



EMBASSY OF THE REPUBLIC OF THE PHILIPPINES
フィリピン共和国大使館
TOKYO, JAPAN

BIDS AND AWARDS COMMITTEE

BAC RESOLUTION NO. 2024-014

RESOLUTION RECOMMENDING, BY REFERENDUM, TO THE HEAD OF POST OF THE PHILIPPINE EMBASSY IN TOKYO, JAPAN TO RESORT TO NEGOTIATED PROCUREMENT FOR HIGHLY TECHNICAL CONSULTANT, AS AN ALTERNATIVE METHOD OF PROCUREMENT UNDER R.A. 9184, THE AWARD TO MARIA TERESA ORTIZ-MATERA OF LIT FASHION CONSULTANCY FOR THE PROCUREMENT OF HER SERVICES AS CONSULTANT AND EVENT ORGANIZER FOR THE BARONG EXHIBITION ON 12 JUNE 2024 DURING THE RECEPTION IN COMMEMORATION OF THE PHILIPPINE INDEPENDENCE DAY 2024.

WHEREAS, the Philippine Embassy in Tokyo will hold a Barong Tagalog exhibition to showcase traditional Filipino attire during the reception on 12 June 2024 in commemoration of the Philippines' Independence Day;

WHEREAS, Tokyo PE's Cultural Section notes the importance of engaging the services of a consultant who can prepare the concept, curate, organize, present *Barong Tagalog* collections in a visually appealing and creative manner, including bringing the *Barong* from the Philippines;

WHEREAS, the consultant has the network of renowned Filipino designers who can lend their barongs for the exhibition;

WHEREAS, Tokyo PE intends to engage the services of consultant for the successful implementation of this cultural exhibition;

WHEREAS, the planning and arrangement of the *barong* exhibit is included in Post's Project Procurement Management Plan (PPMP);

WHEREAS, it intends to use the approved budget of **One Million Ninety Thousand Japanese Yen (¥1,090,000)**, chargeable against Post's MOOE;

WHEREAS, Republic Act No. 9184, otherwise known as the *Government Procurement Reform Act* and its Implementing Rules and Regulations prescribe for the modernization, standardization and regularization of the procurement of the government;

WHEREAS, under Sec. 48 of R.A. 9184, any of the Alternative Methods of Procurement may be resorted to, subject to the prior approval of the Head of the Procuring Entity or his duly authorized representative, and whenever justified by the conditions provided in the Act, in order to promote economy and efficiency;

WHEREAS, under Sec. 21.2.1 of the IRR of R.A. 9184, the Procuring Entity may dispense with the advertisement in the newspaper and posting requirement when resorting to alternative methods of procurement;

WHEREAS, under Sec. 53.7 of R.A. 9184, Negotiated Procurement is a method of procurement of Goods, Infrastructure Projects and Consulting services, whereby the Procuring Entity directly negotiates a contract with a technically, legally, and financially capable supplier, contractor or consultant in case of individual consultants hired to do work that is (i) highly technical or proprietary; or (ii) primarily confidential or policy determining, where trust and confidence are the primary consideration for the hiring of the consultant; Provided, however that the term of the individual consultants shall, at the most, be on a six month basis, renewable at the option of the appointing HOPE, but in no case shall exceed the term of the latter;

WHEREAS, the services of Maria Teresa Ortiz-Matera for the Barong exhibit are highly technical or proprietary and fall under Sec.53.7 of R.A. 9184;


WHEREAS, Ms. Ortiz-Matera submitted an official quotation of **One Million Ninety Thousand Japanese Yen (¥1,090,000)**, in accordance with the attached proposal/terms of reference;

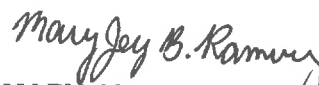
WHEREAS, the BAC conducted due diligence inquiries on the selection of Maria Teresa Ortiz-Matera as consultant and event organizer for the Barong Exhibit and found her to be technically, legally, and financially capable service provider at the most advantageous price and contract for the Government.

NOW, THEREFORE, in light of the foregoing considerations, WE, the Members of the Bids and Awards Committee, hereby **RESOLVE** to:

RECOMMEND, by referendum, to the Head of the Procurement Entity (HOPE) of the Philippine Embassy in Tokyo, Japan, to resort to **Negotiated Procurement under Highly Technical Consultant**, as an alternative mode of procurement under Sec. 53.7, R.A. 9184, the award of the Contract to Maria Teresa Ortiz-Matera of LIT Fashion Consultancy, for the procurement of her consultancy services for the Philippine Embassy's project "Barong Tagalog Exhibition on 12 June 2024 during the Reception in commemoration of the Philippine Independence Day 2024", for the total amount of One Million Ninety Thousand Japanese Yen (¥1,090,000).

Adopted this 6th day of June 2024 in Tokyo, Japan.


CHARMAINE A. SERNA-CHUA
Chairperson



MARY JOY B. RAMIREZ
Vice Chairperson





JAN KENNETH T. BOLANTE
Member


ALVIN C. MALASIG
Member


DARELL ANN R. ARTATES
Member

Approved:


MYLENE J. GARCIA-ALBANO
Ambassador
Head of the Procuring Entity
Date Approved: 6 June 2024

NAME	INITIALS
TS,C,AO FG Quintin BAC-Secretariat, Head	
PO HJPanong-Calabocal BAC Secretariat, Member	
CO JEBalaoro BAC Secretariat, Member	



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NOTICE OF AWARD

Date: 7 June 2024

Ma'am:

Please be informed that, upon the recommendation of the Bids and Awards Committee (BAC) of the Philippine Embassy in Tokyo, Japan, as contained in its Resolution No.2024-014 dated 6 June 2024, the Philippine Embassy in Tokyo is awarding the following procurement to Ms. Maria Teresa Matera of the LIT Fashion Consultancy:

Product/Service	Total Cost (inclusive of taxes and other lawful charges)
Consultancy services and organization of the Barong Exhibit on 12 June 2024 during the Reception in commemoration of the Philippine Independence Day 2024	One Million Ninety Thousand Japanese Yen (JPY1,090,000)

Implementation of the above is subject to existing accounting and auditing requirements and the signing of a contract.

Very truly yours,

MYLENE J. GARCIA-ALBANO

Ambassador
Head of the Procuring Entity

MS. MARIA TERESA MATERA
LIT Fashion Consultancy
Email add: teresamatera@yahoo.com



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NOTICE TO PROCEED

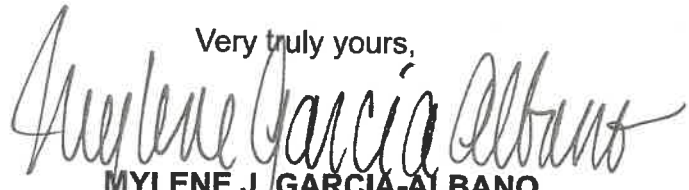
Date: 10 June 2024

Ma'am:

Please be informed that pursuant to the Notice of Award dated 7 June 2024, issued by the Philippine Embassy in Tokyo, **Ms. Maria Teresa Matera of the LIT Fashion Consultancy** is hereby requested to render its services as consultant and event organizer for the Barong Exhibit on 12 June 2024 during the Reception in commemoration of the Philippine Independence Day, for the total amount of **One Million Ninety Thousand Japanese Yen (JPY1,090,000) only**, inclusive of taxes and other lawful charges.

This Notice is being issued in accordance with the requirements of Republic Act No. 9184, otherwise known as the "Government Procurement Act of 2003.

Very truly yours,


MYLENE J. GARCIA-ALBANO
Ambassador
Head of the Procuring Entity

MS. MARIA TERESA MATERA

LIT Fashion Consultancy

Email add: teresamatera@yahoo.com



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10 June 2024

MS. MARIA TERESA ORTIZ-MATERA
Consultant and Event Organizer
LIT Fashion Consultancy

Letter of Agreement

Dear **Ms. Matera**,

Mabuhay from the Philippine Embassy in Japan!

We wish to avail of your services as consultant and event organizer for a “Barong” Exhibition on 12 June 2024 (6:30 – 8:00 PM) during the Reception in commemoration of the Philippines’ Independence Day 2024. The event will be held at the Peacock East Room of the Imperial Hotel, on Wednesday, 12 June 2024, from 6:30 to 8:00 PM.

We welcome your proposal and quotation as submitted to the Embassy of the Republic of the Philippines in Tokyo, Japan (Tokyo PE).

In view of the foregoing, the Tokyo PE commits to support this project and shall:

- Provide a maximum amount of **One Million Ninety Thousand Yen (JPY 1,090,000)** only as fees for the services of Ms. Matera of LIT Fashion Consultancy as consultant and event organizer for the “Barong” Exhibition in commemoration of the 126th Anniversary of the Proclamation of Philippine Independence subject to the provision of the deliverables / services enumerated in the conditions stated below.
- Directly release the full amount to Ms. Matera within 30 working days after implementation of activity. This is subject to Ms. Matera’s fulfillment of the conditions stated below.
- Cover for all applicable bank charges and wire transfer fees. Bank charges and transfer fees will not be deducted from the total amount of budget stipulated in this Agreement; and
- Send a proof of deposit/remittance of the payment to Ms. Matera.

Ms. Matera of LIT Fashion Consultancy, Tokyo PE’s consultant and event organizer, shall provide the following deliverables / services:

- Finalize and implement the “Barong” Exhibition on 12 June 2024 (6:30 – 8:00 PM) during the Reception for the commemoration of the Philippines 2024 Independence Day subject to consideration and approval of Tokyo PE;
- Prepare the concept, curate the exhibit, and organize the exhibition above, including bringing the Barong (13 pieces) from the Philippines to Japan;
- Coordination with Tokyo PE from preparations up to the day of the implementation of the exhibition;
- Provide assistance to Tokyo PE in all preparatory activities in relation to the exhibit, if any;
- For processing of payment, submit the following information and documents to Tokyo PE within 30 working days after the day the exhibition is implemented:
 - a. Photocopy of bank account (passbook) or bank details necessary for remittance
 - b. Signed Letter of Agreement;
- Send an acknowledgement receipt of payment signed by Ms. Matera;



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In the event of your unjustified failure to complete or fully implement the Project in accordance with the terms and conditions stipulated in this Agreement, the Tokyo PE may forfeit and terminate this Agreement.

Neither party shall be liable for any failure arising out of compliance with any law, ordinance, regulation, ruling, order or other governmental action arising out of acts of God, fire, flood, war, insurrections, sabotage, accidents, or any other similar circumstance beyond the reasonable control of the party whose performance is affected.

Should you be amenable with the abovementioned terms, please affix your signature below.

Thank you.

Very truly yours,


MYLENE J. GARCIA-ALBANO
Ambassador

Conforme:


MS. TETTA ORTIZ-MATERA
Consultant, Event Organizer
LIT Fashion Consultancy