



EMBASSY OF THE REPUBLIC OF THE PHILIPPINES
フィリピン 共和国 大使館
TOKYO, JAPAN

BIDS AND AWARDS COMMITTEE

BAC RESOLUTION NO. 2024-024B

RESOLUTION RECOMMENDING, BY REFERENDUM, THE AWARD OF CONTRACT THROUGH GPPB RESOLUTION NO. 28-2017 FOR THE AWARD TO THE HOTEL NEW OTANI, FOR THE PROCUREMENT OF LEASE OF VENUE FOR DAY 2 OF THE EVENT “PHILIPPINE WEAVE EXPERIENCE” WITH HIBLA PILIPINAS

WHEREAS, Post intends to procure services for the lease of venue for Day 2 of the event “Philippine Weave Experience” with Hibla Pilipinas, to be held on 04 October 2024;

WHEREAS, the cultural event aims to showcase the textile traditions of the Philippines, featuring live demonstrations, interactive workshops, and exhibits which highlight the ancestry and craftsmanship of Filipino weavers;

WHEREAS, the procurement of the services for the lease of venue for the Philippine Weave Experience with an Approved Budget for the Contract (ABC) of **Three Hundred Eighty-Five Thousand Pesos (PHP385,000) or One Million Five Thousand Two Hundred Ninety-Three Japanese Yen (JPY1,005,293)**, is included in Post’s Annual Procurement Plan for Fiscal Year 2024, chargeable against the funds provided by the National Commission for Culture and the Arts (NCCA) for the entire project.

WHEREAS, under the “*Guidelines for the Procurement of Goods and Services, Infrastructure Projects, and Consulting Services to be Procured and Performed Overseas,*” as approved under GPPB Resolution No. 28-2017 dated 31 July 2017, the procurement of any goods, services, infrastructure or consultancy project, regardless of amount, can be conducted by sending out Requests for Quotations (RFQ) to at least three (3) suppliers, contractors or consultants of known qualifications, and receipt of one (1) quotation would be sufficient to recommend award of the project;

WHEREAS, under the same Guidelines, Foreign Service Posts are no longer required to post their procurement activities on the PhilGEPS website until the corresponding facility has become available through the PhilGEPS Modernization Project, and the requirement of advertisement of procurement projects through newspapers have been dispensed with, as well as documentary requirements are relaxed to take into consideration the usual trade and business practices of the host country;

WHEREAS, for the procurement for lease of venue for Day 2 of the event “Philippine Weave Experience” with Hibla Pilipinas, to be held on 04 October 2024, the Philippine Embassy requested quotations from reputable hotels in Japan, namely Hotel New Otani, the Imperial Hotel and the Intercontinental Hotels Group;

WHEREAS, based on the Abstract of Quotations submitted to the Bids and Awards Committee, **Hotel New Otani submitted the single lowest and responsive quotation** in the amount of about **Three Hundred Eighty-Five Thousand Philippine Pesos or Nine Hundred Fifty-Seven Thousand Nine Hundred Japanese Yen (JPY957,900)**; the Imperial Hotel responded that all venues are fully booked, while the Intercontinental Hotels Group did not submit a response;

NOW, THEREFORE, in light of the foregoing considerations, WE, the Members of the Bids and Awards Committee, hereby **RESOLVE to RECOMMEND** to the Head of the Procuring Entity (HOPE) of the Philippine Embassy in Tokyo, Japan, to award the contract for the procurement lease of venue for Day 2 of the event "Philippine Weave Experience" with Hibla Pilipinas, to be held on 04 October 2024, to the **Hotel New Otani** for the total amount of about **Three Hundred Seventy Thousand Philippines Pesos (PHP375,000) or Nine Hundred Fifty-Seven Thousand Nine Hundred Japanese Yen (JPY957,900)**, including taxes and other lawful charges.

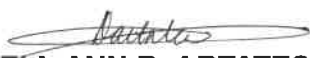
Adopted this 1st day of August 2024 in Tokyo, Japan.


CHARMAINE A. SERNA-CHUA
Chairperson

MARY JOY B. RAMIREZ
Vice Chairperson


JAN KENNETH E. BOLANTE
Member

ALVIN C. MALASIG
Member


DARELL ANN R. ARTATES
Member

Approved:


MYLENE J. GARCIA-ALBANO
Ambassador

Head of the Procuring Entity

Date Approved: 08 August 2024

NOW, THEREFORE, in light of the foregoing considerations, WE, the Members of the Bids and Awards Committee, hereby RESOLVE to RECOMMEND to the Head of the Procuring Entity (HOPE) of the Philippine Embassy in Tokyo, Japan, to award the contract for the procurement lease of venue for Day 2 of the event "Philippine Weave Experience" with Hibla Pilipinas, to be held on 04 October 2024, to the **Hotel New Otani** for the total amount of about **Three Hundred Seventy Thousand Philippines Pesos (PHP375,000) or Nine Hundred Fifty-Seven Thousand Nine Hundred Japanese Yen (JPY957,900)**, including taxes and other lawful charges.

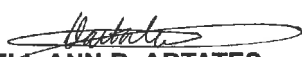
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Approved:


MYLENE J. GARCIA-ALBANO
Ambassador
Head of the Procuring Entity
Date Approved: 08 August 2024

NAME	INITIALS
Consul AO FG Quintin BAC-Secretariat, Head	
CO JC Disomimba BAC Secretariat, Member	
PO JR San Jose BAC Secretariat, Member	



EMBASSY OF THE REPUBLIC OF THE PHILIPPINES
フィリピン 共和国 大使館
TOKYO, JAPAN

NOTICE OF AWARD

Date: 07 August 2024

Sir/Madam:

Please be informed that, upon the recommendation of the Bids and Awards Committee (BAC) of the Philippine Embassy in Tokyo, Japan, as contained in its Resolution No.2024-024B dated 01 August 2024, the Philippine Embassy in Tokyo is awarding the following procurement to the **Hotel New Otani**:

Product/Service	Total Cost (inclusive of taxes and other lawful charges)
Lease of venue for Day 2 of the event "Philippine Weave Experience" with Hibla Pilipinas, to be held on 04 October 2024	Nine Hundred Fifty-Seven Thousand Nine Hundred Japanese Yen (JPY957,900)

Implementation of the above is subject to existing accounting and auditing requirements and the signing of a contract.

Very truly yours,


MYLENE J. GARCIA-ALBANO
Ambassador
Head of the Procuring Entity

Sales Manager F. Nabeta
Hotel New Otani
Tokyo, Japan

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Ambassador
Head of the Procuring Entity

Sales Manager F. Nabeta
Hotel New Otani
Tokyo, Japan

NAME	INITIALS
DCM CA Serna-Chua BAC Chairperson	<i>d. Ca</i>
Consul MJB Ramirez BAC Vice Chairperson	<i>on leave</i>
Consul JKE Bolante BAC Member	
Consul AC Malasig BAC Member	<i>[Signature]</i>
Consul DAR Artates BAC Member	
Consul and AO FG Quintin BAC Secretariat Head	<i>[Signature]</i>
CO JC Disomimba BAC Secretariat, Member	<i>[Signature]</i>
PO JR San Jose BAC Secretariat, Member	<i>[Signature]</i>

Embassy of the Republic of the Philippines



HOTEL NEW OTANI

www.newolani.co.jp/en

VENUE	TIME	STYLE	GUESTS
LAPIS L	14.00~16:00	Round table	50

Signature: *Mylene Garcia Albano*
 MYLENE GARCIA ALBANO
 Ambassador
 MYLENE J. GARCIA ALBANO
 Ambassador

Embassy of the Republic of the Philippines



www.newolani.co.jp/en

DATE October 4th, 2024

TOTAL	¥957,900
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VENUE	TIME	STYLE	GUESTS
LAPIS L.	14:00~16:00	Round table	50

Signature shall be charged separately.

Sales Manager: F NABETA

Uniform: *Mylene Garcia Albano*

MYLENE GARCIA ALBANO

Ambassador

MYLENE J. GARCIA ALBANO

Ambassador



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NOTICE TO PROCEED

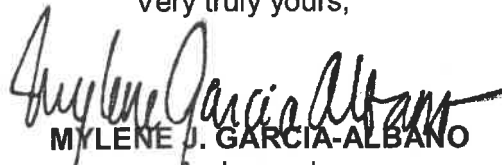
Date: 4 October 2024

Sir/Madam:

Please be informed that pursuant to the Notice of Award dated 07 August 2024, issued by the Philippine Embassy in Tokyo, the **Hotel New Otani** is hereby engaged to provide the lease of venue for Day 2 of the event "Philippine Weave Experience" with Hibla Pilipinas, to be held on 04 October 2024, for the total amount of **Nine Hundred Fifty-Seven Thousand Nine Hundred Japanese Yen (JPY957,900) only**, inclusive of taxes and other lawful charges.

This Notice is being issued in accordance with the requirements of Republic Act No. 9184, otherwise known as the "Government Procurement Act of 2003".

Very truly yours,


MYLENE J. GARCIA-ALBANO
Ambassador
Head of the Procuring Entity

Sales Manager F. Nabeta
Hotel New Otani
Tokyo, Japan

NOTICE TO PROCEED

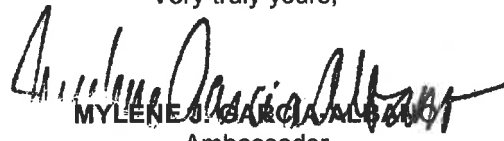
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MYLENE D. GARCIA ALBANO
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Head of the Procuring Entity

Sales Manager F. Nabeta
Hotel New Otani
Tokyo, Japan

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