



**EMBASSY OF THE REPUBLIC OF THE PHILIPPINES**  
**フィリピン 共和国 大使館**  
**TOKYO, JAPAN**

**BIDS AND AWARDS COMMITTEE**

**BAC RESOLUTION NO. 2023-016**

**RESOLUTION RECOMMENDING, BY REFERENDUM, AWARD OF CONTRACT IN ACCORDANCE WITH THE "GUIDELINES FOR THE PROCUREMENT OF GOODS AND SERVICES, INFRASTRUCTURE PROJECTS, AND CONSULTING SERVICES TO BE PROCURED AND PERFORMED OVERSEAS," AS APPROVED UNDER GPPB RESOLUTION NO. 28-2017 DATED 31 JULY 2017, AND THE AWARD TO SAKUMA JUKEN CO. LTD. FOR THE PROCUREMENT OF SERVICES FOR THE REPAIR AND RECONSTRUCTION OF EXTERIOR WALL AT THE EMBASSY 1ST FLOOR (DCM'S OFFICE).**

**WHEREAS**, Tokyo PE intends to procure services for the repair and reconstruction of exterior wall at the Embassy 1st Floor located at 5-15-5 Roppongi, Minato, Tokyo;

**WHEREAS**, the Embassy Chancery, which is over 20 years old, has not received any significant repairs for its perimeter fence and wall.

**WHEREAS**, the backside of the Embassy building's first floor (DCM office) has a noticeable crack. This crack has impacted the 45-meter long wall of the perimeter fence.

**WHEREAS**, if the crack is left unaddressed, it can lead to further damage, such as water infiltration, mold growth, or even collapse. Repairing and reconstructing the crack will ensure the stability and safety of the room.

**WHEREAS**, there is a need to renovate the 45-meter perimeter fence located at the exterior wall of DCM Office at Philippine Embassy Chancery;

**WHEREAS**, the procurement of the services of a company for the renovation of the perimeter fence with an Approved Budget for the Contract (ABC) of **Five Hundred Thousand Japanese Yen (JPY500,000) or Three Thousand Eight Hundred Forty Six Dollars and Fifteen Centavos only (USD3,846.15)** is duly authorized by the Department of Foreign Affairs, chargeable against the Department's Building Fund FY 2023 with ORS No. 011011012023-09-006845 dated 8 September 2023, under facsimile message no. TK-457-OUA-2023 dated 13 September 2023;

**WHEREAS**, under the "*Guidelines for the Procurement of Goods and Services, Infrastructure Projects, and Consulting Services to be Procured and Performed Overseas,*" as approved under GPPB Resolution No. 28-2017 dated 31 July 2017, the procurement of any goods, services, infrastructure or consultancy project, regardless of amount, can be conducted by sending out Requests for Quotations (RFQ) to at least three (3) suppliers, contractors or consultants of known qualifications, and receipt of one (1) quotation would be sufficient to recommend award of the project;

**WHEREAS**, under the same Guidelines, Foreign Service Posts are no longer required to post their procurement activities on the PhilGEPS website until the corresponding facility has become available through the PhilGEPS Modernization Project, and the requirement of advertisement of procurement projects through newspapers have been dispensed with, as well as documentary requirements are relaxed to take into consideration the usual trade and business practices of the host country;

**WHEREAS**, for the repair and reconstruction of the perimeter fence, the Philippine Embassy requested quotations from reputable companies in Japan, namely: Fujiwara Kensetsu Company, Fuji Doken Company and Sakuma Juken Co. Ltd.;

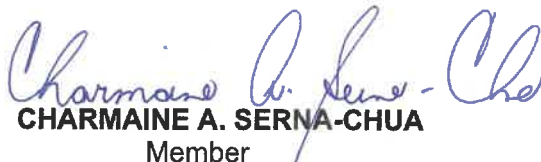
**WHEREAS**, based on the Abstract of Quotations submitted to the Bids and Awards Committee, Sakuma Juken responded and submitted the lowest and responsive quotation in the amount of **Five Hundred Thousand Japanese Yen Only (JPY500,000)**;

**NOW, THEREFORE**, in light of the foregoing considerations, WE, the Members of the Bids and Awards Committee, hereby **RESOLVE** to **RECOMMEND** to the Head of the Procuring Entity (HOPE) of the Philippine Embassy in Tokyo, Japan, to resort to the mode of procurement in accordance with the "*Guidelines for the Procurement of Goods and Services, Infrastructure Projects, and Consulting Services to be Procured and Performed Overseas,*" as approved under GPPB Resolution No. 28-2017, for the repair and reconstruction of the perimeter fence of the Philippine Embassy Chancery, **through Sakuma Juken Co. Ltd. in the total amount of Five Hundred Thousand Japanese Yen Only (JPY500,000)**, including taxes and other lawful charges.

**Adopted** this 10th day of October 2023 in Tokyo, Japan.

  
**ROBESPIERRE L. BOLIVAR**  
Chairperson

  
**EVANGELINE T. ONG JIMENEZ-DUCROCQ**  
Vice Chairperson

  
**CHARMAINE A. SERNA-CHUA**  
Member

  
**MARY JOY B. RAMIREZ**  
Member

  
**JAN KENNETH T. BOLANTE**  
Member

Approved:

  
**MYLENE J. GARCIA-ALBANO**  
Ambassador

Head of the Procuring Entity

Date Approved: 10 October 2023



**EMBASSY OF THE REPUBLIC OF THE PHILIPPINES**  
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**NOTICE OF AWARD**

11 October 2023

Sir/Madam:

Please be informed that, upon the recommendation of the Bids and Awards Committee (BAC) of the Philippine Embassy in Tokyo, Japan, as contained in its Resolution No. 2023-016 dated 10 October 2023, the Philippine Embassy in Tokyo is awarding to **Sakuma Juken Company Ltd.** the contract for the repair and reconstruction of exterior wall at the Embassy 1st Floor (DCM Office) located at 5-15-5 Roppongi, Minato, Tokyo for the total amount of **Five Hundred Thousand Japanese Yen (JPY500,000)** only, inclusive of taxes, other lawful charges, subject to the Department of Foreign Affairs' existing accounting and auditing requirements and subject to the signing of the Contract.

This Notice of Award is issued in accordance with the requirements of Republic Act No. 9184, otherwise known as the "Government Procurement Act of 2003".

Very truly yours,

**MYLENE J. GARCIA-ALBANO**

Ambassador

Head of the Procuring Entity

Date Approved: 10 October 2023

**MR. KATSUMI SAKUMA**

President/Director

Sakuma Juken Co. Ltd.

21914-29 Noman, Ichihara-shi, Chiba



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**NOTICE TO PROCEED**

12 October 2023

Sir/Madam:

Please be informed that pursuant to the Notice of Award dated 11 October 2023 issued by the Philippine Embassy in Tokyo, **Sakuma Juken Co. Ltd.** is hereby given this **Notice to Proceed** for the repair and reconstruction of exterior wall at the Embassy 1st Floor (DCM Office) located at 5-15-5 Roppongi, Minato, Tokyo, for the total amount of **Five Hundred Thousand Japanese Yen (JPY500,000)** only inclusive of taxes and other lawful charges.

This Notice is issued in accordance with the requirements of Republic Act No. 9184, otherwise known as the "Government Procurement Act of 2003.

Very truly yours,

**MYLENE J. GARCIA-ALBANO**

Ambassador

Head of the Procuring Entity

Date Approved: 10 October 2023

**MR. KATSUMI SAKUMA**

President/Director

Sakuma Juken Co. Ltd.

21914-29 Noman, Ichihara-shi, Chiba