD**

Date: 29 April 2024

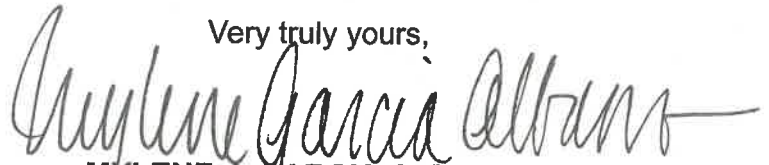
Sir:

Please be informed that, upon the recommendation of the Bids and Awards Committee (BAC) of the Philippine Embassy in Tokyo, Japan, as contained in its Resolution No.2024-010 dated 27 April 2024, the Philippine Embassy in Tokyo is awarding the following procurement to Akitem Co. Ltd.:

<b>Product/Service</b>	<b>Total Cost (inclusive of taxes and other lawful charges)</b>
Upgrade to High Voltage of the Electric System at the Official Residence of the Ambassador in Kudan	Twenty Nine Million Five Hundred Thousand Japanese Yen (JPY29,500,000)

Implementation of the above is subject to existing accounting and auditing requirements and the signing of a contract.

Very truly yours,

  
**MYLENE J. GARCIA-ALBANO**  
Ambassador  
Head of the Procuring Entity

**MR. KENTARO KOIBUCHI**

President

Akitem Co. Ltd.

1-1-2 Higashiyama Bldg., Meguro-ku  
Tokyo, Japan



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**NOTICE TO PROCEED**

Date: 30 April 2024

Sir:

Please be informed that pursuant to the Notice of Award dated 29 April 2024, issued by the Philippine Embassy in Tokyo, **Akitem Co. Ltd.** is hereby requested to render **its services for the Upgrade to High Voltage of the Electrical System at the Official Residence of the Ambassador for the total amount of Twenty Nine Million Five Hundred Thousand Japanese Yen (JPY29,500,000) only**, inclusive of taxes and other lawful charges.

This Notice is being issued in accordance with the requirements of Republic Act No. 9184, otherwise known as the "Government Procurement Act of 2003.

Very truly yours,

**MYLENE J. GARCIA-ALBANO**

Ambassador

Head of the Procuring Entity

**MR. KENTARO KOIBUCHI**

President

Akitem Co. Ltd.

1-1-2 Higashiyama Bldg., Meguro-ku

Tokyo, Japan