



EMBASSY OF THE REPUBLIC OF THE PHILIPPINES
フィリピン 共和国 大使館
TOKYO, JAPAN

BIDS AND AWARDS COMMITTEE

BAC RESOLUTION NO. 2024-005B

RESOLUTION RECOMMENDING, BY REFERENDUM, AWARD OF CONTRACT THROUGH GPPB RESOLUTION NO. 28-2017 FOR THE LEASE OF VEHICLE FROM HYK CO., LTD. IN CONNECTION TO THE LEASE OF VEHICLES FOR THE PHILIPPINE OFFICIALS VISITING TO JAPAN SCHEDULED IN MARCH 2024.

WHEREAS, Tokyo PE is hosting Philippine officials who are scheduled to travel to Tokyo, Japan for the following official meetings:

- a. Chief Justice Alexander G. Gesmundo and the members of the Supreme Court of the Philippines, 4 March 2024
- b. Senior Officials Meeting (SOM) on PH-US-Japan Trilateral Cooperation, 21 March 2024
- c. Philippine Delegation Visits Japan Hydrographic and Oceanographic Department Survey Vessel Hamashio, 22 March 2024

WHEREAS, Tokyo PE intends to lease a vehicle to augment its logistic and protocolar capacity to address the transportation arrangements of the visiting officials during their stay in Tokyo.

WHEREAS, the planning and arrangement of the transportation for the visiting officials are included in the Project Procurement Management Plan (PPMP), with an Approved Budget for the Contract (ABC) of One Hundred Eighty Thousand Japanese Yen (JPY180,000), chargeable against MOOE funds;

WHEREAS, GPPB Resolution No. 28-2017 dated 31 July 2017, prescribes guidelines for overseas procurement of goods and services, infrastructure and consulting services;

WHEREAS, under the Resolution, Foreign Service Posts are not be required to post their procurement activities on the PHILGEPS website until the corresponding facility has become available through the PhilGEPS Modernization Project, the requirement of advertisement of procurement projects through newspapers was likewise dispensed

and documentary requirements were relaxed to take into consideration the usual trade and business practices of the host country;

WHEREAS, under the GPPB Resolution No. 28-2017, procurement of any goods, services, infrastructure or consultancy project, regardless of cost, can be conducted by sending out three (3) requests for quotations (RFQ) to at least three suppliers, contractors or consultants of known qualifications, and receipt of one (1) quotation would be sufficient to recommend award of the project;

WHEREAS, for the procurement of the services of a vehicle rental company with driver, Tokyo PE requested quotations from three (3) service providers, namely, R&R Yokoso Inc., Grover Transport, and HYK Corporation;

WHEREAS, HYK Corporation responded and submitted the lowest calculated and responsive quotation of **One Hundred Fifty Thousand Two Hundred Eighty Japanese Yen (¥150,280)** for the lease of vehicle, with driver, for three (3) days in March 2024;

WHEREAS, the BAC conducted due diligence inquiries on the submission of HYK Corporation and found that its quotation is responsive to BAC's RFQ and that the company is found to be technically, legally, and financially capable supplier;

NOW, THEREFORE, in light of the foregoing considerations, WE, the Members of the Bids and Awards Committee, hereby **RESOLVE** to:

RECOMMEND, by referendum, to the Head of the Procurement Entity (HOPE) of Tokyo PE, resort to **the mode of procurement provided by GPPB Resolution No. 28-2017 dated 31 July 2017**, and award the contract on the lease of vehicle for three (3) days, with driver, to HYK Corporation, to provide transportation services to the PH officials visiting to Japan scheduled on 4, 21 and 22 March 2024, for the total amount of **One Hundred Fifty Thousand Two Hundred Eighty Japanese Yen (¥150,280)**, inclusive of taxes and other lawful charges.

Adopted this 19th day of February 2024, Tokyo, Japan.



ROBESPIERRE L. BOLIVAR
Chairperson





EVANGELINE T. ONG JIMENEZ-DUCROCQ
Vice Chairperson


CHARMAINE A. SERNA-CHUA
Member


JAN KENNETH E. BOLANTE
Member


MARY JOY B. RAMIREZ
Member


MYLENE J. GARCIA-ALBANO
Ambassador
Head of the Procuring Entity
Date Approved: 19 February 2024

NAME	INITIALS
Consul ACMalasisig BAC-Secretariat, Head	
CO JEBalaoro BAC Secretariat, Member	
PO HJPCalabocal BAC Secretariat, Member	



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NOTICE OF AWARD

Date: 20 February 2024

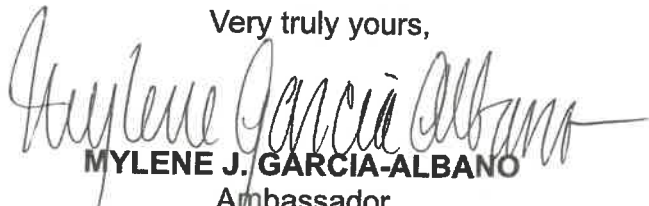
Sir:

Please be informed that, upon the recommendation of the Bids and Awards Committee (BAC) of the Philippine Embassy in Tokyo, Japan, as contained in its Resolution No.2024-005B dated 19 February 2024, the Philippine Embassy in Tokyo is awarding the following procurement to **HYK Co., Ltd.**:

Product/Service	Total Cost (inclusive of taxes and other lawful charges)
Lease of vehicle with driver for 4, 21 and 22 March 2024	One Hundred Fifty Thousand Two Hundred Eighty Japanese Yen (¥150,280)

Implementation of the above is subject to existing accounting and auditing requirements and the signing of a contract.

Very truly yours,


MYLENE J. GARCIA-ALBANO
Ambassador
Head of the Procuring Entity

MR. YUJI TOSU

President

HYK Co., Ltd.

14-9-608 Jinyamae, Tokiwadaira

Matsudo-shi, Chiba



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NOTICE TO PROCEED

Date: 21 February 2024

Sir:

Please be informed that pursuant to the Notice of Award dated 19 February 2024, issued by the Philippine Embassy in Tokyo, **HYK Co., Ltd.** is hereby requested to **render its services for the lease of vehicle, with driver, for 4, 21 and 22 March 2024 in Tokyo, Japan for the total amount of One Hundred Fifty Thousand Two Hundred Eighty Japanese Yen (¥150,280) only, inclusive of taxes and other lawful charges.**

This Notice is being issued in accordance with the requirements of Republic Act No. 9184, otherwise known as the "Government Procurement Act of 2003.

Very truly yours,

A handwritten signature in black ink that reads 'Mylene J. Garcia-Albano'.

MYLENE J. GARCIA-ALBANO
Ambassador
Head of the Procuring Entity

MR. YUJI TOSU
President
HYK Co., Ltd.
14-9-608 Jinyamae, Tokiwadaira
Matsudo-shi, Chiba