



EMBASSY OF THE REPUBLIC OF THE PHILIPPINES
フィリピン 共和国 大使館
TOKYO, JAPAN

BIDS AND AWARDS COMMITTEE

BAC RESOLUTION NO. 2024-028

RESOLUTION RECOMMENDING, BY REFERENDUM, THE AWARD OF CONTRACT THROUGH GPPB RESOLUTION NO. 28-2017 FOR THE AWARD TO THE PHILIPPINE ASSISTANCE GROUP (PAG), FOR THE PROCUREMENT OF LEASE OF COMMERCIAL BOOTHS FOR THE PHILIPPINE FESTIVAL TOKYO 2024

WHEREAS, Post intends to procure services for the lease of commercial booths for the Philippine Festival Tokyo 2024, to be held from 7 to 8 December 2024 at Yoyogi Park, Tokyo, Japan;

WHEREAS, the Philippine Festival Tokyo 2024 is a gathering for the Filipino community in Japan, and features programs, contests and performances which showcase Filipino culture;

WHEREAS, the procurement of the services for the lease of commercial booths for the Philippine Festival Tokyo 2024 with an Approved Budget for the Contract (ABC) of **Five Hundred Twenty Thousand Philippine Pesos (PHP520,000.00) or One Million Three Hundred Seventy-Four Thousand Four Hundred Forty-Six Japanese Yen (JPY1,376,446)**, is included in Post's Annual Procurement Plan for Fiscal Year 2024, chargeable against its funds for Maintenance and Other Operating Expenses (MOOE).

WHEREAS, under the Government Procurement Policy Board (GPPB) Resolution No. 28-2017 or the Guidelines for the Procurement of Goods and Services, Infrastructure Projects and Consulting Services to be Performed Overseas, Annex A, Section 4, Letter C, Paragraph 2, the Procuring Entity is not required to send a Request for Quotation (RFQ) or Request for Proposal (RFP) to at least three (3) suppliers, contractors, or consultants of known qualifications for the lease of space in case of participation to international exhibits, duly approved by authorized under existing laws, rules and regulations;

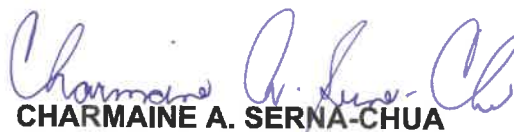
WHEREAS, as the Philippine Festival Tokyo 2024 qualifies as an international exhibit, the Embassy requested for and received a quotation within the Approved Budget for the Contract (ABC) **Five Hundred Twenty Thousand Philippine Pesos (PHP520,000.00) or One Million Three Hundred Seventy-Four Thousand Four Hundred Forty-Six Japanese Yen (JPY1,376,446)**, from the **Philippine Assistance Group** in the amount of **One Million Three Hundred Fifty Thousand Japanese Yen (JPY1,350,000.00)** from the **Philippine Assistance Group (PAG)**;

WHEREAS, after the conduct of due diligence consistent with Japanese business practices, it was determined that the Contractor was qualified to undertake the Project;

WHEREAS, the Contractor has agreed to undertake the implementation of the Project based on plans/specifications and scope of work, which forms an integral part of this agreement;

NOW, THEREFORE, in light of the foregoing considerations, WE, the Members of the Bids and Awards Committee, hereby RESOLVE to RECOMMEND to the Head of the Procuring Entity (HOPE) of the Philippine Embassy in Tokyo, Japan, to award the contract for the procurement lease of commercial booths for the Philippine Festival Tokyo 2024, to be held from 7 to 8 December 2024 at Yoyogi Park, Tokyo, Japan, to the **Philippine Assistance Group** for the total amount of **One Million Three Hundred Fifty Thousand Japanese Yen (JPY1,350,000.00)**, including taxes and other lawful charges.

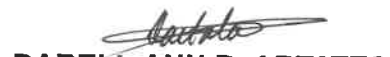
Adopted this 18th day of November 2024 in Tokyo, Japan.


CHARMAINE A. SERNA-CHUA
Chairperson


MARY JOY B. RAMIREZ
Vice Chairperson


JAN KENNETH E. BOLANTE
Member


ALVIN C. MALASIG
Member


DARELL ANN R. ARTATES
Member

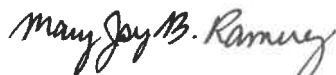
Approved:

MYLENE J. GARCIA-ALBANO
Ambassador
Head of the Procuring Entity
Date Approved: 18 November 2024

NOW, THEREFORE, in light of the foregoing considerations, WE, the Members of the Bids and Awards Committee, hereby **RESOLVE** to **RECOMMEND** to the Head of the Procuring Entity (HOPE) of the Philippine Embassy in Tokyo, Japan, to award the contract for the procurement lease of commercial booths for the Philippine Festival Tokyo 2024, to be held from 7 to 8 December 2024 at Yoyogi Park, Tokyo, Japan, to the **Philippine Assistance Group** for the total amount of **One Million Three Hundred Fifty Thousand Japanese Yen (JPY1,350,000.00)**, including taxes and other lawful charges.

Adopted this 18th day of November 2024 in Tokyo, Japan.


CHARMAINE A. SERNA-CHUA
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MARY JOY B. RAMIREZ
Vice Chairperson


JAN KENNETH E. BOLANTE
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Member


DARELL ANN R. ARTATES
Member

Approved:


MYLENE J. GARCIA-ALBANO
Ambassador
Head of the Procuring Entity
Date Approved: 18 November 2024

NAME	INITIALS
Consul AO FG Quintin BAC-Secretariat, Head	
CO JC Disomimba BAC Secretariat, Member	
PO JR San Jose BAC Secretariat, Member	



EMBASSY OF THE REPUBLIC OF THE PHILIPPINES
フィリピン 共和国 大使館
TOKYO, JAPAN

NOTICE OF AWARD

Date: 21 November 2024

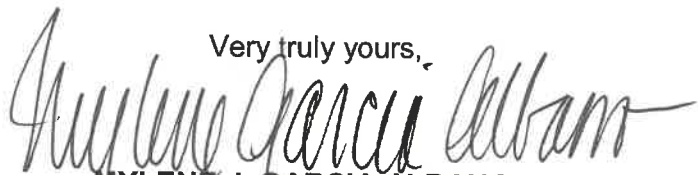
Sir:

Please be informed that, upon the recommendation of the Bids and Awards Committee (BAC) of the Philippine Embassy in Tokyo, Japan, as contained in its Resolution No.2024-028 dated 18 November 2024, the Philippine Embassy in Tokyo is awarding the following procurement to the **PHILIPPINE ASSISTANCE GROUP**:

Product/Service	Total Cost (inclusive of taxes and other lawful charges)
Procurement for the lease of commercial booths for the Philippine Festival Tokyo 2024, to be held from 7 to 8 December 2024 at Yoyogi Park, Tokyo, Japan	One Million Three Hundred Fifty Japanese Yen (JPY1,350,000)

Implementation of the above is subject to existing accounting and auditing requirements and the signing of a contract.

Very truly yours,


MYLENE J. GARCIA-ALBANO
Ambassador
Head of the Procuring Entity

BERLITO "TOOTS" CAPULONG
Chairperson
Philippine Assistance Group
Tokyo, Japan

NOTICE OF AWARD

Date: 21 November 2024

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Please be informed that, upon the recommendation of the Bids and Awards Committee (BAC) of the Philippine Embassy in Tokyo, Japan, as contained in its Resolution No.2024-028 dated 18 November 2024, the Philippine Embassy in Tokyo is awarding the following procurement to the **PHILIPPINE ASSISTANCE GROUP**:

Product/Service	Total Cost (inclusive of taxes and other lawful charges)
Procurement for the lease of commercial booths for the Philippine Festival Tokyo 2024, to be held from 7 to 8 December 2024 at Yoyogi Park, Tokyo, Japan	One Million Three Hundred Fifty Japanese Yen (JPY1,350,000)

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Ambassador
Head of the Procuring Entity

BERLITO "TOOTS" CAPULONG
Chairperson
Philippine Assistance Group
Tokyo, Japan

NAME	INITIALS
DCM CA Serna-Chua BAC Chairperson	
Consul MJB Ramirez BAC Vice Chairperson	
Consul JKE Bolante BAC Member	
Consul AC Malasig BAC Member	
Consul DAR Artates BAC Member	
Consul and AO FG Quintin BAC Secretariat Head	
CO JC Disomimba BAC Secretariat, Member	
PO JR San Jose BAC Secretariat, Member	



**PHILIPPINE
ASSISTANCE
GROUP**

A FEDERATION OF
FILIPINO
COMMUNITY
ORGANIZATIONS IN
JAPAN



AGREEMENT

05 December 2024

The **Philippine Festival Committee** of the **Philippine Assistance Group (PAG)** and the **Philippine Embassy Tokyo**, agree to the following booth rental.

Category	Description	Quantity	Each Price	Amount
CM	Commercial Booth	9	150,000 JPY	1,350,000 JPY
TOTAL:				1,350,000 JPY

BANK INFORMATION:

Account Name : PHILIPPINE ASSISTANCE GROUP
Bank Name : MIZUHO BANK
Account Number : 2 9 7 1 1 6 7
Branch Name : SAGAMIONO BRANCH

Berlito "Toots" Capulong
Chairman
Philippine Assistance Group (PAG)
Philippine Festival Tokyo 2024

Conforme:

H.E. Mylene J. Garcia-Albano
Ambassador
Embassy of the Republic of the Philippines
Tokyo, Japan



EMBASSY OF THE REPUBLIC OF THE PHILIPPINES
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NOTICE TO PROCEED

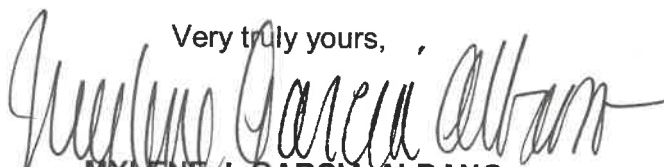
Date: 06 December 2024

Sir:

Please be informed that pursuant to the Notice of Award dated 21 November 2024, issued by the Philippine Embassy in Tokyo, the **Philippine Assistance Group** is hereby requested to provide the lease of commercial booths for the Philippine Festival Tokyo 2024, to be held from 7 to 8 December 2024 at Yoyogi Park, Tokyo, Japan, for the total amount of **One Million Three Hundred Fifty Japanese Yen (JPY1,350,000) only**, inclusive of taxes and other lawful charges.

This Notice is being issued in accordance with the requirements of Republic Act No. 9184, otherwise known as the "Government Procurement Act of 2003".

Very truly yours,


MYLENE J. GARCIA-ALBANO
Ambassador
Head of the Procuring Entity

BERLITO "TOOTS" CAPULONG
Chairperson
Philippine Assistance Group
Tokyo, Japan

NOTICE TO PROCEED

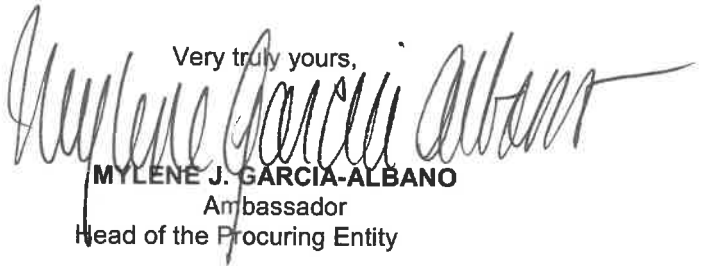
Date: 06 December 2024

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Ambassador
Head of the Procuring Entity

BERLITO "TOOTS" CAPULONG
Chairperson
Philippine Assistance Group
Tokyo, Japan

NAME	INITIALS
DCM CA Serna-Chua BAC Chairperson	<i>CS</i>
Consul MJB Ramirez BAC Vice Chairperson	<i>mjr</i>
Consul JKE Bolante BAC Member	<i>JKB</i>
Consul AC Malasig BAC Member	<i>AM</i>
Consul DAR Artates BAC Member	<i>DA</i>
Consul and AO FG Quintin BAC Secretariat Head	<i>Q</i>
CO JC Disomimba BAC Secretariat, Member	
PO JR San Jose BAC Secretariat, Member	<i>JR</i>