



EMBASSY OF THE REPUBLIC OF THE PHILIPPINES
フィリピン 共和国 大使館
TOKYO, JAPAN

BIDS AND AWARDS COMMITTEE

BAC RESOLUTION NO. 2023-003

RESOLUTION RECOMMENDING, BY REFERENDUM, TO THE HEAD OF POST OF THE PHILIPPINE EMBASSY IN TOKYO, JAPAN TO RESORT TO THE MODE OF PROCUREMENT UNDER GPPB RESOLUTION NO. 28-2017 DATED 31 JULY 2017 FOR THE LEASE OF VEHICLE IN CONNECTION TO THE OFFICIAL VISIT OF THE SENATE OF THE PHILIPPINES AND THEIR PARTICIPATION TO THE 28TH ASEAN-JAPAN FORUM IN TOKYO AND THE 5TH PH-JP MARITIME DIALOGUE AND THE AWARD TO FREEDOM CO., LTD. FOR THE PROCUREMENT OF THE SERVICE

WHEREAS, Tokyo PE is scheduled to receive officials from the Philippines who will participate to the 28th ASEAN-Japan Forum and the 5th PH-JP Maritime Dialogue, and the Parliamentary Visit to Tokyo of the Senate of the PHL to be led by Senator Miguel Zubiri from 28 March to 7 April 2023;

WHEREAS, Tokyo PE is expected to provide port courtesies and other usual arrangements including transportation during the stay in Tokyo of the said officials.

WHEREAS, there is a need to augment the transportation service of the Embassy to be able to provide protocolar assistance and logistics arrangements for the eleven (11) Senators;

WHEREAS, under OFMS's TK-149-OFMS-2023 dated 24 March 2023, Post has received authority to rent vehicle for official use during the official visit of the said PHL officials;

WHEREAS, the lease of vehicles is included in Post's Project Procurement Management Plan (PPMP);

WHEREAS, it intends to use the approved budget **Six Hundred Fifty Thousand Thousand Japanese Yen (¥650,000)**, chargeable against FY 2023 MOOE of Post;

WHEREAS, Republic Act No. 9184, otherwise known as the *Government Procurement Reform Act* and its Implementing Rules and Regulations prescribe for the modernization, standardization and regularization of the procurement of the government;

WHEREAS, CIR-397-BAC-2018 dated 15 February 2018 and CIR-2354-OUA-2019 dated 15 October 2019 provided GPPB Resolution No. 28-2017 dated 31 July 2017, prescribing guidelines for overseas procurement of goods and services, infrastructure and consulting services;

WHEREAS, under the same resolution, Foreign Service Posts will not be required to post their procurement activities in the PHILGEPS website until the corresponding facility has become available through the PhilGEPS Modernization Project, the requirement of advertisement of procurement projects through newspapers was dispensed, as well as documentary requirements are relaxed to take into consideration the usual trade and business practices of the host country;

WHEREAS, under the GPPB Resolution No. 28-2017, procurement of any goods, services, infrastructure or consultancy project, regardless of amount, can be conducted by sending out three (3) requests for quotations (RFQ) to at least three suppliers, contractors or consultants of known qualifications, and receipt of one (1) quotation would be sufficient to recommend award of the project;

WHEREAS, for the procurement of the services of a vehicle rental company, the Philippine Embassy requested quotations from three (3) service providers, namely, Freedom Co., Ltd., We Move, and HYK Corporation;

WHEREAS, out of the three companies, Freedom Co., Ltd. responded and submitted the lowest calculated responsive quotation of **Six Hundred Fifty Thousand Japanese Yen (¥650,000)** for the lease of vehicles for the period of 28 March to 31 March and 6 April - 7 April, or for 6 days;

WHEREAS, the BAC conducted due diligence inquiries on the submission of Freedom Co., Ltd. and found that its quotation is responsive to BAC's RFQ and that the company is found to be technically, legally, and financially capable supplier;

NOW, THEREFORE, in light of the foregoing considerations, WE, the Members of the Bids and Awards Committee, hereby **RESOLVE** to:

RECOMMEND, by referendum, to the Head of the Procurement Entity (HOPE) of the Philippine Embassy in Tokyo, Japan, to resort to **the mode of procurement under GPPB Resolution No. 28-2017 dated 31 July 2017, the award of the Contract to Freedom Co., Ltd. for the lease of vehicles for the Senate of the Philippines delegation to be led by Senate President Miguel Zubiri for the period of 28 March to 31 March and 6 April - 7 April or for 6 days, for the total amount of Six Hundred Fifty Thousand Japanese Yen (¥650,000).**

Adopted this 23rd day of March 2023, Tokyo, Japan.



ROBESPIERRE L. BOLIVAR
Chairperson



EVANGELINE T. ONG JIMENEZ-DUCROCQ
Vice Chairperson



CHARMAINE A. SERNA-CHUA
Member



JAN KENNETH E. BOLANTE
Member



MARY JOY B. RAMIREZ
Member



MYLENE J. GARCIA-ALBANO
Ambassador
Head of the Procuring Entity
Date Approved: 23 March 2023



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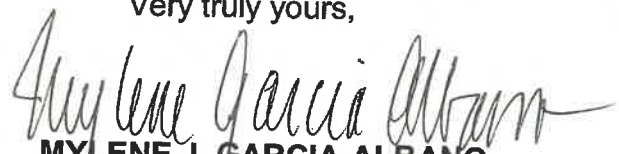
NOTICE OF AWARD

Date: 24 March 2023

Sir:

Please be informed that, upon the recommendation of the Bids and Awards Committee (BAC) of the Philippine Embassy in Tokyo, Japan, as contained in its Resolution No.2023-003 dated 23 March 2023, **the Philippine Embassy in Tokyo is awarding to Freedom Co., Ltd. the contract for the lease of vehicles for the Senate of the Philippines delegation in connection to their Official Visit to Tokyo for the period of 28 March to 31 March and 6 April - 7 April or for a total of 6 days, for the total amount of Six Hundred Fifty Thousand Japanese Yen (¥650,000) only inclusive of taxes and other lawful charges, subject to the Department of Foreign Affairs' existing accounting and auditing requirement and subject to the signing of the Contract.**

Very truly yours,


MYLENE J. GARCIA-ALBANO
Ambassador
Head of the Procuring Entity

MR. SHUJI OSHIBA

President, Freedom Co., Ltd.
Tokyonorikaikan 8F 2-35-14 Nihonbashi 108
Ningyo-cho, Tokyo, 103-0013, Japan
Tel. No. 03-6231-1611



EMBASSY OF THE REPUBLIC OF THE PHILIPPINES
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NOTICE TO PROCEED

Date: 27 March 2023

Sir:

Please be informed that pursuant to the Notice of Award dated 24 March 2023 issued by the Philippine Embassy in Tokyo, **the Freedom Co., Ltd.** is hereby given this **Notice to Proceed for the lease of vehicles for the Senate of the Philippines delegation in connection to their Official Visit to Tokyo for the period of 28 March to 31 March and 6 April - 7 April or for a total of 6 days, for the total amount of Six Hundred Fifty Thousand Japanese Yen (¥650,000) only inclusive of taxes and other lawful charges.**

This Notice is issued in accordance with the requirements of Republic Act No. 9184, otherwise known as the "Government Procurement Act of 2003.

Very truly yours,

MYLENE J. GARCIA-ALBANO

Ambassador

Head of the Procuring Entity

MR. SHUJI OSHIBA

President, Freedom Co., Ltd.

Tokyonorikaikan 8F 2-35-14 Nihonbashi 108

Ningyo-cho, Tokyo, 103-0013, Japan

Tel. No. 03-6231-1611



CONTRACT OF VEHICLE RENTAL

With reference to the following meetings (1) 28th ASEAN-Japan Forum in Tokyo, 5th PH-JPN Maritime Dialogue, and Official Visit to Japan of Senate President Juan Miguel F. Zubiri and Delegation (total 11 Senators), from 27 March 2023 to 06 April, the Freedom Co., Ltd., agreed to provide the vehicle/transportation requirements of the Embassy of the Philippine Embassy, as follows:

1. Freedom Co., Ltd. shall provide vehicles (9 seater-van) for members of the Philippine delegation on the above-mentioned meetings for their arrival in Tokyo, during their movements while in Tokyo, and their departure from Tokyo. The Philippine Embassy in Tokyo shall provide Freedom Co., Ltd. the flight details and movements of vehicles as soon as information is confirmed.
2. The contract rate per vehicle is ¥65,000 per 12 hours for one van with capacity for nine (9) individuals (excluding parking, toll, and overtime fees) during the following dates:

28-31 March 2023 (4 days) = **¥520,000** (two vans)
6-7 April 2023 (2 days) = **(¥130,000)** (one van)
Total: **¥650,000.00** (excluding toll, parking, and overtime fees)
3. After the maximum use of 12 hours, a discounted overtime fee is charged at ¥4000 per hour, as and when applicable. The contract rate is inclusive of a driver, gasoline, movements of vehicle within Tokyo (excluding Haneda and Narita Airports), and maintenance of the vehicle.
4. Additional charges shall apply for movements of vehicle outside Tokyo, toll and parking fees for the duration of the rental period, as and when applicable.
5. Cancellation of scheduled date for rental of vehicle should be done at least 96 hours from the date of rental. No cancellation fees shall be charged to the renter (Advance Team) if cancellation is done within the given period.
6. Payment for rental shall be deposited in full amount in Japanese Yen to the account of Freedom Co., Ltd.. All bank charges shall be to the account of the Philippine Embassy:

Signed in Tokyo on 27th March 2023.

For the Philippine Embassy in Tokyo

H.E. Mylene J. Garcia-Albano
Ambassador
5-15-5 Roppongi, Minato-ku
108-8537, Tokyo

For Freedom Co., Ltd.

Mr. Shuji Oshiba
President, Freedom Co., Ltd.
Tokyonorikaikan 8F 2-35-14 Nihonbashi 108-
Ningyo-cho, Tokyo, 103-0013, Japan
Chiba Prefecture, Japan

