



EMBASSY OF THE REPUBLIC OF THE PHILIPPINES
フィリピン 共和国 大使館
TOKYO, JAPAN

BIDS AND AWARDS COMMITTEE

BAC RESOLUTION NO. 2025-012

RESOLUTION RECOMMENDING, BY REFERENDUM, THE AWARD OF CONTRACT THROUGH GPPB RESOLUTION NO. 28-2017 TO AUDIO VISUAL COMMUNICATIONS LTD. FOR THE PROCUREMENT FOR THE UPGRADING OF THE EMBASSY'S INFORMATION AND COMMUNICATION TECHNOLOGIES AND AUDIO-VISUAL EQUIPMENT

WHEREAS, the Embassy of the Republic of the Philippines in Japan (Embassy), has decided to undertake measures to enhance the Embassy's conference management services, information dissemination, media and public diplomacy efforts;

WHEREAS, to achieve these goals, the Embassy has decided to prioritize the upgrading of its information and communication technologies (ICT) and audio-visual (AV) capabilities;

WHEREAS, the Embassy requires the services of a qualified company which is capable of upgrading of the Embassy's ICT and AV equipment;

WHEREAS, the procurement for the upgrading of the Embassy's ICT and AV equipment, with an Approved Budget for the Contract (ABC) of **One Million Japanese Yen (JPY1,000,000.00)** is included in Post's Supplemental Procurement Plan for Fiscal Year 2025, chargeable against the Embassy's General Fund, through its funds for Maintenance and Other Operating Expenses (MOOE);

WHEREAS, under the "*Guidelines for the Procurement of Goods and Services, Infrastructure Projects, and Consulting Services to be Procured and Performed Overseas*," as approved under GPPB Resolution No. 28-2017 dated 31 July 2017, the procurement of any goods, services, infrastructure or consultancy project, regardless of amount, can be conducted by sending out Requests for Quotations (RFQ) to at least three (3) suppliers, contractors or consultants of known qualifications, and receipt of one (1) quotation would be sufficient to recommend award of the project;

WHEREAS, under the same Guidelines, Foreign Service Posts are no longer required to post their procurement activities on the PhilGEPS website until the corresponding facility has become available through the PhilGEPS Modernization Project, and the requirement of advertisement of procurement projects through newspapers have been dispensed with, as well as documentary requirements are relaxed to take into consideration the usual trade and business practices of the host country;

WHEREAS, for the procurement for the upgrading of the Embassy's ICT and AV equipment, the Philippine Embassy requested quotations from reputable companies, namely Audio Visual Communications Ltd., Bic Camera Inc. and Yodobashi Camera Co. Ltd.;

WHEREAS, based on the Abstract of Quotations submitted to the Bids and Awards Committee, **Audio Visual Communications Ltd. submitted the lowest calculated and responsive bid** in the amount of **Seven Hundred Fifty-Nine Thousand Japanese Yen (JPY759,000.00)**. Bic Camera Inc. and Yodobashi Camera Co. Ltd. both failed to respond within the deadline set in the Request for Quotations (30 May 2025);

NOW, THEREFORE, in light of the foregoing considerations, WE, the Members of the Bids and Awards Committee, hereby RESOLVE to RECOMMEND to the Head of the Procuring Entity (HOPE) of the Philippine Embassy in Tokyo, Japan, to award the contract for procurement for the upgrading of the Embassy's ICT and AV equipment, to **Audio Visual Communications Ltd.** for the total amount of **Seven Hundred Fifty-Nine Thousand Japanese Yen (JPY759,000.00)**, including taxes and other lawful charges.

Adopted this 2nd day of June 2025 in Tokyo, Japan.


CHRISTIAN L. DE JESUS
Chairperson


MARY JOY B. RAMIREZ
Vice Chairperson


JAN KENNETH E. BOLANTE
Member


FATIMA G. QUINTIN
Member


ALVIN C. MALASIG
Member

Approved:

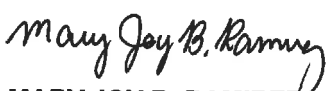

MYLENE J. GARCIA-ALBANO
Ambassador

Head of the Procuring Entity
Date Approved: 2 June 2025

NOW, THEREFORE, in light of the foregoing considerations, WE, the Members of the Bids and Awards Committee, hereby RESOLVE to RECOMMEND to the Head of the Procuring Entity (HOPE) of the Philippine Embassy in Tokyo, Japan, to award the contract for procurement for the upgrading of the Embassy's ICT and AV equipment, to **Audio Visual Communications Ltd.** for the total amount of **Seven Hundred Fifty-Nine Thousand Japanese Yen (JPY759,000.00)**, including taxes and other lawful charges.

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Member

Approved:


MYLENE J. GARCIA-ALBANO
Ambassador
Head of the Procuring Entity
Date Approved: 2 June 2025

NAME	INITIALS
Vice Consul AO MIA Rulloda BAC-Secretariat, Head	
CO JC Disomimba BAC Secretariat, Member	
PO MKCP Garcia BAC Secretariat, Member	
LO JR San Jose BAC Secretariat, Member	



EMBASSY OF THE REPUBLIC OF THE PHILIPPINES
フィリピン 共和国 大使館
TOKYO, JAPAN

NOTICE OF AWARD

Date: 5 June 2025

Sir:

Please be informed that, upon the recommendation of the Bids and Awards Committee (BAC) of the Philippine Embassy in Tokyo, Japan, as contained in its Resolution No. 2025-012 dated 2 June 2025, the Philippine Embassy in Tokyo is awarding the following procurement to the **Audio Visual Communications Ltd.:**

Product/Service	Total Cost (inclusive of taxes and other lawful charges)
Procurement for upgrading of the Embassy's Information and Communication Technologies and Audio-Visual Equipment	Seven Hundred Fifty-Nine Thousand Japanese Yen (JPY759,000.00)

Implementation of the above is subject to existing accounting and auditing requirements and the signing of a contract.

Very truly yours,


MYLENE J. GARCIA-ALBANO
Ambassador
Head of the Procuring Entity

Mr. Hibiki Kobayashi
System Sales Division
Audio Visual Communications Ltd.
Tokyo, Japan

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Head of the Procuring Entity

Mr. Hibiki Kobayashi
System Sales Division
Audio Visual Communications Ltd.
Tokyo, Japan

NAME	INITIALS
DCM CL De Jesus BAC Chairperson	
CG MJB Ramirez BAC Vice Chairperson	
Consul JKE Bolante BAC Member	
Consul FG Quintin BAC Member	
Consul AC Malasig BAC Member	
Vice Consul and AO MIA Rulloda BAC Secretariat Head	
CO JC Disomimba BAC Secretariat, Member	
PO MKCP Garcia BAC Secretariat, Member	
LO JR San Jose BAC Secretariat, Member	

Purchase Order

Audio Visual Communications LTD.

AUDIO VISUAL COMMUNICATIONS LTD.
8th Fl., Ariake Central Tower Bldg. 3-7-18
Ariake, Koto-Ku, Tokyo 135-0063, JAPAN
Phone:+81-3-3527-8660 Fax:+81-3-3527-8666
System Sales Division: Otsuka-Hirokazu



signature **MYLENE J. GARCIA-ALBANO**
Ambassador

date 09 JUN 2025

Subject Title: TV Displays, AV Carts, + α	Line Total	¥759,000
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Items					
No	Description	qty.	Unit	Unit Price	Extension
1	Equipments	1		527,000	527,000
2	Installation Work	1		163,000	163,000
3					
4					
5					
6					
7					
8					
9					
Subtotal					690,000
Tax Fee					69,000
Grand Total					759,000

Special Notes and Instructions



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NOTICE TO PROCEED

Date: 11 June 2025

Sir:

Please be informed that pursuant to the Notice of Award dated 5 June 2025 issued by the Philippine Embassy in Tokyo, **Audio Visual Communications Ltd.** is hereby engaged to provide equipment for the upgrading of the Embassy's Information and Communication Technologies and Audio-Visual Equipment, for the total amount of Seven Hundred Fifty-Nine Thousand Japanese Yen (JPY759,000.00), inclusive of taxes and other lawful charges.

This Notice is being issued in accordance with the requirements of Republic Act No. 9184 or the "Government Procurement Act of 2003".

Very truly yours,

MYLENE J. GARCIA-ALBANO

Ambassador
Head of the Procuring Entity

Mr. Hibiki Kobayashi
System Sales Division
Audio Visual Communications Ltd.
Tokyo, Japan

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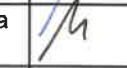
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