



EMBASSY OF THE REPUBLIC OF THE PHILIPPINES
フィリピン 共和国 大使館
TOKYO, JAPAN

BIDS AND AWARDS COMMITTEE

BAC RESOLUTION NO. 2023-019

RECEIVED BY: T. [Signature]
NAME
Date 13.11.23

RESOLUTION RECOMMENDING, BY REFERENDUM, AWARD OF CONTRACT IN ACCORDANCE WITH THE "GUIDELINES FOR THE PROCUREMENT OF GOODS AND SERVICES, INFRASTRUCTURE PROJECTS, AND CONSULTING SERVICES TO BE PROCURED AND PERFORMED OVERSEAS," AS APPROVED UNDER GPPB RESOLUTION NO. 28-2017 DATED 31 JULY 2017, FOR THE PROCUREMENT OF SERVICES FOR RENOVATION OF THE CARETAKERS' RESIDENCE AT THE OFFICIAL RESIDENCE OF THE AMBASSADOR IN KUDAN, AND THE AWARD TO SAKUMA JUKEN FOR THE SAID SERVICE.

WHEREAS, Tokyo PE intends to procure services for the renovation of the caretakers' residence at the Official Residence of the Ambassador in Kudan located at 1-1-1 Fujimi, Chiyoda-ku, Tokyo;

WHEREAS, at present, there are four (4) staff/caretakers/drivers occupying the house, who are responsible for the upkeep and maintenance of the Residence of the Ambassador. Post further notes that said staff play a vital role in maintaining the overall functionality and security of the Official Residence.

WHEREAS, the caretakers' house has not undergone any repair/construction for more than 40 years, over time it suffers from neglect, wear and tear, and outdated fixtures, leading to damaged floors, ceilings, and fixtures that compromise its livability, safety and functionality;

WHEREAS, there is a need to renovate the house of the caretakers, drivers and security guard at the Official Residence of the Ambassador;

WHEREAS, the procurement of the services of a company for the renovation of the caretaker's residence with an Approved Budget for the Contract (ABC) of **Ten Million Five Hundred Thirty Seven Thousand Nine Hundred Japanese Yen Only (JPY10,537,900) or Four Million Five Hundred Eleven Thirty One and Twenty Nine Centavos Only (PHP4,511,031.29).** is duly authorized by the Department of Foreign Affairs, chargeable against the Department's Building Fund FY 2023 with ORS No. 011011012023-09-006848 dated 8 September 2023, under facsimile message no. TK-457-OUA-2023 dated 13 September 2023;

WHEREAS, under the "Guidelines for the Procurement of Goods and Services, Infrastructure Projects, and Consulting Services to be Procured and Performed

Overseas," as approved under GPPB Resolution No. 28-2017 dated 31 July 2017, the procurement of any goods, services, infrastructure or consultancy project, regardless of amount, can be conducted by sending out Requests for Quotations (RFQ) to at least three (3) suppliers, contractors or consultants of known qualifications, and receipt of one (1) quotation would be sufficient to recommend award of the project;

WHEREAS, under the same Guidelines, Foreign Service Posts are no longer required to post their procurement activities on the PhilGEPS website until the corresponding facility has become available through the PhilGEPS Modernization Project, and the requirement of advertisement of procurement projects through newspapers have been dispensed with, as well as documentary requirements are relaxed to take into consideration the usual trade and business practices of the host country;

WHEREAS, for the renovation of the caretakers' house at the Official Residence of the Ambassador in Kudan, the Philippine Embassy requested quotations from reputable companies in Japan, namely Fujiwara Kensetsu Company, Fuji Doken Company and Sakuma Juken Co. Ltd.;

WHEREAS, based on the Abstract of Quotations submitted to the Bids and Awards Committee, Sakuma Juken responded and submitted the lowest and responsive quotation in the amount of **Ten Million Five Hundred Thirty Seven Thousand Nine Hundred Japanese Yen Only (JPY10,537,900)**;

NOW, THEREFORE, in light of the foregoing considerations, WE, the Members of the Bids and Awards Committee, hereby RESOLVE to RECOMMEND to the Head of the Procuring Entity (HOPE) of the Philippine Embassy in Tokyo, Japan, to resort to the mode of procurement in accordance with the "*Guidelines for the Procurement of Goods and Services, Infrastructure Projects, and Consulting Services to be Procured and Performed Overseas,*" as approved under GPPB Resolution No. 28-2017, **the caretakers' house at the Official Residence of the Ambassador in Kudan, through Sakuma Juken Co. Ltd. in the total amount of Ten Million Five Hundred Thirty Seven Thousand Nine Hundred Japanese Yen Only (JPY10,537,900)**, including taxes and other lawful charges, delivery cost and installation charges.

Adopted this 20th day of September 2023 in Tokyo, Japan.


ROBESPIERRE L. BOLIVAR
Chairperson

EVANGELINE T. ONG JIMENEZ-DUCROCQ
Vice Chairperson

CHARMAINE A. SERNA-CHUA
Member

On sick leave

MARY JOY B. RAMIREZ
Member

JAN KENNETH T. BOLANTE
Member

Approved:

MYLENE J. GARCIA-ALBANO
Ambassador

Head of the Procuring Entity

Date Approved: 20 September 2023



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NOTICE OF AWARD

21 September 2023

Sir/Madam:

Please be informed that, upon the recommendation of the Bids and Awards Committee (BAC) of the Philippine Embassy in Tokyo, Japan, as contained in its Resolution No. 2023-019 dated 20 September 2023, the Philippine Embassy in Tokyo is awarding to **Sakuma Juken Co. Ltd.** the contract for the renovation of the caretakers' house at the Official Residence of the Ambassador In Kudan for the total amount of **Ten Million Five Hundred Thirty Seven Thousand Nine Hundred Japanese Yen Only (JPY10,537,900)** only, inclusive of taxes, other lawful charges, delivery and installation, subject to the Department of Foreign Affairs' existing accounting and auditing requirements and subject to the signing of the Contract.

This Notice of Award is issued in accordance with the requirements of Republic Act No. 9184, otherwise known as the "Government Procurement Act of 2003".

Very truly yours,

MYLENE J. GARCIA-ALBANO

Ambassador

Head of the Procuring Entity

Date Approved: 20 September 2023

MR. KATSUMI SAKUMA

President/Director

Sakuma Juken Co. Ltd.

21914-29 Noman, Ichihara-shi, Chiba



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NOTICE TO PROCEED

22 September 2023

Sir/Madam:

Please be informed that pursuant to the Notice of Award dated 21 September 2023 issued by the Philippine Embassy in Tokyo, **Sakuma Juken Co. Ltd.** is hereby given this **Notice to Proceed** the contract for the renovation of the caretakers' house at the Official Residence of the Ambassador in Kudan for the total amount of **Ten Million Five Hundred Thirty Seven Thousand Nine Hundred Japanese Yen Only (JPY10,537,900)** only inclusive of taxes and other lawful charges.

This Notice is issued in accordance with the requirements of Republic Act No. 9184, otherwise known as the "Government Procurement Act of 2003.

Very truly yours,

MYLENE J. GARCIA-ALBANO

Ambassador

Head of the Procuring Entity

Date Approved: 20 September 2023

MR. KATSUMI SAKUMA

President/Director

Sakuma Juken Co. Ltd.

21914-29 Noman, Ichihara-shi, Chiba