



**EMBASSY OF THE REPUBLIC OF THE PHILIPPINES**  
**フィリピン 共和国 大使館**  
**TOKYO, JAPAN**

**BIDS AND AWARDS COMMITTEE**

**BAC RESOLUTION NO. 2023-012**

**RESOLUTION RECOMMENDING, BY REFERENDUM, TO THE HEAD OF POST OF THE PHILIPPINE EMBASSY IN TOKYO, JAPAN TO RESORT TO NEGOTIATED PROCUREMENT FOR HIGHLY TECHNICAL CONSULTANT, AS AN ALTERNATIVE METHOD OF PROCUREMENT UNDER R.A. 9184, THE AWARD TO MARIA TERESA ORTIZ-MATERA OF LIT FASHION CONSULTANCY FOR THE PROCUREMENT OF HER SERVICES AS CONSULTANT AND EVENT ORGANIZER FOR THE PROJECT “RUNWAY PRESENTATION/EVENT WITH WELCOME COCKTAILS FEATURING PHILIPPINE FASHION DESIGNERS”.**

**WHEREAS**, the Philippine Embassy in Tokyo in cooperation with the National Commission for Culture and the Arts (NCCA) will hold a Runway Presentation/Event with welcome cocktails featuring Philippine Fashion Designers on 15 September 2023 in commemoration of the Philippines' Independence Day;

**WHEREAS**, Tokyo PE's Cultural Section notes the importance of engaging the services of a consultant who can implement the runway presentation including the hiring of director of the fashion show, getting the PHL designers to be featured, selecting PHL and Japanese models, and bringing in attires to Japan;

**WHEREAS**, Tokyo PE intends to engage the services of consultant for the successful implementation of the Runway Presentation;

**WHEREAS**, the planning and arrangement of the runway presentation is included in Post's Project Procurement Management Plan (PPMP);

**WHEREAS**, this program is part of the activities covered by the Php7,000,000 funds from NCCA in its Memorandum of Agreement (MOA) with the Embassy of Republic of the Philippines entered into on 1 June 2023;

**WHEREAS**, it intends to use the approved budget of **Two Million Three Hundred Ninety thousand Pesos (Php2,390,000)**, chargeable against NCCA funds;

**WHEREAS**, Republic Act No. 9184, otherwise known as the *Government Procurement Reform Act* and its Implementing Rules and Regulations prescribe for the modernization, standardization and regularization of the procurement of the government;

**WHEREAS**, under Sec. 48 of R.A. 9184, any of the Alternative Methods of Procurement may be resorted to, subject to the prior approval of the Head of the Procuring Entity or his

duly authorized representative, and whenever justified by the conditions provided in the Act, in order to promote economy and efficiency;

**WHEREAS**, under Sec. 21.2.1 of the IRR of R.A. 9184, the Procuring Entity may dispense with the advertisement in the newspaper and posting requirement when resorting to alternative methods of procurement;

**WHEREAS**, CIR-397-BAC-2018 dated 15 February 2018 and CIR-2354-OUA-2019 dated 15 October 2019 provided GPPB Resolution No. 28-2017 dated 31 July 2017, prescribing guidelines for overseas procurement of goods and services, infrastructure and consulting services;

**WHEREAS**, under the same resolution, Foreign Service Posts will not be required to post their procurement activities in the PHILGEPS website until the corresponding facility has become available through the PhilGEPS Modernization Project, the requirement of advertisement of procurement projects through newspapers was dispensed, as well as documentary requirements are relaxed to take into consideration the usual trade and business practices of the host country;

**WHEREAS**, under Sec. 53.7 of R.A. 9184, Negotiated Procurement is a method of procurement of Goods, Infrastructure Projects and Consulting services, whereby the Procuring Entity directly negotiates a contract with a technically, legally, and financially capable supplier, contractor or consultant in case of individual consultants hired to do work that is (i) highly technical or proprietary; or (ii) primarily confidential or policy determining, where trust and confidence are the primary consideration for the hiring of the consultant; Provided, however that the term of the individual consultants shall, at the most, be on a six month basis, renewable at the option of the appointing HOPE, but in no case shall exceed the term of the latter;

**WHEREAS**, the services of Maria Teresa Ortiz-Matera for the Runway Presentation in collaboration with NCCA are highly technical or proprietary and fall under Sec.53.7 of R.A. 9184;

**WHEREAS**, Ms. Ortiz-Matera submitted an official quotation of **Two Million Three Hundred Eighty-Seven Thousand Nine Hundred Pesos (Php2,387,900)**, in accordance with the attached proposal/terms of reference;

**WHEREAS**, the BAC conducted due diligence inquiries on the selection of Maria Teresa Ortiz-Matera as consultant and event organizer for the Runway Presentation and found her to be technically, legally, and financially capable service provider at the most advantageous price and contract for the Government.

**NOW, THEREFORE**, in light of the foregoing considerations, WE, the Members of the Bids and Awards Committee, hereby **RESOLVE** to:

**RECOMMEND, by referendum**, to the Head of the Procurement Entity (HOPE) of the Philippine Embassy in Tokyo, Japan, to resort to **Negotiated Procurement under Highly Technical Consultant, as an alternative mode of procurement under Sec. 53.7, R.A. 9184, the award of the Contract to Maria Teresa Ortiz-Matera of LIT Fashion**

**Consultancy, for the procurement of her consultancy services for the Philippine Embassy's project Runway Presentation/ Event with Welcome Cocktails featuring Philippine Fashion Designers, for the total amount of Two Million Three Hundred Eighty-Seven Thousand Nine Hundred Pesos (Php2,387,900).**

**Adopted** this 8th day of September 2023 in Tokyo, Japan.



**EVANGELINE T. ONG JIMENEZ-DUCROCQ**  
Chairperson



**CHARMAINE A. SERNA-CHUA**  
Vice Chairperson



**JAN KENNETH T. BOLANTE**  
Member

**THOMAS PHILIP C. AQUINO**  
Member



**VICTOR M. ATANGAN**  
Member

*Approved:*



**MYLENE J. GARCIA-ALBANO**  
Ambassador

Head of the Procuring Entity  
Date Approved: 8 September 2023



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**TOKYO, JAPAN**

**NOTICE OF AWARD**

Date: 11 September 2023

Sir:

Please be informed that, upon the recommendation of the Bids and Awards Committee (BAC) of the Philippine Embassy in Tokyo, Japan, as contained in its Resolution No.2023-012 dated 8 September 2023, the Philippine Embassy in Tokyo is awarding to **LIT Fashion Consultancy the contract for the services as consultant and event organizer for the project “Runway Presentation with Welcome Cocktails featuring Philippine Fashion Designers”** in commemoration of the 125<sup>th</sup> Anniversary of the Proclamation of Philippine Independence to be held on 15 September 2023, for the total amount of **Two Million Three Hundred Eighty-Seven Thousand Nine Hundred Pesos (Php2,387,900)** only inclusive of taxes and other lawful charges, subject to the Department of Foreign Affairs' existing accounting and auditing requirement and subject to the signing of the Contract.

Very truly yours,

**MYLENE J. GARCIA-ALBANO**

Ambassador

Head of the Procuring Entity

**MS. MARIA TERESA MATERA**

LIT Fashion Consultancy

Email add: [teresamatera@yahoo.com](mailto:teresamatera@yahoo.com)



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**NOTICE TO PROCEED**

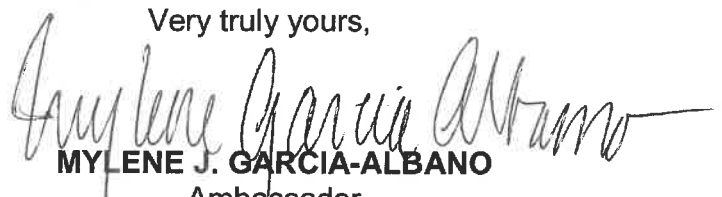
Date: 12 September 2023

Sir:

Please be informed that pursuant to the Notice of Award dated 11 September 2023 issued by the Philippine Embassy in Tokyo, **LIT Fashion Consultancy** is hereby given this **Notice to Proceed** to provide services as consultant and event organizer for the project “Runway Presentation with WelcomeCocktails featuring Philippine Fashion Designers” in commemoration of the 125<sup>th</sup> Anniversary of the Proclamation of Philippine Independence to be held on 15 September 2023, for the total amount of Two Million Three Hundred Eighty-Seven Thousand Nine Hundred Pesos (Php2,387,900) only inclusive of taxes and other lawful charges.

This Notice is issued in accordance with the requirements of Republic Act No. 9184, otherwise known as the “Government Procurement Act of 2003.

Very truly yours,

  
**MYLENE J. GARCIA-ALBANO**  
Ambassador  
Head of the Procuring Entity

**MS. MARIA TERESA MATERA**

LIT Fashion Consultancy

Email add: [teresamatera@yahoo.com](mailto:teresamatera@yahoo.com)