



EMBASSY OF THE REPUBLIC OF THE PHILIPPINES
フィリピン 共和国 大使館
TOKYO, JAPAN

BIDS AND AWARDS COMMITTEE

BAC RESOLUTION NO. 2022-016

RESOLUTION RECOMMENDING, BY REFERENDUM, AWARD OF CONTRACT IN ACCORDANCE WITH THE "GUIDELINES FOR THE PROCUREMENT OF GOODS AND SERVICES, INFRASTRUCTURE PROJECTS, AND CONSULTING SERVICES TO BE PROCURED AND PERFORMED OVERSEAS," AS APPROVED UNDER GPPB RESOLUTION NO. 28-2017 DATED 31 JULY 2017, FOR THE PROCUREMENT OF REPAIR PACKAGE AND/OR REPLACEMENT OF THE DEFECTIVE AUTOMATIC GLASS DOOR OF THE PHILIPPINE EMBASSY IN TOKYO, JAPAN

WHEREAS, Post intends to procure repair package and/or replacement of the defective automatic glass door of the Philippine Embassy, Tokyo, Japan;

WHEREAS, the above-mentioned procurement project is necessary to avoid possible physical injury to Embassy personnel and clients, as well as maximize the protection and security system of the Philippine Embassy Chancery;

WHEREAS, the procurement of repair package and/or replacement of the defective automatic glass door of the Embassy Chancery with an Approved Budget for the Contract (ABC) of **SIX HUNDRED SEVENTY-FIVE THOUSAND SEVEN HUNDRED SEVENTY-SEVEN PESOS AND SEVENTY-FIVE CENTAVOS (PhP675,777.75)** is duly authorized by the Department of Foreign Affairs, chargeable against the Department's Building Fund FY 2021 Continuing Appropriations with ORS No. 2022-04-000078 dated 21 April 2022, under facsimile message no. TK-525-OUA-2022 dated 26 April 2022;

WHEREAS, the actual cost for replacement of the automatic glass door is estimated at Three Million Japanese Yen (JPY3 Million), which is way above the approved budget for the contract (ABC). However, upon inspection of the prospective service providers of the automatic glass door, they recommended a full maintenance and replacement of its engine parts only and these renovation costs are within the ABC.

WHEREAS, under the "*Guidelines for the Procurement of Goods and Services, Infrastructure and Consulting Services to be Procured and Performed Overseas Approved*," as approved under GPPB Resolution No. 28-2017 dated 31 July 2017, the procurement of any goods, services, infrastructure or consultancy project, regardless of amount, can be conducted by sending out Requests for Quotations (RFQ) to at least three (3) suppliers, contractors or consultants of known qualifications, and receipt of one (1) quotation would be sufficient to recommend award of the project;

WHEREAS, under the same Guidelines, Foreign Service Posts are no longer required to post their procurement activities on the PhilGEPS website until the corresponding facility has become available through the PhilGEPS Modernization Project, and the requirement of advertisement of procurement projects through newspapers have been

dispensed with, as well as documentary requirements are relaxed to take into consideration the usual trade and business practices of the host country;

WHEREAS, for the procurement of repair package and/or replacement of the automatic glass door of the Embassy Chancery, including delivery and installation, the Philippine Embassy requested three (3) companies, namely Akitem Company Limited, Kowa Fudousan Facilities, and BB Kensou Company Limited to submit their lowest quotations;

WHEREAS, based on the Abstract of Quotations submitted to the Bids and Awards Committee, Kowa Fudousan Facilities responded and submitted the lowest calculated responsive quotation of **ONE MILLION ONE HUNDRED FORTY FOUR THOUSAND JAPANESE YEN (JPY1,144,000.00)**.

NOW, THEREFORE, in light of the foregoing considerations, WE, the Members of the Bids and Awards Committee, hereby **RESOLVE** to **RECOMMEND** to the Head of the Procurement Entity (HOPE) of the Philippine Embassy in Tokyo, Japan, to resort to the mode of procurement in accordance with the "*Guidelines for the Procurement of Goods and Services, Infrastructure and Consulting Services to be Procured and Performed Overseas Approved*," as approved under GPPB Resolution No. 28-2017, for the procurement of repair package and/or replacement of the defective automatic glass door of the Embassy Chancery through Kowa Fudousan Facilities in the total amount of **ONE MILLION ONE HUNDRED FORTY FOUR THOUSAND JAPANESE YEN (JPY1,144,000.00)**, including taxes and other lawful charges, delivery cost and installation charges.

Adopted this 27 October 2022 in Tokyo, Japan.


EVANGELINE T. ONG JIMENEZ-DUCROCQ
Chairperson


CHARMAINE A. SERNA-CHUA
Vice Chairperson

On Leave
LEAH VICTORIA C. RODRIGUEZ
Member





MARY JOY B. RAMIREZ
Member


JAN KENNETH T. BOLANTE
Member

Approved:


RODESPIERRE L. BOLIVAR
Chargé d'Affaires, a.i.

Head of the Procuring Entity
Date Approved: 27 October 2022

BAC SECRETARIAT	INITIALS
TS,VC,AO AMItO BAC-Secretariat, Head	
PO HJPanong-Calabocal BAC Secretariat, Member	
CO JEEBBalaoro BAC Secretariat, Member	



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NOTICE OF AWARD

31 October 2022

Sir/Madam:

Please be informed that, upon the recommendation of the Bids and Awards Committee (BAC) of the Philippine Embassy in Tokyo, Japan, as contained in its Resolution No.2022-016 dated 27 October 2022, the Philippine Embassy in Tokyo is awarding to **Kowa Fudousan Facilities Co. Ltd.** the contract for the procurement of repair package and replacement of the engine parts of the automatic glass door at the main entrance of the Philippine Embassy in Roppongi, with the total amount **ONE MILLION ONE HUNDRED FORTY FOUR THOUSAND JAPANESE YEN (JPY1,144,000.00)** only, inclusive of taxes and other lawful fees, delivery cost, and installation charges, subject to the Department of Foreign Affairs' existing accounting and auditing requirement and subject to the signing of the Contract.

This Notice is issued in accordance with the requirements of Republic Act No. 9184, otherwise known as the "Government Procurement Act of 2003.

Thank you.

Very truly yours,


ROBESPIERRE L. BOLIVAR
Chargé d'Affaires, a.i.
Head of the Procuring Entity

MR. KENTARO KOIBUCHI
President
Akitem Co. Ltd.
1-1-2 Higashiyama Bldg., Meguro-ku
Tokyo, Japan



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NOTICE TO PROCEED

2 November 2022

Sir/Madam:

Please be informed that pursuant to the Notice of Award dated 31 October 2022 issued by the Philippine Embassy in Tokyo, **Kowa Fudousan Facilities Co. Ltd.** is hereby given this **Notice to Proceed** for the procurement of repair package and replacement of the engine parts of the automatic glass door at the main entrance of the Philippine Embassy in Roppongi, with the total amount **ONE MILLION ONE HUNDRED FORTY FOUR THOUSAND JAPANESE YEN (JPY1,144,000.00)** only, inclusive of taxes and other lawful fees, delivery cost, and installation charges, subject to the Department of Foreign Affairs' existing accounting and auditing requirement and subject to the signing of the Contract.

This Notice is issued in accordance with the requirements of Republic Act No. 9184, otherwise known as the "Government Procurement Act of 2003.

Very truly yours,


ROBESPIERRE L. BOLIVAR
Charge d'Affaires, a.i.
Head of the Procuring Entity

MR. KENTARO KOIBUCHI
President
Akitem Co. Ltd.
1-1-2 Higashiyama Bldg., Meguro-ku
Tokyo, Japan

November 2, 2022

Order No.: 1H0-220002548-000

Order Acceptance

Ordering party- Philippine Embassy

Contractor- Kowa Fudousan Facilities Co.,Ltd.

3-8*3 Nishi-Shimbashi, Minato-ku, Tokyo 105-0003

〒105-0003

東京都港区西新橋3-8

興和不動産ファシリティーズ株式会社

TEL:03-3437-5172 Fax:03-3437-6190



We accept your order as follows.

Name of the Building- Embassy of the Republic of the Philippines

Project- Renewal Work for Automatic Door Drive Unit at the Entrance

Address: 5-15.5 Roppongi, Minato-ku, Tokyo

Work Period : February 18, 2023 to February 18, 2023

Condition of Payment : Last day of the following month after work completion. Full amount Payment by bank transfer.

Amount: ¥ 1,144,000 tax-exempt

Renewal Work for Automatic Door Drive Unit at the Entrance	¥1,144,000
Total	¥1,144,000

Translated by-

Nobumitsu Hashimoto

Finance Clerk / Translator