



EMBASSY OF THE REPUBLIC OF THE PHILIPPINES
フィリピン 共和国 大使館
TOKYO, JAPAN

BIDS AND AWARDS COMMITTEE

BAC RESOLUTION NO. 2023-013

RESOLUTION RECOMMENDING, BY REFERENDUM, AWARD OF CONTRACT IN ACCORDANCE WITH THE "GUIDELINES FOR THE PROCUREMENT OF GOODS AND SERVICES, INFRASTRUCTURE PROJECTS, AND CONSULTING SERVICES TO BE PROCURED AND PERFORMED OVERSEAS," AS APPROVED UNDER GPPB RESOLUTION NO. 28-2017 DATED 31 JULY 2017, FOR THE PROCUREMENT OF SERVICES FOR RENOVATION OF SEVEN (7) BATHROOMS, INSTALLATION OF AN OUTDOOR BATHROOMS AND ROOM CONVERSION OF THE OFFICIAL RESIDENCE OF THE AMBASSADOR, AND THE AWARD TO AKITEM CO. LTD. FOR THE SAID SERVICES.

WHEREAS, Post intends to procure the services of a company for the renovation of seven (7) bathrooms and two (2) toilets, installation of an outdoor bathroom and conversion of storage room to bathroom at the Official Residence of the Ambassador located at 1-1-1 Fujimi, Chiyoda-ku, Tokyo, Japan;

WHEREAS, the Residence has a total of seven (7) bathrooms and two (2) toilets at the 1st floor and 2nd floor, and one (1) bathroom at the caretaker's residence. However, seven (7) of these bathrooms and two (2) toilets are outdated and in need of repair;

WHEREAS, the bathtubs, lavatories, and water closets are already showing signs of wear and tear, making them less functional and less hygienic, especially at the bathrooms of the household staff and at the caretaker's residence. Also, the broken tiles not only look unsightly but also pose a safety hazard to the occupants of the Residence, including the guests which may include high level government and diplomatic officials;

WHEREAS, there is a need to renovate the bathrooms and toilets of the Ambassador's Official Residence;

WHEREAS, the Department and Tokyo PE have received authority from the National Historical Commission for the rehabilitation and renovation, and the adaptive reuse of a storage room of the Official Residence of the Ambassador through a letter dated 27 June 2023;

WHEREAS, the NHCP in its approval stated that the above renovations and rehabilitation will be essential in the upkeep of the heritage structure while meeting the needs of the changing times;

WHEREAS, the procurement of the services for the said bathroom renovations and installation works with an Approved Budget for the Contract (ABC) of Fifty Two Million Japanese Yen (JPY52,000.00) is included in Post's PPMP for 2023, chargeable against its Capital Outlay for FY 2023;

WHEREAS, under the "*Guidelines for the Procurement of Goods and Services, Infrastructure Projects, and Consulting Services to be Procured and Performed Overseas*," as approved under GPPB Resolution No. 28-2017 dated 31 July 2017, the procurement of any goods, services, infrastructure or consultancy project, regardless of amount, can be conducted by sending out Requests for Quotations (RFQ) to at least three (3) suppliers, contractors or consultants of known qualifications, and receipt of one (1) quotation would be sufficient to recommend award of the project;

WHEREAS, under the same Guidelines, Foreign Service Posts are no longer required to post their procurement activities on the PhilGEPs website until the corresponding facility has become available through the PhilGEPs Modernization Project, and the requirement of advertisement of procurement projects through newspapers have been dispensed with, as well as documentary requirements are relaxed to take into consideration the usual trade and business practices of the host country;

WHEREAS, for the renovation of the bathrooms and other installation works inside the Residence, the Philippine Embassy requested quotations from reputable companies in Japan, namely PAE Design, Facility Management, A-tom Company, Takenaka Corporation and Akitem Co. Ltd.;

WHEREAS, based on the Abstract of Quotations submitted to the Bids and Awards Committee, **Akitem Co. Ltd. responded and submitted the lowest and responsive quotation in the amount of Fifty One Million One Hundred Twenty Five Thousand Japanese Yen (JPY51,125,000);**

NOW, THEREFORE, in light of the foregoing considerations, WE, the Members of the Bids and Awards Committee, hereby RESOLVE to RECOMMEND to the Head of the Procuring Entity (HOPE) of the Philippine Embassy in Tokyo, Japan, to resort to the mode of procurement in accordance with the "*Guidelines for the Procurement of Goods and Services, Infrastructure Projects, and Consulting Services to be Procured and Performed Overseas*," as approved under GPPB Resolution No. 28-2017, the renovation of seven (7) bathrooms and two (2) toilets, installation of an outdoor bathroom and conversion of storage room to bathroom at the Official Residence of the Ambassador, **through Akitem Co. Ltd. in the total amount of Fifty One Million One Hundred Twenty Five Thousand Japanese Yen (JPY51,125,000)**, including taxes and other lawful charges, delivery cost and installation charges.

Adopted this 13th day of September 2023 in Tokyo, Japan.


ROBESPIERRE L. BOLIVAR
Chairperson

EVANGELINE T. ONG JIMENEZ-DUCROCQ
Vice Chairperson

CHARMAINE A. SERNA-CHUA
Member

MARY JOY B. RAMIREZ
Member

JAN KENNETH T. BOLANTE
Member

Approved:

MYLENE J. GARCIA-ALBANO
Ambassador

Head of the Procuring Entity

Date Approved: 13 September 2023



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NOTICE OF AWARD

14 September 2023

Sir/Madam:

Please be informed that, upon the recommendation of the Bids and Awards Committee (BAC) of the Philippine Embassy in Tokyo, Japan, as contained in its Resolution No.2022-0012 dated 23 August 2023, the Philippine Embassy in Tokyo is awarding to **Akitem Company Limited** the contract for the renovation of seven (7) bathrooms, renovation of toilets, installation of an outdoor bathroom and conversion of storage room to bathroom at the Official Residence of the Ambassador for the total amount of **Fifty One Million One Hundred Twenty Five Thousand Japanese Yen (JPY51,125,000)** only, inclusive of taxes and other lawful charges, subject to the Department of Foreign Affairs' existing accounting and auditing requirement and subject to the signing of the Contract.

Thank you.

Very truly yours,

MYLENE J. GARCIA-ALBANO

Ambassador

Head of the Procuring Entity

Date Approved: 13 September 2023

Mr. Kentaro Koibuchi

President

Akitem Co. Ltd.

1-1-2 Higashiyama Bldg., Meguro-ku
Tokyo, Japan



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NOTICE TO PROCEED

15 September 2023

Sir/Madam:

Please be informed that pursuant to the Notice of Award dated 24 August 2023 issued by the Philippine Embassy in Tokyo, **Akitem Company Limited** is hereby given this **Notice to Proceed** for the renovation of seven (7) bathrooms, renovation of toilets, installation of an outdoor bathroom and conversion of storage room to bathroom at the Official Residence of the Ambassador for the total amount of **Fifty One Million One Hundred Twenty Five Thousand Japanese Yen (JPY51,125,000)** only, inclusive of taxes and other lawful charges.

This Notice is issued in accordance with the requirements of Republic Act No. 9184, otherwise known as the "Government Procurement Act of 2003.

Very truly yours,

MYLENE J. GARCIA-ALBANO

Ambassador

Head of the Procuring Entity

Date Approved: 13 September 2023

MR. KENTARO KOIBUCHI

President

Akitem Co. Ltd.

1-1-2 Higashiyama Bldg., Meguro-ku

Tokyo, Japan



National
Historical
Commission of the
Philippines

27 June 2023

AMBASSADOR MYLENE J. GARCIA-ALBANO
Embassy of the Republic of the Philippines
The Kudan, Fujimi, Chiyoda-ku, Tokyo, Japan

Dear Ambassador Garcia-Albano,

Greetings from the National Historical Commission of the Philippines (NHCP)!

Reference is made to your submittals dated 20 June 2023 concerning the plans and scope work for the rehabilitation and renovation, and the adaptive reuse of a storage room of the Official Residence of the Philippine Ambassador to Japan, a declared National Historical Landmark pursuant to NHCP resolution no.1, s. 2013.

We wish to inform you that we are amenable to the proposed repair, rehabilitation, and adaptive reuse of a storage room as a toilet and bathroom as these will be essential in the upkeep of the heritage structure while meeting the needs of the changing times.

The Commission shall continue to monitor this project. Please submit to us a complete documentation of the project before, during and after its implementation for our reference. Kindly coordinate with Mr. Aljon I. Concillado of the Historic Preservation Division (HPD) regarding this matter through his email aiconcillado@nhcp.gov.ph or 025335 1218 to 19 or via 0995-711-9089.

Thank you.

Very truly yours,



For feedback, kindly
scan this QR code
to fill-up the form.
Thank you
PR-2023-111

DR. EMMANUEL FRANCO CALAIRO
Chairman

N.H.C.P. Building, T.M. Kalaw St.,
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