



EMBASSY OF THE REPUBLIC OF THE PHILIPPINES
フィリピン 共和国 大使館
TOKYO, JAPAN

BIDS AND AWARDS COMMITTEE

BAC RESOLUTION NO. 2023-005A

RESOLUTION RECOMMENDING, BY REFERENDUM, TO THE HEAD OF POST OF THE PHILIPPINE EMBASSY IN TOKYO, JAPAN TO RESORT TO THE MODE OF PROCUREMENT UNDER GPPB RESOLUTION NO. 28-2017 DATED 31 JULY 2017, FOR THE LEASE OF VENUE FOR THE TERNO EXHIBIT AND LECTURE TO BE HELD ON 13 JUNE 2023, AND THE AWARD TO IMPERIAL HOTEL FOR THE SAID SERVICE

WHEREAS, the Philippine Embassy in Tokyo in cooperation with the National Commission for Culture and the Arts (NCCA) will hold a special program and exhibition of the “Terno” with a feature on Philippine textile and weaving on 13 June 2023;

WHEREAS, this event is a continuation of the commemoration of the Philippines’ National Day with two sessions of lectures by Ms. Len Cabili on Philippine textile and weaves as well as a demonstration of weaving using a loom by a guest weaver, Ms. Suraya Padirna Jarad from Sulu in the Philippines;

WHEREAS, Post intends to lease a venue for forty (40) people from 10:00 am to 2:00pm in Tokyo;

WHEREAS, the planning and arrangement of the terno exhibit and lecture is included in Post’s Project Procurement Management Plan (PPMP);

WHEREAS, it intends to use the approved budget of **Four Hundred Thousand Yen (¥400,000)**, chargeable against NCCA funds;

WHEREAS, Republic Act No. 9184, otherwise known as the *Government Procurement Reform Act* and its Implementing Rules and Regulations prescribe for the modernization, standardization and regularization of the procurement of the government;

WHEREAS, CIR-397-BAC-2018 dated 15 February 2018 and CIR-2354-OUA-2019 dated 15 October 2019 provided GPPB Resolution No. 28-2017 dated 31 July 2017, prescribing guidelines for overseas procurement of goods and services, infrastructure and consulting services;

WHEREAS, under the same resolution, Foreign Service Posts will not be required to post their procurement activities in the PHILGEPS website until the corresponding facility has become available through the PHILGEPS Modernization Project, the requirement of advertisement of procurement projects through newspapers was dispensed, as well as

documentary requirements are relaxed to take into consideration the usual trade and business practices of the host country;

WHEREAS, under the GPPB Resolution No. 28-2017, procurement of any goods, services, infrastructure or consultancy project, regardless of amount, can be conducted by sending out three (3) requests for quotations (RFQ) to at least three suppliers, contractors or consultants of known qualifications, and receipt of one (1) quotation would be sufficient to recommend award of the project;

WHEREAS, for the procurement of lease of venue for the terno exhibit and lecture on 13 June 2023 for 40 persons, the Philippine Embassy requested quotations from three (3) service providers, namely, Imperial Hotel, ANA Intercontinental and New Otani;

WHEREAS, out of the three companies, only the Imperial Hotel responded and submitted the lowest calculated responsive quotation of **Three Hundred Eighty Two Thousand Eight Hundred Eighty Yen (¥382,880)** for the lease of venue on 13 June 2023 for 40 persons for the terno exhibit and lecture;


WHEREAS, the BAC conducted due diligence inquiries on the submission of Imperial Hotel and found that its quotation is responsive to BAC's RFQ and that the company is found to be technically, legally, and financially capable supplier;

NOW, THEREFORE, in light of the foregoing considerations, WE, the Members of the Bids and Awards Committee, hereby **RESOLVE** to:

RECOMMEND, by referendum, to the Head of the Procurement Entity (HOPE) of the Philippine Embassy in Tokyo, Japan, to resort to **the mode of procurement under GPPB Resolution No. 28-2017 dated 31 July 2017, the award of the Contract to Imperial Hotel for the lease of venue for 40 persons, for the total amount of Three Hundred Eighty Two Thousand Eight Hundred Eighty Yen (¥382,880).**

Adopted this 27th day of May 2023 in Tokyo, Japan.


ROBESPIERRE L. BOLIVAR
Chairperson


CHARMAINE A. SERNA-CHUA
Vice Chairperson


EVANGELINE T. ONG JIMENEZ-DUCROCQ
Member



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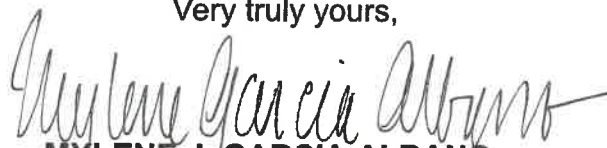
NOTICE OF AWARD

Date: 28 May 2023

Sir:

Please be informed that, upon the recommendation of the Bids and Awards Committee (BAC) of the Philippine Embassy in Tokyo, Japan, as contained in its Resolution No.2022-005A dated 27 May 2023, the Philippine Embassy in Tokyo is awarding to **Imperial Hotel, Ltd.** the contract for the procurement of a venue for the terno exhibit and lecture with snacks in commemoration of the 125th Philippine Independence Day to be held on 13 June 2023 for the total amount of **Three Hundred Eighty Two Thousand Eight Hundred Eighty Japanese Yen (¥382,880)** only inclusive of taxes and other lawful charges, subject to the Department of Foreign Affairs' existing accounting and auditing requirement and subject to the signing of the Contract.

Very truly yours,


MYLENE J. GARCIA-ALBANO
Ambassador
Head of the Procuring Entity

Kei Ayukawa

Director, International Sales

Sales Department, Imperial Hotel, Ltd.

1-1-1 Uchisaiwaicho, Chiyoda-ku, Tokyo

Tel. No. 03-3504-1111



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NOTICE TO PROCEED

Date: 29 May 2023

Sir:

Please be informed that pursuant to the Notice of Award dated 28 May 2023 issued by the Philippine Embassy in Tokyo, **Imperial Hotel, Ltd.** is hereby given this **Notice to Proceed** for the procurement of a venue for the terno exhibit and lecture in commemoration of the 125th Philippine Independence Day to be held on 13 June 2023 for the total amount of **Three Hundred Eighty Two Thousand Eight Hundred Eighty Japanese Yen (¥382,880)** only inclusive of taxes and other lawful charges.

This Notice is issued in accordance with the requirements of Republic Act No. 9184, otherwise known as the "Government Procurement Act of 2003.

Very truly yours,

MYLENE J. GARCIA-ALBANO
Ambassador

Head of the Procuring Entity

Kei Ayukawa

Director, International Sales

Sales Department, Imperial Hotel, Ltd.

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