



**EMBASSY OF THE REPUBLIC OF THE PHILIPPINES**  
フィリピン 共和国 大使館  
**TOKYO, JAPAN**



**BIDS AND AWARDS COMMITTEE**

**BAC RESOLUTION NO. 2025-026**

**RESOLUTION RECOMMENDING, AD REFERENDUM, THE AWARD OF CONTRACT  
THROUGH GPPB RESOLUTION NO. 28-2017 TO AKITEM CO. LTD. FOR THE  
PROCUREMENT OF REPAIR AND INSTALLATION SERVICES FOR THE OFFICIAL  
RESIDENCE**

**WHEREAS**, the Embassy of the Republic of the Philippines in Tokyo, Japan (Embassy), oversees the maintenance and repairs of the Official Residence of the Philippine Ambassador to Japan, otherwise known as the Kudan;

**WHEREAS**, a number of rooms in the Kudan require regular repair and maintenance services and the installation of new heating, ventilation and air conditioning (HVAC) units due to the age of the building;

**WHEREAS**, the procurement of repair and installation services for the Official Residence is important, as official events and functions are held at the Kudan, and the preservation of the Main Residence Building is necessary due to the Kudan's status as a National Historical Landmark;

**WHEREAS**, the procurement of repair and installation services for the Official Residence, with an Approved Budget for the Contract (ABC) of **Eleven Million Japanese Yen (JPY11,000,000.00)** is included in Post's Supplemental Procurement Plan for Fiscal Year 2025, chargeable against the Embassy's General Fund – Building Fund;

**WHEREAS**, under the *"Guidelines for the Procurement of Goods and Services, Infrastructure Projects, and Consulting Services to be Procured and Performed Overseas,"* as approved under GPPB Resolution No. 28-2017 dated 31 July 2017, the procurement of any goods, services, infrastructure or consultancy project, regardless of amount, can be conducted by sending out Requests for Quotations (RFQ) to at least three (3) suppliers, contractors or consultants of known qualifications, and receipt of one (1) quotation would be sufficient to recommend award of the project;

**WHEREAS**, under the same Guidelines, Foreign Service Posts are no longer required to post their procurement activities on the PhilGEPS website until the corresponding facility has become available through the PhilGEPS Modernization Project, and the requirement of advertisement of procurement projects through newspapers have been dispensed with, as well as documentary requirements are relaxed to take into consideration the usual trade and business practices of the host country;

**WHEREAS**, for the procurement of repair and installation services for the Official Residence, the Philippine Embassy requested quotations from reputable companies /

service providers, namely Akitem Co. Ltd., Shimizu Corporation and PAE Design & Facility Management;

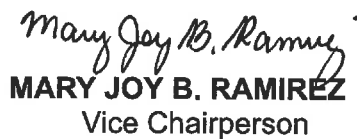
**WHEREAS**, based on the Abstract of Quotations submitted to the Bids and Awards Committee, **Akitem Co. Ltd. submitted the single calculated responsive bid** in the amount of **Ten Million Eight Hundred Ninety Thousand Japanese Yen (JPY10,890,000.00)**. Shimizu Corporation responded that due to prior commitments, they are unable to provide the service, while PAE Design & Facility Management failed to respond within the deadline set in the Request for Quotation (14 November 2025);

**WHEREAS**, the BAC conducted due diligence inquiries on the submission of Akitem Co. Ltd. and found its quotation to be responsive to the Request for Quotation, and found the company to be a technically, legally and financially capable service provider;

**NOW, THEREFORE**, in light of the foregoing considerations, WE, the Members of the Bids and Awards Committee, hereby **RESOLVE to RECOMMEND** to the Head of the Procuring Entity (HOPE) of the Philippine Embassy in Tokyo, Japan, to award the contract for the procurement of repair and installation services for the Official Residence, to **Akitem Co. Ltd.** for the total amount of **Ten Million Eight Hundred Ninety Thousand Japanese Yen (JPY10,890,000.00)**, including taxes and other lawful charges.

**Adopted** this 19<sup>th</sup> day of November 2025 in Tokyo, Japan.

  
**CHRISTIAN L. DE JESUS**  
Chairperson

  
**MARY JOY B. RAMIREZ**  
Vice Chairperson

  
**FATIMA G. QUINTIN**  
Member

  
**ALVIN C. MALASIG**  
Member

  
**DARELL ANN R. ARTATES**  
Member

Approved:

  
**MYLENE J. GARCIA-ALBANO**  
Ambassador  
Head of the Procuring Entity  
Date Approved: 19 November 2025

**NOW, THEREFORE**, in light of the foregoing considerations, **WE**, the Members of the Bids and Awards Committee, hereby **RESOLVE** to **RECOMMEND** to the Head of the Procuring Entity (HOPE) of the Philippine Embassy in Tokyo, Japan, to award the contract for the procurement of repair and installation services for the Official Residence, to **Akitem Co. Ltd.** for the total amount of **Ten Million Eight Hundred Ninety Thousand Japanese Yen (JPY10,890,000.00)**, including taxes and other lawful charges.

**Adopted** this 19<sup>th</sup> day of November 2025 in Tokyo, Japan.

  
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Chairperson

  
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Vice Chairperson

  
**FATIMA G. QUINTIN**  
Member

  
**ALVIN C. MALASIG**  
Member

  
**DARELL ANN R. ARTATES**  
Member

Approved:

  
**MYLENE J. GARCIA-ALBANO**  
Ambassador  
Head of the Procuring Entity  
Date Approved: 19 November 2025

| NAME                                             | INITIALS                                                                              |
|--------------------------------------------------|---------------------------------------------------------------------------------------|
| Vice Consul MIA Rulloda<br>BAC-Secretariat, Head |  |
| CO JC Disomimba<br>BAC Secretariat, Member       |  |
| PO MKCP Garcia<br>BAC Secretariat, Member        |  |
| LO JR San Jose<br>BAC Secretariat, Member        |  |



EMBASSY OF THE REPUBLIC OF THE PHILIPPINES  
フィリピン 共和国 大使館  
TOKYO, JAPAN



NOTICE OF AWARD

Date: 26 November 2025

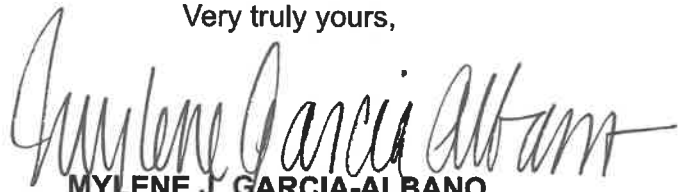
Sir:

Please be informed that, upon the recommendation of the Bids and Awards Committee (BAC) of the Philippine Embassy in Tokyo, Japan, as contained in its Resolution No. 2025-026 dated 19 November 2025, the Philippine Embassy in Tokyo is awarding the following procurement to the **Akitem Co. Ltd.**:

| Product/Service                                                            | Total Cost (inclusive of taxes and other lawful charges)                     |
|----------------------------------------------------------------------------|------------------------------------------------------------------------------|
| Procurement of repair and installation services for the Official Residence | Ten Million Eight Hundred Ninety Thousand Japanese Yen<br>(JPY10,890,000.00) |

Implementation of the above is subject to existing accounting and auditing requirements and the signing of a contract.

Very truly yours,

  
MYLENE J. GARCIA-ALBANO  
Ambassador  
Head of the Procuring Entity

**Mr. Kentaro Koibuchi**  
President  
**Akitem Co. Ltd.**  
Tokyo, Japan

## NOTICE OF AWARD

Date: 26 November 2025

Sir:

Please be informed that, upon the recommendation of the Bids and Awards Committee (BAC) of the Philippine Embassy in Tokyo, Japan, as contained in its Resolution No. 2025-026 dated 19 November 2025, the Philippine Embassy in Tokyo is awarding the following procurement to the **Akitem Co. Ltd.**:

| Product/Service                                                            | Total Cost (inclusive of taxes and other lawful charges)                  |
|----------------------------------------------------------------------------|---------------------------------------------------------------------------|
| Procurement of repair and installation services for the Official Residence | Ten Million Eight Hundred Ninety Thousand Japanese Yen (JPY10,890,000.00) |

Implementation of the above is subject to existing accounting and auditing requirements and the signing of a contract.

Very truly yours,

  
**MYLENE J. GARCIA-ALBANO**  
Ambassador  
Head of the Procuring Entity

**Mr. Kentaro Koibuchi**  
President  
**Akitem Co. Ltd.**  
Tokyo, Japan

| NAME                                                   | INITIALS                                                                              |
|--------------------------------------------------------|---------------------------------------------------------------------------------------|
| DCM CL De Jesus<br>BAC Chairperson                     |  |
| CG MJB Ramirez<br>BAC Vice Chairperson                 |  |
| Consul FG Quintin<br>BAC Member                        |  |
| Consul AC Malasig<br>BAC Member                        |  |
| Consul DAR Artates<br>BAC Member                       |  |
| Vice Consul and AO MIA Rulloda<br>BAC Secretariat Head |  |
| CO JC Disomimba<br>BAC Secretariat, Member             |  |
| PO MKCP Garcia<br>BAC Secretariat, Member              |  |
| LO JR San Jose<br>BAC Secretariat, Member              |  |

注文書

2025年12月8日

株式会社アキテム 御中

|          |                                 |
|----------|---------------------------------|
| 工事No.    | 82507701-03                     |
| 工事名称     | フィリピン共和国大使館 大使公邸各所補修工事2025.11   |
| 工期       | 2026年1月5日 ～ 2026年3月31日 (予定工期)   |
| 工事場所     | 東京都千代田区富士見1-1-1                 |
| 注文金額     | ¥10,890,000.-                   |
| 本体価格     | ¥10,890,000.-                   |
| 消費税等(0%) | ¥0.-                            |
| 支払条件     | 竣工引渡月末締翌月末日支払                   |
| 備考       | 詳細は貴社発行御見積書(見積番号 R25120006 )による |
|          | 工期は予定工期といたします。                  |
|          | お打合せの上工程表をご提出いたします。             |
|          |                                 |

上記の通り注文いたしますので、お引き受けの際には、注文請書を提出願います。

注文者

印

## 注文書

2025年12月8日

株式会社アキテム 御中

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| 工期       | 2026年1月5日 ～ 2026年3月31日 (予定工期)   |
| 工事場所     | 東京都千代田区富士見 1 - 1 - 1            |
| 注文金額     | ¥10,890,000.-                   |
| 本体価格     | ¥10,890,000.-                   |
| 消費税等(0%) | ¥0.-                            |
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|          |                                 |

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注文者

**駐日フィリピン共和国大使館**  
〒106-8537 東京都港区六本木 5-15-5  
TEL : 03-5562-1600 (代)



## Order Sheet

8 December 2025

To: AKITEM Co., Ltd.

|                     |                                                                                                  |
|---------------------|--------------------------------------------------------------------------------------------------|
| Construction No.    | 82507701-03                                                                                      |
| Construction Name   | Embassy of the Republic of the Philippines<br>Ambassador's Residence General Repair Construction |
| Construction Period | 5 January to 31 March 2026 (Estimate)                                                            |
| Construction Site   | 1-1-1 Fujimi, Chiyoda-ku, Tokyo                                                                  |
| Order Price         | ¥10,890,000-                                                                                     |
| Base Price          | ¥10,890,000-                                                                                     |
| Tax                 | ¥0-                                                                                              |
| Conditions          | To be paid the following month from the date of completion                                       |
| Remarks             | Details of the construction refer to the quotation issued by                                     |
|                     | your company (No. R25120006). The construction period is                                         |
|                     | an estimate. Actual dates are to be discussed.                                                   |

We hereby order the construction as mentioned above. Please send us back an Order Acceptance Sheet, if you will accept.

Ordering Party:

Embassy of the Republic of the Philippines

5-15-5 Roppongi, Minato-ku, Tokyo

(Seal to be Pressed)

# 注 文 請 書

2025年12月8日

フィリピン共和国大使館

御中

|          |                                 |
|----------|---------------------------------|
| 工事No.    | 82507701-03                     |
| 工事名称     | フィリピン共和国大使館 大使公邸各所補修工事2025.11   |
| 工 期      | 2026年1月5日 ～ 2026年3月31日 (予定工期)   |
| 工事場所     | 東京都千代田区富士見 1 - 1 - 1            |
| 注文金額     | ¥10,890,000.-                   |
| 本体価格     | ¥10,890,000.-                   |
| 消費税等(0%) | ¥0.-                            |
| 支払条件     | 竣工引渡月末締翌月末日支払                   |
| 備 考      | 詳細は弊社発行御見積書(見積番号 R25120006 )による |
|          | 工期は予定工期といたします。                  |
|          | お打合せの上工程表をご提出いたします。             |
|          |                                 |

上記の通り注文を御請けいたします。

請 負 者



東京都目黒区東山1-1-2 東山ビル

株式会社アキテム

代表取締役 鯉 淵 健 太 郎

TEL:03-3760-7701 FAX:03-3760-7709

登録番号:T3013201000211



# 注文書

2025年12月8日

フィリピン共和国大使館

御中

|          |                                 |
|----------|---------------------------------|
| 工事No.    | 82507701-03                     |
| 工事名称     | フィリピン共和国大使館 大使公邸各所補修工事2025.11   |
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請負者



東京都目黒区東山1-1-2 東山ビル

株式会社アキテム

代表取締役 鯉 淵 健 太 郎

TEL:03-3760-7701 FAX:03-3760-7709

登録番号:T3013201000211

印

## Order Acceptance Sheet

8 December 2025

To: Embassy of the Republic of the Philippines

|                     |                                                                                                                                                                           |
|---------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Construction No.    | 82507701-03                                                                                                                                                               |
| Construction Name   | Embassy of the Republic of the Philippines<br>Ambassador's Residence General Repair Construction                                                                          |
| Construction Period | 5 January to 31 March 2026 (Estimate)                                                                                                                                     |
| Construction Site   | 1-1-1 Fujimi, Chiyoda-ku, Tokyo                                                                                                                                           |
| Order Price         | ¥10,890,000-                                                                                                                                                              |
| Base Price          | ¥10,890,000-                                                                                                                                                              |
| Tax                 | ¥0-                                                                                                                                                                       |
| Conditions          | To be paid the following month from the date of completion                                                                                                                |
| Remarks             | Details of the construction refer to the quotation issued by<br>our company (No. R25120006). The construction period is<br>an estimate. Actual dates are to be discussed. |

We hereby order the construction as mentioned above. Please send us back an Order Acceptance Sheet, if you will accept.

Accepting Party:

Higashiyama Bldg. 1-1-2 Higashiyama, Meguro-ku, Tokyo  
AKITEM Co., Ltd  
Kentaro KOIBUCHI, President  
TEL: 03-3760-7701 FAX: 03-3760-7709  
Invoice Registration Number: T3013201000211

(Seal to be Pressed)

## **AGREEMENT FOR THE PROVISION OF REPAIR AND INSTALLATION SERVICES FOR THE OFFICIAL RESIDENCE**

KNOW ALL BY THESE PRESENTS:

This Agreement was made and executed this 8<sup>th</sup> day of December 2025 in Tokyo, Japan  
by and between:

The **EMBASSY OF THE REPUBLIC OF THE PHILIPPINES, TOKYO, JAPAN**, a Philippine Foreign Service Post, with its principal office located at 5-15-5 Roppongi, Minato-ku, Tokyo Japan 106-8537, hereinafter referred to as the "**Embassy**", duly represented by its Ambassador, MYLENE J. GARCIA-ALBANO;

And

**Akitem Co. LTd.**, with office address at Higashiyama Bldg. 1-1-2 Higashiyama, Meguro-ku, Tokyo, hereinafter referred to as the "**Contractor**", duly represented by its President, Mr. KENTARO KOIBUCHI;

Witnesseth:

**WHEREAS**, the Embassy of the Republic of the Philippines in Tokyo, Japan (Embassy), oversees the maintenance and repairs of the Official Residence of the Philippine Ambassador to Japan, otherwise known as the Kudan;

**WHEREAS**, a number of rooms in the Kudan require regular repair and maintenance services and the installation of new heating, ventilation and air conditioning (HVAC) units due to the age of the building;

**WHEREAS**, the procurement of repair and installation services for the Official Residence is important, as official events and functions are held at the Kudan, and the preservation of the Main Residence Building is necessary due to the Kudan's status as a National Historical Landmark;

**WHEREAS**, in compliance with Republic Act No. 12009 or *New Government Procurement Act*, the Embassy invited bids for the Project;

**WHEREAS**, under the "*Guidelines for the Procurement of Goods and Services, Infrastructure Projects, and Consulting Services to be Procured and Performed Overseas*," as approved under GPPB Resolution No. 28-2017 dated 31 July 2017, the procurement of any goods, services, infrastructure or consultancy project, regardless of amount, can be conducted by sending out Requests for Quotations (RFQ) to at least three (3) suppliers, contractors or consultants of known qualifications, and receipt of one (1) quotation would be sufficient to recommend award of the project;

**WHEREAS**, under the same Guidelines, Foreign Service Posts are no longer required to post their procurement activities on the PhilGEPS website until the corresponding facility has become available through the PhilGEPS Modernization Project, and the requirement of advertisement of procurement projects through newspapers have been dispensed with, as well as documentary requirements are relaxed to take into consideration the usual trade and business practices of the host country;

**WHEREAS**, the Embassy received three (3) quotations, after sending invitations to three service providers;

**NOW, THEREFORE**, for and inconsideration of the foregoing premises and the mutual covenants hereinafter set forth, the Parties hereby agree as follows:

### **Section 1: TERMS OF REFERENCE**

- 1) The Contractor shall be a qualified company/service provider who is capable of providing repair and installation services for the Official Residence, with the following specifications and inclusions:

**A. Service Period:** initial meeting for project preparation shall commence on 15 December 2025, repair and installation work shall commence after the initial meeting and shall be finished on or before 28 February 2026;

**B. Location:** Official Residence of the Philippine Ambassador to Japan, otherwise known as the "Kudan", 1-chōme-1-1 Fujimi, Chiyoda City, Tokyo 102-0071;

**C. Repair Work:** shall cover the following areas and equipment –

i. *Main entrance doors* – fixing of hinges to ensure that the doors are easier to open and close, to include cleaning, sealing and touch-up of paint if needed and door stops;

ii. *Doorknob repair* – for doors to eight (8) rooms – rooms no. 110 entrance, room 110 bathroom, room 118, room 119, connecting doors for rooms 107 and 108, room 211, room 213 and room 217;

iii. *Flooring repair* – 218 laundry room at the second floor and adjacent hallway;

iv. *Repair of backyard stairs and painting* – treatment of chipped and peeling paint;

v. *Wall repair and wallpaper replacement* – room 108 dining room; and

vi. *Wall repair, wallpaper replacement and painting work* – room 114.

**D. Installation Work:** shall cover the following areas and equipment:

i. *Electric heaters* – for room 109 and room 203;

ii. *Air conditioner unit with heater* – cloak room 204;

iii. *Ceiling lights* – room 114;

**E. Particulars** – installation work shall include the specified equipment, delivery to the Kudan and installation – will also include the proper wiring for the equipment;

**F. Disposal and Cleanup:** repair and installation services shall include proper waste disposal of all waste material generated during the project, at no additional cost;

**G. Coordination:** a point person shall be designated, who shall provide contact information to the Embassy for coordination and preparation discussions; and

**H. Service Report:** The Contractor shall submit to the Embassy a post-activity report.

## **Section 2: Embassy's Responsibility**

The Embassy shall:

- a. Designate a Point Person to monitor project implementation, logistics and other related activities during the duration of the Contract;
- b. Provide the Contractor with any requested information on the finer points of the Project; and
- c. Receive the service provided and pay the contract sum if there are no defects.

## **Section 3: Contract Sum**

The Embassy shall pay to the Contractor for the faithful performance and completion of the above undertaking called for under this Agreement the sum of **Ten Million Eight Hundred Ninety Thousand Japanese Yen (¥10,890,000.00)** inclusive of all applicable taxes and other lawful charges, the manner and conditions of payment of which shall be in accordance with Section 5.

## **Section 4: Manner and Conditions of Payment**

1. The following shall be the conditions of payment:
  - a. The Contractor may submit a request for payment for completed work by submitting a progress billing coupled with progress report to the Finance Unit of the Administrative Section of the Embassy; and
  - b. The full amount or balance of the contract price shall be paid within a reasonable time from the date the Embassy has certified the Project's completion and the Contractor's submission of all required documents.
2. The Contract Price shall not be subject to modification, except when it is due to work addition or reduction duly approved by the Embassy.

## **Section 5: Time of Completion**

The Contractor shall commence the initial meeting for project preparation on 15 December 2025. Repair and installation work shall commence after the initial meeting and shall be finished on or before 28 February 2026.

## **Section 6: Support Services**

The Contractor shall provide sufficient supervised manpower to assure that the completion time is met.

## **Section 7. Termination**

1. Either party shall have the right to terminate this Agreement after giving thirty (30)-day notice in writing to the other party for any of the following causes:
  - a. Substantial failure on the part of either party in fulfilling its obligations hereunder; or
  - b. Violation of the material conditions, stipulation and covenants of this Agreement and/or attachments hereto.
2. In the event of force majeure resulting in the suspension or delay in delivery, the period shall be extended by a period commensurate to that of the period of suspension by reason of force majeure. If such event continues for a period of more than thirty (30) days after notice has been given thereof, the parties hereto agree to mutually decide the manner of proceeding or termination of this Agreement.
3. The above notwithstanding, the parties may terminate this Agreement upon mutual consent in writing.
4. In the event of termination of this Agreement for any of the reasons stated in Section 1 (a) and 1 (b) above, or for any reason whatsoever, Contractor shall be entitled to retain such amounts due for services already rendered and/or products already installed/produced for the Project.

## **Section 8: General Conditions**

1. All procurement and payments under this Agreement shall be subject to existing government accounting and auditing rules and requirements.
2. Parties further undertake that it and its employees, except as authorized by this Agreement, will not make or permit others to make copies or reproduce any such confidential data or information referred to above, whether whole or in part, without the prior written consent of the other party.
3. Any claim arising from this agreement shall be first settled amicably through mediation and/or conciliation before resorting to judicial action;
4. If any part of this Agreement is held invalid or unenforceable, the validity and enforceability of the other parts shall not be affected thereby and shall remain in full force and effect.
5. Any notice required to be given by a Party to the other must be given in writing and shall be deemed validly served and duly received when delivered personally, or properly made, (postage prepaid) by registered mail to such other Party concerned at the address appearing herein or such other address/es as may be from time to time be notified for this purpose and any notice personally served shall be deemed to have been served on delivery and in case of registered mail, on the date ten (10) days after posting. The initial addresses of the Parties are set out in this Agreement.
6. This Agreement shall take effect upon signing hereof and shall continue to be in full force and effect unless sooner terminated by either party in writing. Such termination

by a party must be served to the other at least thirty (30) days before the date of the intended termination, in accordance with Section 12 of this Agreement.

In witness whereof, the parties hereto signed this Agreement on the date and place first above written.

For Akitem Co. Ltd.:

**KENTARO KOIBUCHI**

President

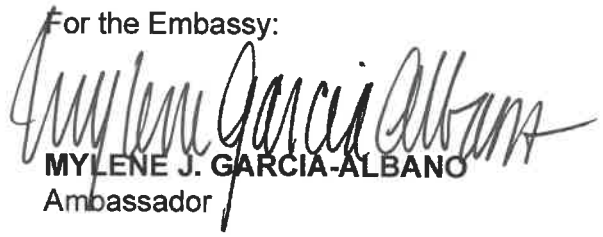
東京都目黒区東山1丁目1番地2号

**株式会社アキテム**

代表取締役 **鯉渕健太郎** Witnesses:

  
**MARX IAN A. RULLODA**  
Administrative Officer

For the Embassy:

  
**MYLENE J. GARCIA-ALBANO**  
Ambassador

  
**MA. KATRINA CIARA P. GARCIA**  
Property Officer



**EMBASSY OF THE REPUBLIC OF THE PHILIPPINES**  
フィリピン 共和国 大使館  
**TOKYO, JAPAN**



**NOTICE TO PROCEED**

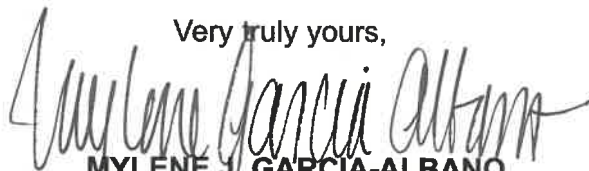
Date: 10 December 2025

Sir:

Please be informed that pursuant to the Notice of Award dated 26 November 2025 issued by the Philippine Embassy in Tokyo, **Akitem Co. Ltd.** is hereby engaged to provide repair and installation services for the Official Residence, commencing on 15 December 2025, for the total amount of **Ten Million Eight Hundred Ninety Thousand Japanese Yen (JPY10,890,000.00)**, inclusive of taxes and other lawful charges.

This Notice is being issued in accordance with the requirements of Republic Act No. 12009 or the "New Government Procurement Act".

Very truly yours,

  
**MYLENE J. GARCIA-ALBANO**  
Ambassador  
Head of the Procuring Entity

**Mr. Kentaro Koibuchi**  
President  
**Akitem Co. Ltd.**  
Tokyo, Japan

## NOTICE TO PROCEED

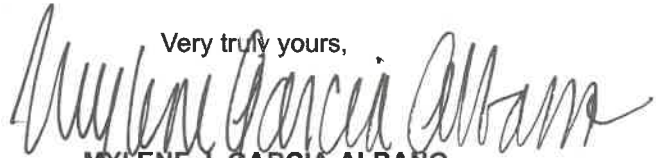
Date: 10 December 2025

Sir:

Please be informed that pursuant to the Notice of Award dated 26 November 2025 issued by the Philippine Embassy in Tokyo, **Akitem Co. Ltd.** is hereby engaged to provide repair and installation services for the Official Residence, commencing on 15 December 2025, for the total amount of **Ten Million Eight Hundred Ninety Thousand Japanese Yen (JPY10,890,000.00)**, inclusive of taxes and other lawful charges.

This Notice is being issued in accordance with the requirements of Republic Act No. 12009 or the "New Government Procurement Act".

Very truly yours,

  
**MYLENE J. GARCIA-ALBANO**  
Ambassador  
Head of the Procuring Entity

**Mr. Kentaro Koibuchi**  
President  
**Akitem Co. Ltd.**  
Tokyo, Japan

| NAME                                                   | INITIALS                                                                              |
|--------------------------------------------------------|---------------------------------------------------------------------------------------|
| DCM CL De Jesus<br>BAC Chairperson                     |  |
| CG MJB Ramirez<br>BAC Vice Chairperson                 |  |
| Consul FG Quintin<br>BAC Member                        |  |
| Consul AC Malasig<br>BAC Member                        |  |
| Consul DAR Artates<br>BAC Member                       |  |
| Vice Consul and AO MIA Rulloda<br>BAC Secretariat Head |  |
| CO JC Disomimba<br>BAC Secretariat, Member             |  |
| PO MKCP Garcia<br>BAC Secretariat, Member              |  |
| LO JR San Jose<br>BAC Secretariat, Member              |  |