



EMBASSY OF THE REPUBLIC OF THE PHILIPPINES
フィリピン 共和国 大使館
TOKYO, JAPAN

ADVISORY

For the safety of both our clients and personnel, and in line with ongoing efforts to minimize risk exposures and contain the further transmission of COVID-19, the Philippine Embassy shall undertake the following adjustments in its consular services effective **23 March 2020**.

The Philippine Embassy requests for the public's utmost understanding and cooperation as we undertake measures in response to the extraordinary circumstances presented by the still evolving situation in Japan, the Philippines, and elsewhere around the world.

1. Shortened Consular Hours

The Consular Section will accept clients from 9AM to 3PM only until further notice (*see adjusted schedule*).

2. Passport Applications

All passport applicants will need to make an online appointment.

3. Visa Applications

Applicants are encouraged to mail-in their documents, whenever possible.

4. Civil Registration and Legalization

Applicants are encouraged to mail-in their documents, whenever possible. For Legalization, personal appearance is required.

5. Dual Citizenship Applications

Applicants are encouraged to defer until after the situation normalizes.

6. Marriage Applications

Applicants are encouraged to defer until after the situation normalizes.

7. Overseas Absentee Voting Registration

Applicants are encouraged to defer until after the situation normalizes.

8. Consular Outreach Missions

Scheduled consular missions for the first semester will be deferred; future missions will be determined on a case-to-case basis no later than 30 days before the currently published schedules.

Adjusted Schedule of Consular Services

Consular Service	Activity	From	To
Passport*	Processing	9am – 3pm	9am – 2pm
	Releasing	3pm – 5pm	1pm – 3pm
Visa	Processing	9am – 12nn	9am – 11am
	Releasing	2pm – 3pm	1pm – 2pm
Civil Registry	Processing	9am – 3pm	9am – 2pm
	Releasing	9am – 3pm	9am – 2pm
Notary	Processing	9am – 2pm	9am – 1pm
	Releasing	3pm – 4pm	2pm – 3pm
NBI Clearance	Finger Printing	2pm – 3pm	1pm – 2pm
OAV Registration	Registration	9am – 3pm	9am – 2pm

