



EMBASSY OF THE REPUBLIC OF THE PHILIPPINES
フィリピン 共和国 大使館
TOKYO, JAPAN

BIDS AND AWARDS COMMITTEE

BAC RESOLUTION NO. 2024-033

RESOLUTION RECOMMENDING, BY REFERENDUM, AWARD OF CONTRACT IN ACCORDANCE WITH THE “GUIDELINES FOR THE PROCUREMENT OF GOODS AND SERVICES, INFRASTRUCTURE PROJECTS, AND CONSULTING SERVICES TO BE PROCURED AND PERFORMED OVERSEAS,” AS APPROVED UNDER GPPB RESOLUTION NO. 28-2017 DATED 31 JULY 2017, THE AWARD TO AKITEM CO. LTD. FOR THE PROCUREMENT FOR THE REPAIR OF THE MAIN ENTRANCE DOORS AT THE OFFICIAL RESIDENCE OF THE AMBASSADOR

WHEREAS, the construction of the Official Residence of the Philippine Ambassador to Japan was completed sometime in 1935, thus, the property is currently almost ninety (90) years old;

WHEREAS, due to the old age of the Official Residence, there are numerous rooms and features in the properties which are extremely outdated, and require constant upkeep and maintenance;

WHEREAS, it was observed that the left-hand side of the main entrance doors at the Official Residence is warped, and could only be opened halfway, while the right-hand side could be opened fully;

WHEREAS, there is an urgent need to repair the main entrance doors, as official functions and receptions are held at the Official Residence, and since the warped door can be a safety issue;

WHEREAS, the procurement for the repair of the main entrance door at the Official Residence of the Ambassador with an Approved Budget for the Contract (ABC) of **Three Hundred Thousand Japanese Yen (JPY300,000.00)** is included in Post's Annual Procurement Plan for 2024, chargeable against its General Fund – Building Fund;

WHEREAS, under the “Guidelines for the Procurement of Goods and Services, Infrastructure Projects, and Consulting Services to be Procured and Performed Overseas,” as approved under GPPB Resolution No. 28-2017 dated 31 July 2017, the procurement of any goods, services, infrastructure or consultancy project, regardless of amount, can be conducted by sending out Requests for Quotations (RFQ) to at least three (3) suppliers,

contractors or consultants of known qualifications, and receipt of one (1) quotation would be sufficient to recommend award of the project;

WHEREAS, under the same Guidelines, Foreign Service Posts are no longer required to post their procurement activities on the PhilGEPS website until the corresponding facility has become available through the PhilGEPS Modernization Project, and the requirement of advertisement of procurement projects through newspapers have been dispensed with, as well as documentary requirements are relaxed to take into consideration the usual trade and business practices of the host country;

WHEREAS, for the procurement for the repair of the main entrance doors at the Official Residence, the Philippine Embassy requested quotations from reputable companies in Japan, namely Akitem Co. Ltd., Novallenz Co. Ltd. and Sakuma Juken Co. Ltd.;

WHEREAS, based on the Abstract of Quotations submitted to the Bids and Awards Committee, **Akitem Co. Ltd. submitted the single lowest and responsive quotation** in the amount of **Two Hundred Twenty Thousand Japanese Yen Only (JPY220,000.00)**; while both Novallenz Co. Ltd. and Sakuma Juken Co. Ltd. failed to submit quotations within the prescribed period;

NOW, THEREFORE, in light of the foregoing considerations, WE, the Members of the Bids and Awards Committee, hereby RESOLVE to RECOMMEND to the Head of the Procuring Entity (HOPE) of the Philippine Embassy in Tokyo, Japan, to resort to the mode of procurement in accordance with the "*Guidelines for the Procurement of Goods and Services, Infrastructure Projects, and Consulting Services to be Procured and Performed Overseas*," as approved under GPPB Resolution No. 28-2017, and award of contract for the procurement for the repair of the main entrance doors at the Official Residence, to **Akitem Co. Ltd.**, in the total amount of **Two Hundred Twenty Thousand Japanese Yen Only (JPY220,000.00)**, including taxes and other lawful charges.

Adopted this 23rd day of September 2024 in Tokyo, Japan.


CHARMAINE A. SERNA-CHUA
Chairperson

On leave
MARY JOY B. RAMIREZ
Vice Chairperson


JAN KENNETH E. BOLANTE
Member

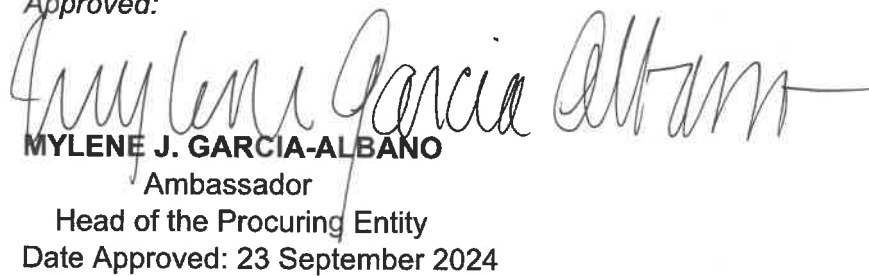


ALVIN C. MALASIG
Member



DARELL ANN R. ARTATES
Member

Approved:



MYLENE J. GARCIA-ALBANO
Ambassador
Head of the Procuring Entity
Date Approved: 23 September 2024

NOW, THEREFORE, in light of the foregoing considerations, WE, the Members of the Bids and Awards Committee, hereby RESOLVE to RECOMMEND to the Head of the Procuring Entity (HOPE) of the Philippine Embassy in Tokyo, Japan, to resort to the mode of procurement in accordance with the "Guidelines for the Procurement of Goods and Services, Infrastructure Projects, and Consulting Services to be Procured and Performed Overseas," as approved under GPPB Resolution No. 28-2017, and award of contract for the procurement for the repair of the main entrance doors at the Official Residence, to **Akitem Co. Ltd.**, in the total amount of **Two Hundred Twenty Thousand Japanese Yen Only (JPY220,000.00)**, including taxes and other lawful charges.

Adopted this 23rd day of September 2024 in Tokyo, Japan.


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MYLENE J. GARCIA-ALBANO
Ambassador
Head of the Procuring Entity
Date Approved: 23 September 2024

NAME	INITIALS
Consul AO FG Quintin BAC-Secretariat, Head	
CO JC Disomimba BAC Secretariat, Member	
PO JR San Jose BAC Secretariat, Member	



EMBASSY OF THE REPUBLIC OF THE PHILIPPINES
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TOKYO, JAPAN

NOTICE OF AWARD

Date: 30 October 2024

Sir:

Please be informed that, upon the recommendation of the Bids and Awards Committee (BAC) of the Philippine Embassy in Tokyo, Japan, as contained in its Resolution No.2024-033 dated 05 September 2024, the Philippine Embassy in Tokyo is awarding the following procurement to Akitem Co. Ltd.:

Product/Service	Total Cost (inclusive of taxes and other lawful charges)
Procurement for the repair of the main entrance doors at the Official Residence of the Ambassador	Two Hundred Twenty Thousand Japanese Yen Only (JPY220,000.00)

Implementation of the above is subject to existing accounting and auditing requirements and the signing of a contract.

Very truly yours,

MYLENE J. GARCIA-ALBANO
Ambassador
Head of the Procuring Entity

Mr. Kentaro Koibuchi
President
Akitem Co. Ltd.
Tokyo, Japan

NOTICE OF AWARD

Date: 30 October 2024

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Procurement for the repair of the main entrance doors at the Official Residence of the Ambassador	Two Hundred Twenty Thousand Japanese Yen Only (JPY220,000.00)

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Mr. Kentaro Koibuchi
President
Akitem Co. Ltd.
Tokyo, Japan

NAME	INITIALS
DCM CA Serna-Chua BAC Chairperson	
Consul MJB Ramirez BAC Vice Chairperson	
Consul JKE Bolante BAC Member	
Consul AC Malasig BAC Member	
Consul DAR Artates BAC Member	
Consul and AO FG Quintin BAC Secretariat Head	
CO JC Disomimba BAC Secretariat, Member	
PO JR San Jose BAC Secretariat, Member	



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NOTICE TO PROCEED

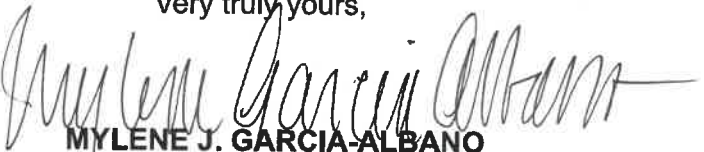
Date: 13 November 2024

Sir:

Please be informed that pursuant to the Notice of Award dated 13 September 2024, issued by the Philippine Embassy in Tokyo, **Akitem Co. Ltd.** is hereby engaged to provide the Procurement for the repair of the main entrance doors at the Official Residence of the Ambassador, for the total amount of **Two Hundred Twenty Thousand Japanese Yen Only (JPY220,000.00)**, inclusive of taxes and other lawful charges.

This Notice is being issued in accordance with the requirements of Republic Act No. 9184, otherwise known as the "Government Procurement Act of 2003".

Very truly yours,


MYLENE J. GARCIA-ALBANO
Ambassador
Head of the Procuring Entity

Mr. Kentaro Koibuchi
President
Akitem Co. Ltd.
Tokyo, Japan

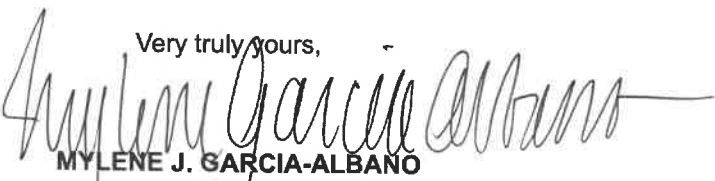
NOTICE TO PROCEED

Date: 13 November 2024

Sir:

Please be informed that pursuant to the Notice of Award dated 13 September 2024, issued by the Philippine Embassy in Tokyo, **Akitem Co. Ltd.** is hereby engaged to provide the Procurement for the repair of the main entrance doors at the Official Residence of the Ambassador, for the total amount of **Two Hundred Twenty Thousand Japanese Yen Only (JPY220,000.00)**, inclusive of taxes and other lawful charges.

This Notice is being issued in accordance with the requirements of Republic Act No. 9184, otherwise known as the "Government Procurement Act of 2003".

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