



EMBASSY OF THE REPUBLIC OF THE PHILIPPINES
フィリピン 共和国 大使館
TOKYO, JAPAN



BIDS AND AWARDS COMMITTEE
BAC RESOLUTION NO. 2025-019B

RESOLUTION RECOMMENDING, AD REFERENDUM, THE AWARD OF CONTRACT THROUGH NEGOTIATED PROCUREMENT UNDER SECTION 35(F) OF REPUBLIC ACT NO. 12009 TO THE UNIVERSITY OF SANTO TOMAS SINGERS FOR THE PROCUREMENT FOR SERVICES AS SPECIAL GUEST PERFORMERS FOR THE PHILIPPINE CHRISTMAS CONCERT 2025 AND SPECIAL PERFORMANCES

WHEREAS, the Embassy of the Republic of the Philippines in Tokyo, Japan (Embassy), shall host a concert and a series of special performances for the 2025 holidays: a) Day 2 of the Philippine Festival Tokyo 2025 on 30 November 2025, b) 60th Anniversary of the Manila-Yokohama Sister City Relations on 01 December 2025, c) Christmas Around the World on 1 December 2025, and d) Philippine Christmas Concert 2025 on 2 December 2025;

WHEREAS, the Embassy intends to secure the services of the University of Santo Tomas Singers (UST Singers) as special guest performers, as the engagement of the services of a choir as special guest performers for the Philippine Christmas Concert 2025 and special performances with an Approved Budget for the Contract (ABC) of One Million Three Hundred Ninety-Seven Thousand Five Hundred Seven Pesos (PHP 1,397,507.00) is included in the Embassy's Supplemental Annual Procurement Plan, chargeable against the Embassy's General Fund - Cultural Section Fund;

WHEREAS, Section 35(f)(1) of Republic Act No. 12009, otherwise known as the *New Government Procurement Act* allows an agency to resort to Negotiated Procurement for artistic work, for a specific artistic skill, and Section 35.6(a) of its Implementing Rules and Regulations (IRR) allows the resort to Negotiated Procurement for a "work of art, commissioned work or services for creative design or a specific artistic skill (e.g., singer, performer, poet, writer, painter, sculptor, etc.)";

WHEREAS, the UST Singers shall be required to provide artistic work or exhibit artistic skills by performing a medley of songs and a performance set-list at the Philippine Christmas Concert 2025 and the special performances aimed at highlighting the Philippine culture, Filipino music, and Filipino talents;

WHEREAS, after conducting a thorough market study, the end-user unit determined that the UST Singers as service provider – performers could undertake the project at advantageous terms;

WHEREAS, the Cultural Section submitted to Bids and Awards Committee ("BAC") the proposed fee for the UST Singers in the amount of **One Million Three Hundred Ninety-Seven Thousand Five Hundred Seven Pesos (PHP 1,397,507.00)**;

WHEREAS, the BAC, after taking into consideration all relevant factors, finds that the awarding of the procurement for services as special guest performers for the Philippine Christmas Concert 2025 and Special Performances may be done under Section 35(f)(1) of R.A. No. 12009 and Section 35.6(a) of R.A. No. 12009's IRR;

NOW, THEREFORE, in light of the foregoing considerations, WE, the Members of the Bids and Awards Committee, hereby RESOLVE to RECOMMEND to the Head of the Procuring Entity (HOPE) of the Philippine Embassy in Tokyo, Japan, to award the contract for the procurement for services as special guest performers for the Philippine Christmas Concert 2025 and Special Performances, to the **University of Santo Tomas Singers** for the total amount of **One Million Three Hundred Ninety-Seven Thousand Five Hundred Seven Pesos (PHP 1,397,507.00)**, including taxes and other lawful charges.

Adopted this 17th day of November 2025 in Tokyo, Japan.


CHRISTIAN L. DE JESUS
Chairperson


MARY JOY B. RAMIREZ
Vice Chairperson


FATIMA G. QUINTIN
Member


ALVIN C. MALASIG
Member

DARELL ANN R. ARTATES
Member

Approved:


MYLENE J. GARCIA-ALBANO
Ambassador

Head of the Procuring Entity

Date Approved: 17 November 2025

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Ambassador
Head of the Procuring Entity
Date Approved: 17 November 2025

NAME	INITIALS
Vice Consul MIA Rulloda BAC-Secretariat, Head	
CO JC Disomimba BAC Secretariat, Member	
PO MKCP Garcia BAC Secretariat, Member	
LO JR San Jose BAC Secretariat, Member	



EMBASSY OF THE REPUBLIC OF THE PHILIPPINES
フィリピン 共和国 大使館
TOKYO, JAPAN



NOTICE OF AWARD

Date: 20 November 2025

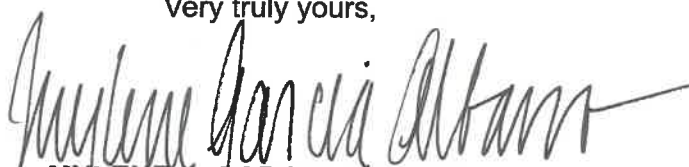
Madam:

Please be informed that, upon the recommendation of the Bids and Awards Committee (BAC) of the Philippine Embassy in Tokyo, Japan, as contained in its Resolution No. 2025-019B dated 17 November 2025, the Philippine Embassy in Tokyo is awarding the following procurement to the **University of Santo Tomas Singers**:

Product/Service	Total Cost (inclusive of taxes and other lawful charges)
Procurement for services as special guest performers for the Philippine Christmas Concert 2025 and special performances	One Million Three Hundred Ninety-Seven Thousand Five Hundred Seven Pesos (PHP 1,397,507.00)

Implementation of the above is subject to existing accounting and auditing requirements and the signing of a contract.

Very truly yours,


MYLENE J. GARCIA-ALBANO
Ambassador
Head of the Procuring Entity

Ms. MARIA MALAYA M. MANALILI
President
University of Santo Tomas Singers
Manila, Philippines

NOTICE OF AWARD

Date: 20 November 2025

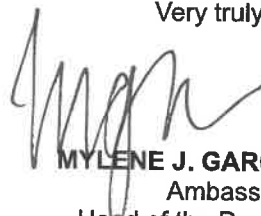
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Ms. MARIA MALAYA M. MANALILI
President
University of Santo Tomas Singers
Manila, Philippines

NAME	INITIALS
DCM CL De Jesus BAC Chairperson	uj
CG MJB Ramirez BAC Vice Chairperson	mjr
Consul FG Quintin BAC Member	F
Consul AC Malasig BAC Member	ac
Consul DAR Artates BAC Member	
Vice Consul and AO MIA Rulloda BAC Secretariat Head	M
CO JC Disomimba BAC Secretariat, Member	S
PO MKCP Garcia BAC Secretariat, Member	88
LO JR San Jose BAC Secretariat, Member	Jj



EMBASSY OF THE REPUBLIC OF THE PHILIPPINES
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24 November 2025

Ms. Maria Malaya M. Manalili
President, UST Singers

Letter of Agreement

Dear Ms. Manalili,

Mabuhay from the Philippine Embassy in Japan!

As part of the year-long commemoration of the 126th Anniversary of the Proclamation of Philippine Independence, we wish to avail of the services of the **University of Santo Tomas (UST) Singers** as guest performer to the Embassy's series of activities from 30 November to 02 December 2025, as follows:

- Philippine Festival (Day 2), 30 November 2025, Yoyogi Park;
- 60th Anniversary of Manila-Yokohama Sister City Relations - Mini-concert at Osanbashi Yokohama International Passenger Terminal, 01 December, organized with the City of Yokohama International Affairs Bureau, and supported by the Osanbashi Yokohama International Passenger Terminal (Yokohama Port Promotion Association);
- Thank-You Event of "Christmas Around the World" organized by the Yokohama City Government and Yokohama Greenery Foundation, 01 December;
- Philippine Christmas Concert, in partnership with Minato City Government, 02 December, Akasaka Civic Center

In view of the foregoing, the Tokyo PE commits to support this project and shall:

- Provide a maximum amount of **One Million Three Hundred Ninety-Seven Thousand Five Hundred Seven Pesos (PHP 1,397,507.00)**, as professional fees for the UST Singers and one Conductor (24 pax in total) as the performer for the Philippine Festival, Philippine Christmas Concert and other events from 30 November to 02 December, subject to the provision of the deliverables/services enumerated in the conditions stated below;
- Directly release the full amount stated above to the **UST Singers** within twenty (20) working days after the event. This is subject to the UST Singers' fulfillment of the conditions stated below.
- Cover all applicable bank charges and wire transfer fees. *Bank charges and transfer fees shall not be deducted from the total amount stipulated in this Agreement;* and
- Provide/Send proof of deposit/remittance of the payment to the UST Singers.

UST Singers as Tokyo PE's guest performer represented by Ms. Maria Malaya M. Manalili, President of the UST Singers, shall provide the following deliverable/services:

Performance for the following events:

- Philippine Festival (Day 2), 30 November 2025, Yoyogi Park; (15-20 minutes)
- Mini-concert at Osanbashi Yokohama International Passenger Terminal, 01 December, organized with the City of Yokohama International Affairs Bureau, and supported by the Osanbashi Yokohama International Passenger Terminal (Yokohama Port Promotion Association) (20 minutes);
- Thank-You Event of "Christmas Around the World" organized by the Yokohama City Government and Yokohama Greenery Foundation, 01 December (10 minutes, maximum of 12 singers);
- Philippine Christmas Concert, in partnership with Minato City Government, 02 December, Akasaka Civic Center (1 hour and 30 minutes)



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- Coordinate with the officials of the Philippine Embassy in preparation for the event;
- Provide assistance to Tokyo PE in all activities related to this performance;
- For processing of payment, submit the following information and documents to Tokyo PE:
 - a. Photocopy of bank account (passbook) or bank details necessary for remittance;
 - b. Signed Letter of Agreement;
 - c. Copy of your ID (any government issued picture ID) and
 - d. Billing Invoice
- Send original copy of the official receipt and/or acknowledgement receipt signed by Prof. Fidel G. Calalang Jr., Founder and Conductor of UST Singers, within fifteen (15) working days from the receipt of payment.

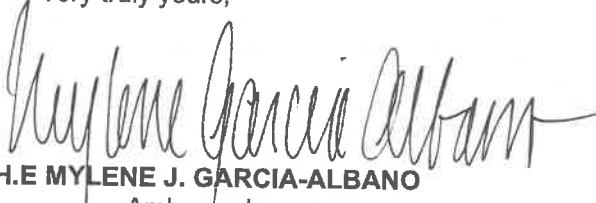
In the event of your unjustified failure to complete or fully implement the Project in accordance with the terms and conditions stipulated in this Agreement, the Tokyo PE may forfeit and terminate this Agreement.

Neither party shall be liable for any failure arising out of compliance with any law, ordinance, regulation, ruling, order or other governmental action arising out of acts of God, fire, flood, war, insurrections, sabotage, accidents, or any other similar circumstance beyond the reasonable control of the party whose performance is affected.

Should you be amenable with the abovementioned terms, please affix your signature below.

Thank you.

Very truly yours,


H.E. MYLENE J. GARCIA-ALBANO
Ambassador
Embassy of the Republic of the Philippines

Conforme:


Ms. MARIA MALAYA M. MANALILI
President
UST Singers

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 - b. Signed Letter of Agreement;
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- Send original copy of the official receipt and/or acknowledgement receipt signed by Ms. Maria Malaya M. Manalili, President of UST Singers, within fifteen (15) working days from the receipt of payment.

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Conforme:

Ms. MARIA MALAYA M. MANALILI
 President
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	Initials	Date
DCM		<u>9 Dec 18</u>
CD Officer		<u>01 Dec</u>
BAC		
CD Staff		<u>01 Dec</u>



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NOTICE TO PROCEED

Date: 27 November 2025

Madam:

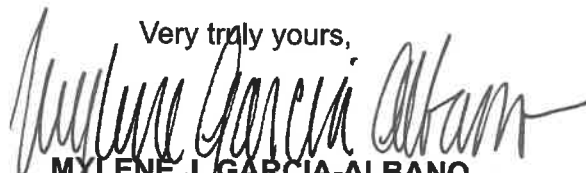
Please be informed that pursuant to the Notice of Award dated 20 November 2025 issued by the Philippine Embassy in Tokyo, the **University of Santo Tomas Singers** is hereby engaged to provide services as special guest performers for the Philippine Christmas Concert 2025 and special performances, for the following service period:

- a) Day 2 of the Philippine Festival Tokyo 2025 on 30 November 2025;
- b) 60th Anniversary of the Manila-Yokohama Sister City Relations on 01 December 2025;
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- d) Philippine Christmas Concert 2025 on 2 December 2025

for the total amount of **One Million Three Hundred Ninety-Seven Thousand Five Hundred Seven Pesos (PHP 1,397,507.00)**, inclusive of taxes and other lawful charges.

This Notice is being issued in accordance with the requirements of Republic Act No. 12009 or the "New Government Procurement Act".

Very truly yours,


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NOTICE TO PROCEED

Date: 27 November 2025

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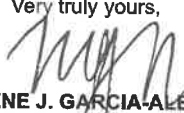
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CG MJB Ramirez BAC Vice Chairperson	mjr
Consul FG Quintin BAC Member	f
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Consul DAR Artates BAC Member	
Vice Consul and AO MIA Rulloda BAC Secretariat Head	M
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PO MKCP Garcia BAC Secretariat, Member	
LO JR San Jose BAC Secretariat, Member	jr