



EMBASSY OF THE REPUBLIC OF THE PHILIPPINES
フィリピン 共和国 大使館
TOKYO, JAPAN

BIDS AND AWARDS COMMITTEE

BAC RESOLUTION NO. 2025-001

RESOLUTION RECOMMENDING, BY REFERENDUM, THE AWARD OF CONTRACT THROUGH GPPB RESOLUTION NO. 28-2017 FOR THE AWARD TO CHEF JANE KEMMOCHI CATERING, FOR THE PROCUREMENT FOR CATERING SERVICES FOR THE PROMOTIONAL MEETING “JAPAN THROUGH DIPLOMATS’ EYES”

WHEREAS, the Embassy, through its Cultural Section, shall conduct a promotional meeting “Japan Through Diplomats’ Eyes” to be held on 18 March 2025, at the Official Residence of the Philippine Ambassador to Japan;

WHEREAS, the Embassy requires the services of a qualified service provider which can provide catering services for the promotional meeting, which shall be attended by Her Imperial Highness Princess Takamado as well as Ambassadors and Heads of Posts of various Embassies in Japan;

WHEREAS, the procurement for catering services for the promotional meeting “Japan Through Diplomats’ Eyes”, with an Approved Budget for the Contract (ABC) of **Four Hundred Thousand Japanese Yen (JPY400,000.00)** is included in Post’s Supplemental Procurement Plan for Fiscal Year 2025, chargeable against the Embassy’s General Fund, through its funds for Representation Allowances;

WHEREAS, under the “*Guidelines for the Procurement of Goods and Services, Infrastructure Projects, and Consulting Services to be Procured and Performed Overseas,*” as approved under GPPB Resolution No. 28-2017 dated 31 July 2017, the procurement of any goods, services, infrastructure or consultancy project, regardless of amount, can be conducted by sending out Requests for Quotations (RFQ) to at least three (3) suppliers, contractors or consultants of known qualifications, and receipt of one (1) quotation would be sufficient to recommend award of the project;

WHEREAS, under the same Guidelines, Foreign Service Posts are no longer required to post their procurement activities on the PhilGEPS website until the corresponding facility has become available through the PhilGEPS Modernization Project, and the requirement of advertisement of procurement projects through newspapers have been dispensed with, as well as documentary requirements are relaxed to take into consideration the usual trade and business practices of the host country;

WHEREAS, for the procurement for catering services for the promotional meeting “Japan Through Diplomats’ Eyes”, the Philippine Embassy requested quotations from reputable

catering companies, namely Chef Jane Kemmochi Catering, Di Giorgio Catering & Restaurant and Welcome Co. Ltd. (Dean&Deluca Catering);

WHEREAS, based on the Abstract of Quotations submitted to the Bids and Awards Committee, **Chef Jane Kemmochi Catering submitted the lowest calculated and responsive bid** in the amount of **Three Hundred Seventy-Five Thousand Japanese Yen (JPY375,000.00)**; while Di Giorgio Catering & Restaurant submitted a bid in the amount of Seven Hundred Thirty-Seven Japanese Yen (JPY737,000.00) and Welcome Co. Ltd. submitted a bid in the amount of Four Hundred Ninety-Nine Thousand Four Hundred Ninety-Two Japanese Yen (JPY499,492.00);

NOW, THEREFORE, in light of the foregoing considerations, WE, the Members of the Bids and Awards Committee, hereby **RESOLVE** to **RECOMMEND** to the Head of the Procuring Entity (HOPE) of the Philippine Embassy in Tokyo, Japan, to award the contract for the procurement for catering services for the promotional meeting "Japan Through Diplomats' Eyes", to **Chef Jane Kemmochi Catering** for the total amount of **Three Hundred Seventy-Five Thousand Japanese Yen (JPY375,000.00)**, including taxes and other lawful charges.

Adopted this 3rd day of March 2025 in Tokyo, Japan.


CHRISTIAN L. DE JESUS
Chairperson


MARY JOY B. RAMIREZ
Vice Chairperson


JAN KENNETH E. BOLANTE
Member


FATIMA G. QUINTIN
Member


ALVIN C. MALASIG
Member

Approved:

MYLENE J. GARCIA-ALBANO
Ambassador
Head of the Procuring Entity
Date Approved: 3 March 2025

NOW, THEREFORE, in light of the foregoing considerations, WE, the Members of the Bids and Awards Committee, hereby **RESOLVE** to **RECOMMEND** to the Head of the Procuring Entity (HOPE) of the Philippine Embassy in Tokyo, Japan, to award the contract for the procurement for catering services for the promotional meeting "Japan Through Diplomats' Eyes", to **Chef Jane Kemmochi Catering** for the total amount of **Three Hundred Seventy-Five Thousand Japanese Yen (JPY375,000.00)**, including taxes and other lawful charges.

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Member


ALVIN C. MALASIG
Member

Signed 1st page

Approved:

MYLENE J. GARCIA-ALBANO
Ambassador
Head of the Procuring Entity
Date Approved: 3 March 2025

NAME	INITIALS
Vice Consul AO MIA Rulloda BAC-Secretariat, Head	
CO JC Disomimba BAC Secretariat, Member	
PO MKCP Garcia BAC Secretariat, Member	
LO JR San Jose BAC Secretariat, Member	



EMBASSY OF THE REPUBLIC OF THE PHILIPPINES
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TOKYO, JAPAN

NOTICE OF AWARD

Date: 10 March 2025

Madam:

Please be informed that, upon the recommendation of the Bids and Awards Committee (BAC) of the Philippine Embassy in Tokyo, Japan, as contained in its Resolution No. 2025-001 dated 3 March 2025, the Philippine Embassy in Tokyo is awarding the following procurement to **Chef Jane Kemmochi Catering**:

Product/Service	Total Cost (inclusive of taxes and other lawful charges)
Procurement for catering services for the promotional meeting "Japan Through Diplomats' Eyes"	Three Hundred Seventy-Five Thousand Japanese Yen (JPY375,000.00)

Implementation of the above is subject to existing accounting and auditing requirements and the signing of a contract.

Very truly yours,

MYLENE J. GARCIA-ALBANO

Ambassador

Head of the Procuring Entity

Chef Jane Magat-Kemmochi
Chef Jane Kemmochi Catering
Tokyo, Japan

NOTICE OF AWARD

Date: 10 March 2025

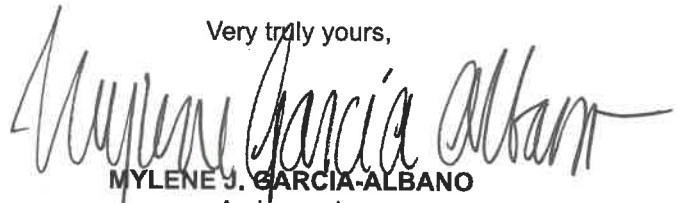
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Implementation of the above is subject to existing accounting and auditing requirements and the signing of a contract.

Very truly yours,


MYLENE J. GARCIA-ALBANO
Ambassador
Head of the Procuring Entity

Chef Jane Magat-Kemmochi
Chef Jane Kemmochi Catering
Tokyo, Japan

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CG MJB Ramirez BAC Vice Chairperson	
Consul JKE Bolante BAC Member	
Consul FG Quintin BAC Member	
Consul AC Malasig BAC Member	
Vice Consul and AO MIA Rulloda BAC Secretariat Head	
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NOTICE TO PROCEED

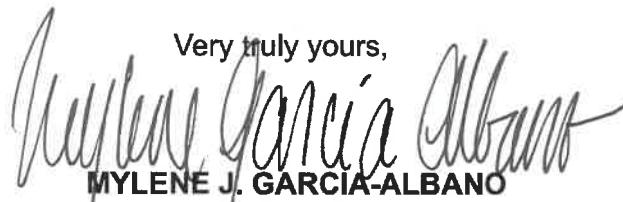
Date: 17 March 2025

Madam:

Please be informed that pursuant to the Notice of Award dated 10 March 2025 issued by the Philippine Embassy in Tokyo, **Chef Jane Kemmochi Catering** is hereby engaged to provide for the procurement for catering services for the promotional meeting "Japan Through Diplomats' Eyes", for the total amount of **Three Hundred Seventy-Five Thousand Japanese Yen (JPY375,000.00)**, inclusive of taxes and other lawful charges.

This Notice is being issued in accordance with the requirements of Republic Act No. 9184 or the "Government Procurement Act of 2003" and Republic Act No. 12009 or the "New Government Procurement Act".

Very truly yours,


MYLENE J. GARCIA-ALBANO
Ambassador
Head of the Procuring Entity

Chef Jane Magat-Kemmochi
Chef Jane Kemmochi Catering
Tokyo, Japan

NOTICE TO PROCEED

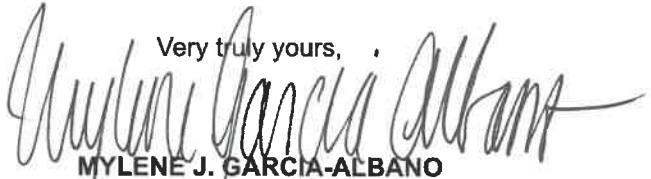
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Very truly yours,


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Chef Jane Magat-Kemmochi
Chef Jane Kemmochi Catering
Tokyo, Japan

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