



EMBASSY OF THE REPUBLIC OF THE PHILIPPINES
フィリピン 共和国 大使館
TOKYO, JAPAN



BIDS AND AWARDS COMMITTEE

BAC RESOLUTION NO. 2026-014

RESOLUTION RECOMMENDING, AD REFERENDUM, THE USE OF NEGOTIATED PROCUREMENT FOR THE ENGAGEMENT OF SERVICES OF A HIGHLY TECHNICAL CONSULTANTS AS AN ALTERNATIVE MODE OF PROCUREMENT UNDER REPUBLIC ACT NO. 12009 AND RECOMMENDING THE AWARD OF CONTRACT TO CHEF MAREVE INOMATA FOR THE PROCUREMENT OF CONSULTANCY SERVICES FOR THE PHILIPPINE FOOD FESTIVAL

WHEREAS, the Embassy shall host a Philippine Food Festival from 15-30 June 2026 as part of the activities commemorating the 70th Anniversary of the Normalization of Philippines-Japan Diplomatic Relations and requires the services of a qualified chef who is an expert in the preparation of Philippine cuisine, so that Filipino food and ingredients may be promoted during the event;

WHEREAS, the qualified chef shall serve as a highly technical consultant (HTC) for the event, and provide professional advice and demonstrations on the preparation of Philippine cuisine;

WHEREAS, the procurement of consultancy services for the Philippine Food Festival, with an Approved Budget for the Contract (ABC) of **Three Hundred Thousand Japanese Yen (¥300,000.00)** is included in the Embassy's Supplemental Annual Procurement Plan for Fiscal Year 2026, chargeable against the Embassy's General Fund – Cultural Section's Funds;

WHEREAS, under Section 35(g) of Republic Act No. 12009 or the *New Government Procurement Act*, negotiated procurement for the engagement of services of a highly technical consultant (HTC) as an alternative mode of procurement is permitted when an individual consultant is hired to do work that is (1) highly technical or proprietary; or (2) primarily confidential or policy determining, *provided*, that in both instances, trust and confidence are the primary considerations for the hiring of the consultant;

WHEREAS, under Section 35.7.1(a) of the *Implementing Rules and Regulations* for R.A. No. 12009, the Bids and Awards Committee (BAC) shall undertake the negotiation with the individual consultant based on the Terms of Reference prepared by the End-User or Implementing Unit. Considering the nature of the consultancy work, the negotiations need not be elaborate, it is enough that the BAC has validated that the individual is legally, technically and financially capable to undertake and fulfill the consultancy work based on the Terms of Reference;

WHEREAS, for the procurement of consultancy services for the Philippine Food Festival, the Embassy's Cultural Section as the End-User or Implementing Unit prepared Terms of

Reference for the project, and has submitted the name of **Chef Mareve Inomata** for the BAC's consideration;

WHEREAS, for the procurement of consultancy services for the Philippine Food Festival, the BAC conducted research on the eligibility of Chef Mareve Inomata, and requested the Cultural Section as the End-User or Implementing Unit to submit her curriculum vitae as proof of her expertise in Philippine cuisine;

WHEREAS, **Chef Mareve Inomata** shall render the consultancy services and shall be paid a professional fee in the amount of **Three Hundred Thousand Japanese Yen (¥300,000.00)** only, inclusive of all taxes and charges;

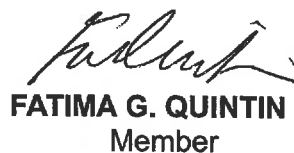
WHEREAS, the BAC, after taking into consideration all relevant factors, finds that awarding the consultancy contract amounting to **Three Hundred Thousand Japanese Yen (¥300,000.00)** may be done under Section 35(g) of R.A. No. 12009;

NOW, THEREFORE, in light of the foregoing considerations, WE, the Members of the Bids and Awards Committee, hereby **RESOLVE** to **RECOMMEND** to the Head of the Procuring Entity (HOPE) of the Philippine Embassy in Tokyo, Japan, to award the contract for the procurement of consultancy services for the Philippine Food Festival, to **Chef Mareve Inomata** for the total amount of **Three Hundred Thousand Japanese Yen (¥300,000.00)**.

Adopted this 18th day of May 2026 in Tokyo, Japan.


CHRISTIAN L. DE JESUS
Chairperson


ALVIN C. MALASIG
Vice Chairperson


FATIMA G. QUINTIN
Member


DARELL ANN R. ARTATES
Member


ROBERT D. QUINTIN
Member

Approved:


MYLENE J. GARCIA-ALBANO
Ambassador

Head of the Procuring Entity
Date Approved: 31 March 2026

NOW, THEREFORE, in light of the foregoing considerations, WE, the Members of the Bids and Awards Committee, hereby RESOLVE to RECOMMEND to the Head of the Procuring Entity (HOPE) of the Philippine Embassy in Tokyo, Japan, to award the contract for the procurement of consultancy services for the Philippine Food Festival, to **Chef Mareve Inomata** for the total amount of **Three Hundred Thousand Japanese Yen (¥300,000.00)**.

Adopted this 18th day of May 2026 in Tokyo, Japan.


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Member


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Member


ROBERT D. QUINTIN
Member

Approved:


MYLENE J. GARCIA-ALBANO
Ambassador

Head of the Procuring Entity
Date Approved: 31 March 2026

NAME	INITIALS
Vice Consul AO MIA Rulloda BAC-Secretariat, Head	
CO JC Disomimba BAC Secretariat, Member	
PO MKCP Garcia BAC Secretariat, Member	
LO JR San Jose BAC Secretariat, Member	



EMBASSY OF THE REPUBLIC OF THE PHILIPPINES
フィリピン 共和国 大使館
TOKYO, JAPAN



NOTICE OF AWARD

Date: 21 May 2026

Madam:

Please be informed that, upon the recommendation of the Bids and Awards Committee (BAC) of the Philippine Embassy in Tokyo, Japan, as contained in its Resolution No. 2026-014 dated 18 May 2026, the Philippine Embassy in Tokyo is awarding the following procurement to **Chef Mareve Inomata**:

Product/Service	Total Cost (inclusive of taxes and other lawful charges)
Procurement of consultancy services for the Philippine Food Festival	Three Hundred Thousand Japanese Yen (¥300,000.00)

Implementation of the above is subject to existing accounting and auditing requirements and the signing of a contract.

Very truly yours,

MYLENE J. GARCIA-ALBANO
Ambassador
Head of the Procuring Entity

Chef Mareve Inomata
Caterer / Consultant
Tokyo, Japan

NOTICE OF AWARD

Date: 21 May 2026

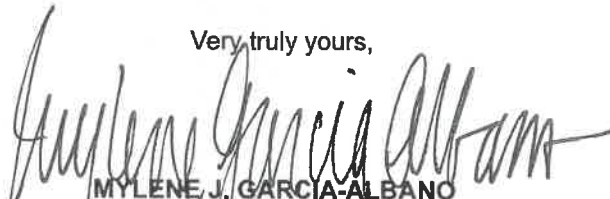
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Very truly yours,


MYLENE J. GARCIA-ALBANO
Ambassador
Head of the Procuring Entity

Chef Mareve Inomata
Caterer / Consultant
Tokyo, Japan

NAME	INITIALS
DCM CL De Jesus BAC Chairperson	
Consul AC Malasig BAC Vice Chairperson	
Consul FG Quintin BAC Member	
Consul RD Quintin BAC Member	
Consul DAR Artates BAC Member	
Vice Consul and AO MIA Rulloda BAC Secretariat Head	
CO JC Disomimba BAC Secretariat, Member	
PO MKCP Garcia BAC Secretariat, Member	
LO JR San Jose BAC Secretariat, Member	

AGREEMENT FOR THE PROVISION OF CONSULTANCY SERVICES FOR THE PHILIPPINE FOOD FESTIVAL

KNOW ALL BY THESE PRESENTS:

This Agreement was made and executed this 26th day of May 2026 in Tokyo, Japan by and between:

The **EMBASSY OF THE REPUBLIC OF THE PHILIPPINES, TOKYO**, a Philippine Foreign Service Post, with its principal office located at 5-15-5 Roppongi, Minato-ku, Tokyo Japan 106-8537, hereinafter referred to as the "**Embassy**", duly represented by its Ambassador, Her Excellency **MYLENE J. GARCIA-ALBANO**;

And

CHEF MAREVE INOMATA, with address at Flat 201, 2-12-10 Kichijoji Minamicho Musashino-shi, Tokyo to Kichijoji 180-0003, hereinafter referred to as the "**Consultant**";

Individually referred to as a "Party", and collectively referred to as "Parties", witnesseth that:

WHEREAS, ANA Intercontinental Tokyo shall host a Philippine Food Buffet from 15-30 June 2026, which shall showcase a vibrant selection of Filipino dishes and ingredients;

WHEREAS, the Philippine Food Buffet serves as one of the activities to coincide with the celebration of the 70th Anniversary of the Normalization of Diplomatic Relations between the Philippines and Japan;

WHEREAS, the Embassy shall provide support to the Philippine Food Buffet through the engagement of the services of a Highly Technical Consultant (HTC) who shall provide professional services as a Filipino chef on the preparation and service of the Filipino dishes and ingredients;

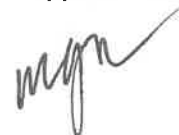
WHEREAS, the Embassy requires the services of a qualified Filipino chef who is an expert in the preparation of Philippine cuisine and is fluent in Japanese, to ensure that Filipino food and ingredients will be promoted during the event, and to easily facilitate coordination with the kitchen personnel of ANA InterContinental Tokyo who are mostly Japanese-speaking and trained;

WHEREAS, the qualified chef, as Guest Chef, shall serve as an HTC for the event, and provide professional advice and demonstrations on the preparation of Philippine cuisine;

NOW, THEREFORE, for and in consideration of the foregoing premises and the mutual covenants hereinafter set forth, the Parties hereby agree as follows:

Section 1: CONSULTANCY DETAILS AND TECHNICAL SPECIFICATIONS

1. **Period of Engagement:** 15-30 June 2026;
2. **Event Location:** ANA InterContinental Hotel, 1 Chome-12-33 Akasaka, Minato City, Tokyo 107-0052;
3. **Details of Consultancy Work:** Co-lead, along with the in-house chef of ANA InterContinental Hotel, the development of the menu for the Philippine Food Buffet, conduct the necessary research and development of dishes for the buffet; and provide professional advice and demonstrations on the preparation of Philippine cuisine.



4. **Coordinator:** the Consultant shall appoint a point person who shall manage communications with the Embassy for the catering service.

Section 2: CONTRACT SUM

The Embassy shall pay the Consultant the contract sum of **Three Hundred Thousand Japanese Yen (¥300,000.00)** inclusive of all applicable taxes and other lawful charges, the manner and conditions of payment of which shall be in accordance with Section 3.

Section 3: MANNER AND CONDITIONS OF PAYMENT

1. The Consultant shall issue a Report of Consultancy Work and Invoice after the completion of the consultancy services to the "Embassy of the Republic of the Philippines, Tokyo, Japan", upon completion of the aforementioned consultancy work.
2. Upon receipt of the Report of Consultancy Work and Invoice, the Embassy shall pay the contract sum within fifteen (15) working days.
3. After completion of payment, the Consultant shall issue an Official Receipt to the "Embassy of the Republic of the Philippines, Tokyo, Japan".

Section 4: GENERAL CONDITIONS

1. All procurement and payments under this Agreement shall be subject to existing Philippine government accounting and auditing rules and requirements.
2. The Consultant shall maintain the confidentiality of records, documents, information and data made available to her by the Embassy.
3. Any claim arising from this agreement shall be first settled amicably through mediation and/or conciliation before resorting to judicial action.
4. If any part of this Agreement is held invalid or unenforceable, the validity and enforceability of the other parts shall not be affected thereby and shall remain in full force and effect.
5. Any notice required to be given by a Party to the other must be given in writing and shall be deemed validly served and duly received when delivered personally, or properly made, (postage prepaid) by registered mail to such other Party concerned at the address appearing herein or such other address/es as may be from time to time be notified for this purpose and any notice personally served shall be deemed to have been served on delivery and in case of registered mail, on the date ten (10) days after posting. The initial addresses of the Parties are set out in this Agreement.
6. No alteration or modification of this Agreement shall be effective unless such alteration or modification is in writing and signed by both Parties.
7. Neither Party shall be in breach of this Agreement or otherwise liable for any failure or delay in the performance of its obligations if such delay or failure results from events, circumstances or causes beyond its reasonable control.
8. No variation of the Contract shall be effective unless it is in writing and signed by the parties or their authorized representatives.
9. This Agreement shall take effect upon signing hereof and shall continue to be in full force and effect unless sooner terminated by either party in writing. Such



termination by a party must be served to the other at least thirty (30) days before the date of the intended termination, in accordance with Section 12 of this Agreement.

10. Nothing in this Agreement shall constitute as a waiver of any of the privileges and immunities of the Embassy under the laws of the Philippines and Japan and international law.

In witness whereof, the parties hereto signed this Agreement on the date and place first above written.

For the Embassy:



MYLENE J. GARCIA-ALBANO
Ambassador

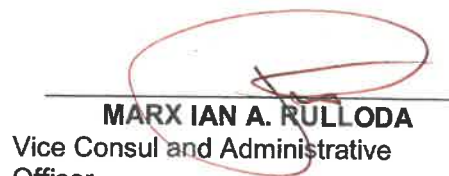


CHEF MAREVE INOMATA
Consultant

Witnesses:



FATIMA G. QUINTIN
Consul and Head, Cultural Section



MARX IAN A. RULLODA
Vice Consul and Administrative Officer



EMBASSY OF THE REPUBLIC OF THE PHILIPPINES
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NOTICE TO PROCEED

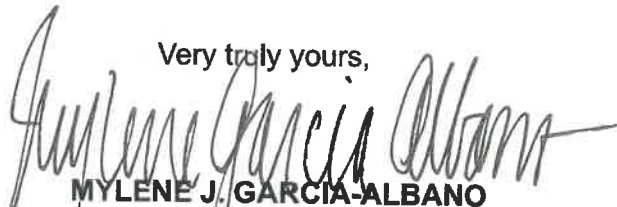
Date: 29 May 2026

Madam:

Please be informed that pursuant to the Notice of Award dated 21 May 2026 issued by the Philippine Embassy in Tokyo, **Chef Mareve Inomata** is hereby engaged to provide consultancy services for the Philippine Food Festival, to be held from 15 to 30 June 2026, for the total amount of **Three Hundred Thousand Japanese Yen (¥300,000.00)**, inclusive of all lawful charges.

This Notice is being issued in accordance with the requirements of Republic Act No. 12009 or the "New Government Procurement Act".

Very truly yours,


MYLENE J. GARCIA-ALBANO
Ambassador
Head of the Procuring Entity

Chef Mareve Inomata
Caterer / Consultant
Tokyo, Japan

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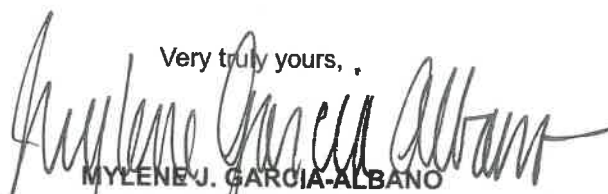
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