



EMBASSY OF THE REPUBLIC OF THE PHILIPPINES
フィリピン共和国大使館
TOKYO, JAPAN

BIDS AND AWARDS COMMITTEE

BAC RESOLUTION NO. 2024-004

RESOLUTION RECOMMENDING, BY REFERENDUM, AWARD OF CONTRACT IN ACCORDANCE WITH THE "GUIDELINES FOR THE PROCUREMENT OF GOODS AND SERVICES, INFRASTRUCTURE PROJECTS, AND CONSULTING SERVICES TO BE PROCURED AND PERFORMED OVERSEAS," AS APPROVED UNDER GPPB RESOLUTION NO. 28-2017 DATED 31 JULY 2017, THE AWARD TO AKITEM COMPANY LTD. FOR THE ELECTRICAL INSTALLATION WORK OF OUTLETS IN THE PORCH GARDEN OF THE OFFICIAL RESIDENCE OF THE AMBASSADOR.

WHEREAS, Post intends to procure the services of a company for the electrical installation work of outlets in the porch garden of the Official Residence of the Ambassador located at 1-1-1 Fujimi, Chiyoda-ku, Tokyo, Japan;

WHEREAS, the procurement of the services for the said installation work with an Approved Budget for the Contract (ABC) of **Seven Hundred Fifty Thousand Japanese Yen (JPY750,000)** is included in Post's Annual Procurement Plan for 2024, chargeable against its Capital Outlay for FY 2024;

WHEREAS, under the "*Guidelines for the Procurement of Goods and Services, Infrastructure Projects, and Consulting Services to be Procured and Performed Overseas,*" as approved under GPPB Resolution No. 28-2017 dated 31 July 2017, the procurement of any goods, services, infrastructure or consultancy project, regardless of amount, can be conducted by sending out Requests for Quotations (RFQ) to at least three (3) suppliers, contractors or consultants of known qualifications, and receipt of one (1) quotation would be sufficient to recommend award of the project;

WHEREAS, under the same Guidelines, Foreign Service Posts are no longer required to post their procurement activities on the PhilGEPS website until the corresponding facility has become available through the PhilGEPS Modernization Project, and the requirement of advertisement of procurement projects through newspapers have been dispensed with, as well as documentary requirements are relaxed, taking into consideration the usual trade and business practices of the host country;

WHEREAS, for the installation work of outlets in the garden, the Philippine Embassy requested quotations from reputable companies in Japan, namely Aircon Plant Industries Co. Ltd., BB. Kensou Co. Ltd. and Akitem Company Ltd.;

WHEREAS, based on the quotations submitted to the Bids and Awards Committee, **only Akitem Company Ltd. responded and submitted the single calculated and responsive quotation in the amount of Seven Hundred Fifty Thousand Japanese Yen (JPY750,000);**

NOW, THEREFORE, in light of the foregoing considerations, WE, the Members of the Bids and Awards Committee, hereby RESOLVE to RECOMMEND to the Head of the Procuring Entity (HOPE) of the Philippine Embassy in Tokyo, Japan, to resort to the mode of procurement in accordance with the "Guidelines for the Procurement of Goods and Services, Infrastructure Projects, and Consulting Services to be Procured and Performed Overseas," as approved under GPPB Resolution No. 28-2017, and award the contract on the electrical installation work of outlets in the porch garden at the Official Residence of the Ambassador, **to Akitem Company Ltd. in the total amount of Seven Hundred Fifty Thousand Japanese Yen (JPY750,000), including taxes and other lawful charges, delivery cost and installation charges.**

Adopted this 7th day of February 2024 in Tokyo, Japan.


ROBESPIERRE L. BOLIVAR
Chairperson


EVANGELINE T. ONG JIMENEZ-DUCROCQ
Vice Chairperson





CHARMAINE A. SERNA-CHUA
Member


MARY JOY B. RAMIREZ
Member


JAN KENNETH T. BOLANTE
Member

Approved:

MYLENE J. GARCIA-ALBANO
Ambassador
Head of the Procuring Entity
Date Approved: 7 February 2024

NAME	INITIALS
TS,C,AO AC Malasig BAC-Secretariat, Head	
PO HJPanong-Calabocal BAC Secretariat, Member	
CO JEBalaoro BAC Secretariat, Member	

NOTICE OF AWARD

Date: 8 February 2024

Sir:

Please be informed that, upon the recommendation of the Bids and Awards Committee (BAC) of the Philippine Embassy in Tokyo, Japan, as contained in its Resolution No.2024-002 dated 31 January 2024, the Philippine Embassy in Tokyo is awarding the following procurement to Yoshida Fish Farms Co. Ltd., (Green Gallery Gardens):



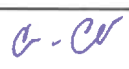





Product/Service	Total Cost (inclusive of taxes and other lawful charges)
Electrical Installation Work of Outlets in the Porch Garden	Seven Hundred Fifty Thousand Japanese Yen (JPY750,000)

Implementation of the above is subject to existing accounting and auditing requirements and the signing of a contract.

Very truly yours,

MYLENE J. GARCIA-ALBANO
Ambassador
Head of the Procuring Entity

MR. KENTARO KOIBUCHI
President
Akitem Co. Ltd.
1-1-2 Higashiyama Bldg., Meguro-ku
Tokyo, Japan

NAME	INITIALS
DCM RL Bolivar BAC Chairperson	
Min&Consul EVong Jimenez-Ducrocq BAC Vice Chairperson	
Min&ConsulGen.CASerna-Chua BAC Member	
Consul MJRamirez BAC Member	
Consul. JK Bolante BAC Member	
Consul/AC Malasig BAC-Secretariat, Head	
CO JE Balaoro BAC Secretariat, Member	
PO HJCalabocal BAC Secretariat, Member	

NOTICE TO PROCEED

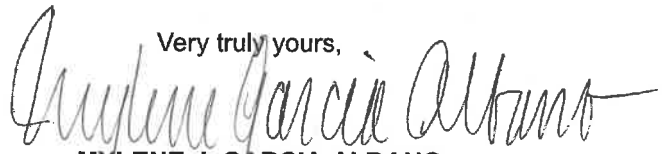
Date: 9 February 2024

Sir:

Please be informed that pursuant to the Notice of Award dated 8 February 2024, issued by the Philippine Embassy in Tokyo, **Akitem Co. Ltd.** is hereby requested to render **its services for the Electrical Installation Work of Outlets in the Porch Garden of the Official Residence of the Ambassador for the total amount of Seven Hundred Fifty Thousand Japanese Yen (JPY750,000) only**, inclusive of taxes and other lawful charges.

This Notice is being issued in accordance with the requirements of Republic Act No. 9184, otherwise known as the "Government Procurement Act of 2003.



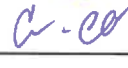





Very truly yours,



MYLENE J. GARCIA-ALBANO
Ambassador
Head of the Procuring Entity

MR. KENTARO KOIBUCHI

President
Akitem Co. Ltd.
1-1-2 Higashiyama Bldg., Meguro-ku
Tokyo, Japan

NAME	INITIALS
DCM RL Bolivar BAC Chairperson	
Min&Consul EV Ong Jimenez-Ducrocq BAC Vice Chairperson	
Min&ConsulGen. CASerna-Chua BAC Member	
Consul MJ Ramirez BAC Member	
Consul. JK Bolante BAC Member	
Consul/AC Malasig BAC-Secretariat, Head	
CO JE Balaoro BAC Secretariat, Member	
PO HJ Calabocal BAC Secretariat, Member	

TERMS OF REFERENCE

The Embassy of the Republic of the Philippines in Tokyo, Japan intends to procure services for the pruning of thirteen (13) trees at the Chancery located at 5-15-5 Roppongi, Minato-ku, Tokyo.

I. Description

The project involves the pruning of thirteen tall trees located on the Otafukuzaka side of the Philippine Embassy. The actual work will include deployment of staff to handle on site traffic management.

II. Approved Budget for the Contract

The approved Budget for the Contract (ABC) for the Project shall not exceed Eight Hundred Fifty Thousand Japanese Yen (JPY850,000.00).

III. Deliverables and Completion Schedule

The company/supplier shall provide the Philippine Embassy the pruning of trees that meets the minimum specifications. The Project must be completed by 30 March 2024.

IV. Pricing

The cost of the product/service shall be quoted in Japanese yen, inclusive of all taxes and other lawful charges.

V. Evaluation Process

The Project shall be awarded to the lowest priced, acceptable, and responsive quotation/offer.

The Philippine Embassy reserves the right to accept or reject any quotation, and to reject all quotations at any time prior to award of contract, without incurring any liability to any proponent.

VII. Terms of Payment

Payment shall be made within fifteen (15) days upon the Embassy's acceptance of the completed project and submission of all required documents, unless a different mode is requested and acceptable to both parties. .